

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL BOARD MEETING**

September 12, 2023

The Mesalands Community College Board of Trustees met in special session on Tuesday, September 12, 2023, at 2:30 p.m. in the Board room # 214 of Building “A” in Tucumcari, New Mexico.

I. CALL TO ORDER

Mr. Primrose, Chair, called the meeting to order at 2:30 p.m.

II. Pledge to the flag:

Recited was the Pledge of Allegiance and the New Mexico Flag was saluted.

III. ROLL CALL

The following board members were present: Ms. Teresa Stephenson, Mr. Tom Sidwell, Mr. Phillip Box, and Mr. Richard Primrose. Mr. Jimmy Sandoval was absent.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda – Regular Board Minutes - August 22, 2023
- 3) Approval of the RPSP Submission to HED
- 4) Approval to Adjourn

IV. APPROVAL OF AGENDA – ACTION

ACTION – Mr. Box moved to approve the agenda as presented in Exhibit 1. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Primrose, yes; Ms. Stephenson, yes; Mr. Sidwell, yes; and Mr. Box, yes. The motion carried.

V. COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

There were no public comments at this time.

VI. APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Mr. Sidwell made a motion to approve the regular Board meeting minutes as presented in Exhibit 2, dated August 22, 2023. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting:

Mr. Tom Sidwell, yes; Mr. Box, yes; Mr. Primrose, yes; and Ms. Stephenson, yes.
The motion carried.

VII. EXECUTIVE SUMMARY RPSP SUBMISSION TO HED – ACTION

Mesalands is requesting the Boards approval to submit a request to HED for funding from the Research and Public Service Projects (RPSP) for three programs; Nursing and Health Science Expansion, CDL Career Training, and Renewable Energy Program Expansion.

Mr. Sidwell – On the nursing program, it says the expansion will be for Tukumcari and Clayton, could you expand on this?

Mr. McVey - Clayton has asked us to set up an area to teach in the Clayton hospital by conducting training and partnering with them to share resources and also provide opportunities there that they do not currently have. Both Tukumcari and Clayton are in a medically underserved area. This is a great opportunity to add additional faculty and resources. We will need to request permission from the Nursing Board to be able to teach in the Clayton area.

Mr. Kiser - If we continue our current cohort growth each semester, we are going to reach a limit where we will need to have additional faculty. The growth in Clayton would be considered a satellite campus. Again, it provides support for those students in the region and adds a variety of different clinical situations. This will be necessary for the next semester for the third cohort. We will be able to present this each year if we meet our goals such as enrollment, our area of support needs, and completions, which shows sustainability. Currently, from the first cohort, there are students that are employed at the local hospital, there are three techs and also three Emergency Medical Services here in town. From the second cohort, one individual works at a doctor's office in Clovis, another one works at a home health agency here in town and another for a dermatologist in Clovis. We have one from Santa Rosa, and two more that work in the local hospital as well. This demonstrates that we are able to add skills to our local health workers who are currently working but need opportunities to upskill and still provide services locally.

Mr. McVey - In the Wind Energy program, we need more faculty, we are having to put students on a waiting list because we need more instructors as we are only able to have a certain number of students per class.

Mr. Sidwell – How do we get new programs added to this funding? How does the formula work?

Mr. McVey – The formula is based on full time enrollment (FTE) credit hours divided by twelve, this gives us the credit hours that we are teaching. The number of students coming from high school into college and the number of first year students that we have, how many are completing on time, and retention is also a number that they include in the formula. Also, are the students graduating, are they staying in the state? Are we pushing them to enter into four-year colleges? We have had a significant increase in our full-time students, and that is important because it means that our FTE is going up, which means that appropriations will increase.

For new programs we conduct a cost analysis to see how much it would cost to fund a new program.

Mr. Kiser – For the CDL program we are looking at purchasing a truck to be able to train and use for testing. We can perform exams, but we need a truck to actually do the coursework. We are showing the past cohorts and the need for this program in this area. We have a request from Logan High School to do actual training there. This would be part of their bridge program to ensure that their students graduate and are employable.

Mr. Box – For the Nursing program, is there a possibility of participating with the Santa Rosa hospital, or do you anticipate students coming and participating in the program here?

Mr. McVey– We do have students from Santa Rosa, and we currently have partnerships with several area hospitals.

Mr. Ron Warnick – For the Wind Turbine, is this for a new turbine?

Mr. Kiser - This is for an upgrade/re-power for our current turbine. Also, to help expand the renewable program.

Mr. Sidwell – Could you also show that this is an energy savings?

Mr. Kiser – Yes, this is an energy savings, and also used for training.

Mr. Box – CDL, you mentioned I-40, should we also mention Hwy. 54? It seems like that would make a stronger case due to all the trucks that come through.

Mr. Kiser – Yes, not only the two highways, but at our presentation we will speak to all the truck repair and service centers in town. If we have a truck, there will be a need to maintain it, then we will have the need to teach diesel engine repair. In the past we did have diesel engine repair program and we still have the plans of study in the system, we would just need to reactivate it.

ACTION – Mr. Sidwell made the motion to approve the Executive Summary for the Research and Public Service Projects (RPSP) Submission to HED as presented in Exhibit 2. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Sidwell, yes; Mr. Box, yes; and Mr. Primrose, yes. The motion carried.

VIII. ANNOUNCEMENTS

A. Tuesday, September 19, 2023, Mesalands Community College
Board of Trustees Regular Board Meeting, 5:30 p.m.

IX. ADJOURN – ACTION

ACTION – Mr. Primrose entertained a motion to adjourn if there is no further business. Mr. Sidwell made the motion to adjourn. Mr. Box seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Box, yes; Mr. Primrose, yes; and Ms. Stephenson, yes. The motion passed to adjourn the meeting at 3:01 p.m.

[signature on original]

Richard Primrose
Chair

[signature on original]

Thomas Sidwell
Secretary/Clerk