

**MESALANDS COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING**

**May 17, 2022**

The Mesalands Community College Board of Trustees met in regular session on Tuesday, May 17, 2022, at 5:30 p.m. via Google Meet in Tucumcari, New Mexico.

**CALL TO ORDER**

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

Mr. Streetman announced those attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Mr. Jimmy Sandoval
- Mr. Phillip Box
- Dr. Gregory T. Busch
- Mr. Josh McVey
- Mr. Jim Morgan
- Ms. Natalie Gillard
- Ms. Mary Beth Busch
- Dr. Maria Haase
- Dr. Denise Hackett
- Dr. Duane Brooks
- Ms. Patricia Crook
- Mr. Marty Mathisen
- Mr. Larry Wickham
- Ms. Margaret Ragland

**ROLL CALL**

The following board members were present: Ms. Teresa Stephenson, Mr. Jimmy Sandoval, Mr. Phillip Box and Mr. James Streetman. Mr. Tom Sidwell was absent.

**LIST OF ACTION ITEMS**

- 1) Approval of Agenda
- 2) Approval of Consent Agendas
- 3) Approval of Executive Session
- 4) Approval of Reconvene from Executive Session
- 5) Approval of Action, if needed, based on Executive Session
- 6) Approval of Quarterly Financial Actions Report
- 7) Approval of Audit Contract
- 8) Approval of April 2022, Financial Report

- 9) Approval of Solar Capital Projects Contract
- 10) Purchase Requisition - PPC Solar
- 11) Purchase Requisition - CES

## **APPROVAL OF AGENDA – ACTION**

**ACTION** – Mr. Box moved to approve the agenda as presented. Ms. Stephenson seconded the motion. A roll call vote taken with members voting: Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Box, yes; and Ms. Stephenson, yes. The motion carried

## **COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA**

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Ragland if she received any Public Comments. She responded that according to Mr. Larry Wickham, no Public Comments received at this time.

## **APPROVAL OF CONSENT AGENDA – ACTION**

**ACTION** – Ms. Stephenson moved to approve the Regular Board meeting minutes dated April 19, 2022, as presented. Mr. Box seconded the motion. A roll call vote taken with members voting: Mr. Sandoval, yes; Mr. Box, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

Mr. Sandoval moved to approve the Special Board meeting minutes for April 28, 2022, as presented. Mr. Box seconded the motion. A roll call vote taken with members voting: Mr. Box, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sandoval, yes. The motion carried.

## **CHAIRPERSON'S REPORTS**

Mr. Streetman stated there was nothing to report at this time.

## **REPORTS**

### **President's Division**

- Dr. Gregory T. Busch, President/CEO
  - Introduction of new employees
    - Ms. Patricia Crook, Director of Academic Advising, Counseling, Mentorship and Career Services

## **EXECUTIVE SESSION - ACTION**

**ACTION** – Ms. Stephenson moved that the Board enter Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as

allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sandoval seconded the motion. A roll call vote taken with members voting: Mr. Box, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sandoval, yes. The motion carried.

## **RECONVENE FROM EXECUTIVE SESSION – ACTION**

**ACTION** – Mr. Box moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sandoval, yes; and Mr. Box, yes. The motion carried.

## **ACTION, IF NEEDED BASED ON EXECUTIVE SESSION**

Mr. Streetman stated that no action was needed, based on Executive Session, however, Mr. Streetman did have a statement:

“We regret but are happy to announce that Ms. Natalie Gillard has chosen to retire after many decades of service to the College. Ms. Gillard has contributed more than most of us can count. She will be dearly missed; we wish her the very best.”

## **REPORTS**

### **President’s Division**

- April Report - Dr. Gregory Busch continued
  - AACC Conference recognized Mesalands excellence in the direction we are going.
  - Congratulations to our Graduates. We had a successful watch party
  - Working with our partners in Union County
  - Working on the Meet Processing Inspector training in July
  - Great news! The nursing program has been approved, special thanks to Ms. Gillard and Ms. Shannon Fries. Our next step will be receiving approval from the Higher Learning Commission.
  - We are seeing new students in our athletic programs
- Dr. Duane Brooks, Chief of Staff and Assistant to the President
  - Working with our faculty and staff and our policies and procedures.
- Dr. Denise Hackett, Chief Institutional Research Effectiveness and Accreditation Officer
  - No report at this time.
- Ms. Stephanie Otero, CPA, CFO and Executive Director of Business Services
  - Ms. Otero is in the process of moving, and will be on campus next week

## **Academic Affairs**

- Ms. Natalie Gillard, Vice President of Academic Affairs
- Dr. Busch presented for Ms. Gillard
  1. Quarterly Financial Actions Report – **ACTION**

**ACTION** – Ms. Stephenson move to approve the Quarterly Financial Actions Report.as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sandoval, yes; and Mr. Box, yes. The motion carried.

2. Audit Contract for the fiscal year of 2022 – **ACTION**

**ACTION** – Mr. Sandoval moved to approve the Audit Contract for the fiscal year of 2022. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Box, yes; and Ms. Stephenson, yes. The motion carried

## **Student Affairs**

- Mr. Josh McVey, Vice President of Public Relations, Student Transfer Services, and Strategic Enrollment Management
  - The graduation video was excellent, I especially want to thank Mr. Rob Whitmore and Mr. Larry Wickham for their hard work on this project!
  - Special thank you to Dr. and Ms. Busch for hosting the graduation reception afterwards.
  - Iron Pour begins June 5th – we have over thirty-two registered at this time
  - Completing a Strategic Enrollment Plan as we move forward to the future
- Dr. Maria Haase, Executive Director of Hispanic Outreach and Student Support
  - No report at this time.

## **Administrative Affairs**

- Mr. Jim Morgan, Vice President of Campus Affairs and Workforce Development

1. Monthly Financial Report for April 2022 – **ACTION**

**ACTION** – Mr. Box made the motion to approve the Financial Report for April 2022 as presented. Mr. Sandoval seconded the motion. A roll call vote taken with members voting: Mr. Sandoval, yes; Ms. Stephenson, yes; Mr. Box, yes; and Mr. Streetman, yes. The motion carried.

2. Solar Capital Projects Contract – **ACTION**

**ACTION** – Mr. Sandoval made the motion to approve the Solar Capital Projects Contrast as presented. Ms. Stephenson seconded the motion. A roll call vote taken with members voting: Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sandoval, yes; and Mr. Box, yes. The motion carried.

### 3. Purchase Requisition PPC Solar – **ACTION**

**ACTION** – Mr. Sandoval made the motion to approve the purchase requisition # 115605 to Paradise Power Company Solar. Mr. Box seconded the motion. A roll call vote taken with members voting: Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sandoval, yes; and Mr. Box, yes. The motion carried

### 4. Purchase Requisition - Building “A” Renovations to CES – **ACTION**

**ACTION** – The project for the renovations on building “A” has been previously approved, the requisition is an action item for approval due to the amount of the requisition. Mr. Box made the motion to approve the purchase requisition # 115604 to CES for the Building “A” renovations. Mr. Sandoval seconded the motion. A roll call vote taken with members voting; Mr. Sandoval, yes; Mr. Streetman, yes; Mr. Box, yes; and Ms. Stephenson, yes. The motion carried

-Ms. Mary Beth Busch, Executive Director of Workforce Development

- CDL program, Dr. Encinias, and Mr. Ojeda have worked really hard building this program, they are working on getting approval for Tucumcari to be a CDL testing site.
- AACC in New York was excellent
- Development on micro credentials and Allied Health programs
- Developing accurate and persistent in getting programs up and running.

## **NEW BUSINESS**

No new business presented.

## **CORRESPONDENCE**

No correspondence at this time

## **INFORMATIONAL ITEMS**

Presented were the following:

- Important Dates
  - Memorial Day – College Closed – May 30, 2022
- Board of Trustees 12 Month Calendar
- Board of Trustees Annual Calendar of Reports

## **ANNOUNCEMENTS**

Tuesday, June 21, 2022, Mesalands Community College Board of Trustees Regular Board Meeting, via “Google Meet” at 5:30 p.m.

**ADJOURN**

Mr. Streetman stated there was no further business and the meeting adjourned. The meeting adjourned at 7:45 p.m.

[signature on original]

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James P. Streetman  
Chair

[signature on original]

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Thomas Sidwell  
Secretary/Clerk