

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

November 16, 2021

The Mesalands Community College Board of Trustees met in regular session on Tuesday, November 16, 2021 at 5:31 p.m. via Google Meet in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:31 p.m.

Mr. Streetman announced those attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Mr. Tom Sidwell
- Mr. Jimmy Sandoval
- Dr. Gregory T. Busch
- Dr. Hazel Rountree
- Ms. Natalie Gillard
- Mr. Josh McVey
- Mr. Jim Morgan
- Mr. Larry Wickham
- Ms. Margaret Ragland
- Ms. Jessica Gonzales

ROLL CALL

The following board members were present: Ms. Teresa Stephenson, Mr. Tom Sidwell, Mr. Jimmy Sandoval, and Mr. James Streetman. Ms. Liz Estrada was absent.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval for letter(s) from the Board of Trustees to HLC
- 4) Approval NMHED Quarterly Financial Action Report
- 5) Approval of October Financial Report
- 6) Approval in regards to the damaged storage building at the Museum
- 7) Approval of Executive Session
- 8) Approval of Reconvene from Executive Session
- 9) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Tom Sidwell moved to approve the agenda as presented. Mr. Jimmy Sandoval seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; and Mr. Streetman, yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Ragland if she received any Public Comments. She responded that according to Mr. Larry Wickham, there was one Public Comment; Mr. Wickham read the comment although it did not apply to any items on this agenda.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Mr. Tom Sidwell moved to approve the Regular Board Meeting minutes dated October 19, 2021 as presented. Ms. Teresa Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Sidwell, yes; Mr. Streetman, yes; and Ms. Stephenson, yes. The motion carried.

CHAIRPERSON'S REPORTS

Mr. Streetman stated there was nothing to report at this time.

REPORTS

President's Report

1. November Report
 - October 27th Mesalands hosted the American Clean Power Energy event at our Wind Energy Center. A big thank you to Andy Swapp and Jim Morgan for organizing this event, it was well attended by wind energy partners, students, and government leaders. The event concluded with a job fair for wind energy students resulting in some students being hired on-the-spot. We are preparing some great students, and they are getting jobs!
 - We are making great progress in expanding our sports and athletic programs by entering into the JCAAC Conference. This will help with our enrollment and also with our position in the State and the Nation as a leader to build upon our successes in rodeo and in golf. By next Fall 2022 we should be able to add men's & women's golf and men's and women's cross country and esports. This will attract more students and give them a better experience in college life. They will be competing in the National Conference in division one and division two.

- Audit of IT & business services – ECMC on schedule to get report by middle of December. This will prepare us for implementation of CHES a shared service agreement in the fall.
- Two cars destroyed by arson, this was reported to police and the Fire Marshall, has been involved. We are very lucky to have Chester Bobbitt, Coordinator for Campus Security, he has been a huge help in this area, as he is retired from the state police department. Mr. Bobbitt is looking at steps we need to implement to improve the safety and security at the campus.
- October was Breast Cancer Awareness – we have had a number of events.
- November is Native American month – Nationally recognized Navajo and Mescalero Apache dancers came to the campus, there were 130 young people visited the performance. Events will take place throughout the month of November celebrating Native Americans.
- November 11th - Veterans Day – Mesalands was represented at Veteran's Park to honor veterans and to assist with the lunch. We have plans to dedicate a space on campus for the veterans to help meet their needs.
- Nov. 6th – Charity golf tournament at the Tucumcari golf course – There was over 100 golfers from all over New Mexico, we had to rent extra golf carts. The proceeds will go towards equipment for our golf team.
- Our Golf team went to Hilton Head, SC, Tanner Crooms came in 18th in the Nation out of hundreds of players, Marrio Cordova also did well.
- Next Tuesday, November 23rd the Legislative lunch will be hosted by Mesalands at the Wind Energy Center from 12:00 -2:00 pm. They will be discussing what the Legislators can do to help Wind Energy students. It will be much like a townhall.
- December 1st – Mesalands will host a Covid-19 booster clinic from 8:00 am – 4:00 pm, we will host another Covid-19 booster in the spring.
- NJCAA – National Junior College Athletic Association – approved by the NJCAA for the Esports, this is the fastest growing athletic events in the nation. Esports has increased by 80%, with over 200 schools participating. We will be able to market Esports athletic teams and tie it to IT degrees such as digital graphics, digital design etc., this is a great segway for dual enrollment students to enter our College. This may also open the possibilities to add a Drone Racing League (DRL) with Drone programs in the future. This will complement our Wind Energy programs as drones are being used in Wind Energy companies.
- HLC needs a letter from the Board of Trustees stating they have voted and approved “on-line” classes, also a letter approving “competency-based learning” and “micro credentials”, this is a requirement from HLC.

-ACTION – Ms. Teresa Stephenson made the motion to send a letter from the Board of Trustees to HLC approving “on-line classes”. Mr. Jimmy Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sandoval, yes. The motion carried.

- Mr. Morgan and Mary Beth have been working in the Workforce division developing micro credentials. One of the aspects of micro credentials is using competency-based learning. There is a shift in the way education is being delivered through competency-based learning.

- Dr. Mary Beth Busch addressed the Board of Trustees on the “competency-based learning - stating “leaning is constant and time is flexible”.
 - The basic idea is recognizing the skills and knowledge the student already comes in with through prior learning assessment. The key is having reliable assessment instruments in place to be able to accomplish this. It comes down to an issue of access and success through an alternate pathway. Instead of a 16-week schedule, they can move through at a more accelerated rate. It allows the students more flexibility as many are working and have families, they need alternate ways to accomplish their goals. Competency-based learning permits this to happen by setting those course goals and objectives and making sure they are clearly assessed, but making sure the path to reach their goals is not ridged from a time perspective. A dual enrollment student can move at an accelerated rate and complete their entire degree before they graduate high school.
- Jim Morgan addressed the Board of Trustees on the micro-credentials based upon actual hands-on and some on-line programs that can be stacked.

-ACTION – Ms. Teresa Stephenson made the motion to send a letter from the Board of Trustees to HLC approving “competency-based” learning and “micro credentials”.

Mr. Jimmy Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried.

Academic Affairs

– Ms. Natalie Gillard, Vice President of Academic Affairs

- Ms. Gillard presented the Quarterly Financial Action Report for the 3rd quarter of 2021. She noticed the year on the report was wrong, she will correct the year to reflect 2021. There were no questions. Ms. Gillard asked for a motion to approve the report.

-ACTION – Mr. Tom Sidwell made the motion to approve the NMHED Quarterly Financial Action Report. for the 3rd quarter of 2021. Mr. Jimmy Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Sidwell yes; and Ms. Stephenson yes. The motion carried.

Student Affairs

-Dr. Hazel Rountree, Vice President of Student Success and Access, Diversity and Equity, and Institutional Effectiveness, Inclusive Excellence

- Native American month helps to increase the perception on our campus, 130 students from an elementary school attended along with many native Americans in our community.
- Veterans Day program collaboration in ceremony with VFW, they were extremely pleased with the help from Mesalands hosting the lunch. “Thank you for Serving”
- Annual programming for all of Spring and Fall to help align and augment with the faculty and academic programs.

-Josh McVey

- Been having fantastic events and working with student activities and in marketing publications in Rodeo News magazine and World Ranch Rodeo championships in Amarillo.
- Strategic enrollment planning and management, using data on the micro and macro level to help us see what programs work best and how students are affected by each program and form committees to help guide Mesalands towards student success and access. This helps us use our resources in a more efficient way.

Administrative Affairs

-Mr. Jim Morgan, Vice President of Campus Affairs and External Relations

- November 8th is the deadline to apply to HED to present the formal project for the remodeling of Building “A”. I will ask permission to present this to HED on December 8th. If not, we will schedule a meeting in January.
- NextEra assigned a contact person to help us get our solar panels here sooner.

1. Monthly Financial Report for October 2021 (Exhibit 5) – **ACTION**

Typo on first line of CD’s the mature date should be 3/14/2022, not 11/14/22.

ACTION – Ms. Teresa Stephenson made the motion to approve the Financial Report for October 2021, Mr. Jimmy Sandoval seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Sandoval, yes; Mr. Streetman, yes; Mr. Sidwell, yes; and yes. The motion carried.

2. Future of the damaged storage building at the Museum – **ACTION**

The following options were presented:

1. Replace the damaged building with an insulated metal building (cost is approximately \$24,000) instead of a center-block building and put it on the same lot, with electricity, we will need to check with the city planning and zoning to make sure it meets zoning laws and use the remaining pay-out from the insurance for other expenses such as fire alarms.
2. Abandon the damaged building and the Museum can store their stuff in the Armory (Student Center), which is not a convenient location for the Museum, and it will use space that might be needed at a later date.

ACTION – Mr. Jimmy Sandoval made the motion to replace the damaged storage building with a nice astatic insulated metal building with electricity on the same lot at the Museum. Mr. Tom Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Ms. Estrada, yes; Mr. Sandoval, yes; Mr. Streetman, yes; and Ms. Stephenson, yes. The motion carried.

-Ms. Jessica Gonzales, Director of Financial Aid presented the Annual Financial Aid report, there were no questions or corrections.

EXECUTIVE SESSION - ACTION

ACTION – Mr. Tom Sidwell moved that the Board enter Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Teresa Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Sidwell, yes; Mr. Streetman, yes; and Ms. Stephenson yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Jimmy Sandoval moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Tom Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried.

ACTION, IF NEEDED BASED ON EXECUTIVE SESSION

Mr. Streetman stated there was one action needed, based on Executive Session.

- Dr. Busch asked the Board of Trustees permission to work with Ms. Gillard and our consultants the options to explore hiring a third party to help with payroll. Mr. Jimmy Sandoval moved to give permission to Dr. Busch to explore a third party to help with payroll. Mr. Tom Sidwell seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; and Mr. Streetman, yes. The motion carried.

NEW BUSINESS

CORRESPONDENCE

INFORMATIONAL ITEMS

- Important Dates
 1. Student Fall Break (no classes), November 22-23, 2021
 1. Thanksgiving, College closed, November 24-26 2021
 2. Holiday Break, College closed, December 20-31, 2021
- Board of Trustees 12 Month Calendar..... (Exhibit 6)
- Board of Trustees Annual Calendar of Reports (Exhibit 7)

ANNOUNCEMENTS

The following announcements were made:

- Tuesday, December 14, 2021, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m. There were no additional announcements from any Board Members or others present.

ADJOURN

Mr. Streetman stated there was no further business and the meeting adjourned. The meeting adjourned at 7:35 p.m.

[signature on original]

James P. Streetman
Chair

[signature on original]

Liz Estrada
Secretary/Clerk