

**MESALANDS COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING  
March 11, 2025**

The Mesalands Community College Board of Trustees met in regular session on Tuesday, March 11, 2025, at 3:00 p.m. in the Conference Room 606, Building “G” in Tucumcari, New Mexico.

**CALL TO ORDER**

Mr. Richard Primrose, Chair, called the meeting to order at 3:01 p.m.

**PLEDGE TO THE FLAG:**

Recited was the Pledge of Allegiance and the New Mexico Flag was saluted.

**ROLL CALL**

The following Board members were present: Mr. Richard Primrose, Ms. Teresa Stephenson, Mr. Tom Sidwell, and Mr. Jimmy Sandoval.  
Mr. Phillip Box was absent.

**LIST OF ACTION ITEMS**

- 1) Approval of Agenda
- 2) Approval of Consent Agenda – Minutes from February 18, 2025
- 3) Approval of the Board of Trustees Annual Calendar of Reports
- 4) Approval of Resolution to join EPCOG
- 5) Approval of Purchase Requisition # 117990 – JAG Special Audit
- 6) Approval of the Financial Report for February 2025
- 7) Approval to go into Executive Session
- 8) Approval to Reconvene from Executive Session
- 9) Approval to Adjourn the meeting

**APPROVAL OF AGENDA – ACTION**

**ACTION** – Mr. Sidwell made a motion to approve the agenda as presented in Exhibit 1. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; and Mr. Primrose, yes. The motion carried.

**COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA**

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes. There were no public comments at this time.

**APPROVAL OF CONSENT AGENDA – ACTION**

**ACTION** – Ms. Stephenson made a motion to approve the regular Board meeting minutes as presented in Exhibit 2, dated February 18, 2025. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Mr. Primrose, yes; and Ms. Stephenson, yes. The motion carried.

## **CHAIRPERSON'S REPORT**

### ➤ **Mr. Richard Primrose**

The college's newly formed finance committee held its first meeting. I appreciate all the staff showing up and helping us understand our current financial situation. It is a good start.

## **PRESIDENT'S REPORT**

### **1. Dr. Allen Moss, President**

- Mr. Kiser and I met with Leonard Lauriault and Murali Darapuneni; Rex E. Kirksey Agriculture Science Center in Tucumcari on how to work more closely with New Mexico State University's agriculture, it was a good discussion, this looks like it will be a good support for our Cowboy Arts and science related Ag programs.
- I went to the San Jon School Board meeting last night. They asked about our CDL, Wind and Nursing programs. Possibly developing some workforce programs that will allow Juniors & Seniors that are close to participate.
- I plan on also connecting with the House Superintendent.
- Last weekend we hosted the Future Farmers of America (FFA) Contests with 478 students, and I think 98 chaperones, and a total of 38 volunteers. It was great exposure for Mesalands, it was a good recruiting opportunity.

### **2. Board of Trustees Annual Calendar of Reports - ACTION**

**ACTION** – Mr. Sidwell made a motion to approve the proposed changes to the Board of Trustees Annual *Calendar of Reports* as noted in Exhibit 4 (This is not the Board of Trustees meeting calendar; this will remain the same for now). Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Primrose, yes; Ms. Stephenson, yes; and Mr. Sidwell, yes. The motion carried.

### **3. Resolution to join Eastern Plains Council of Government (EPCOG)–ACTION Appoint Designee: Dr. Allen Moss and Alternate Mr. Tom Sidwell**

- Mr. Primrose stated that they help with grant funding and with the Legislature, and with other economic development projects. I think this would be a good investment, it costs \$250 annually, it will be prorated for the remainder of this fiscal year at \$62.50.

**ACTION** – Ms. Stephenson made a motion to approve the resolution to join EPCOG with the Designee being Dr. Allen Moss and Mr. Tom Sidwell as the alternate as presented in Exhibit 5. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Primrose, yes; Ms. Stephenson, yes; Mr. Sidwell, yes; and Mr. Sandoval, yes. The motion carried.

### **4. Purchase Requisition # 117990 – JAG Special Audit – ACTION**

- They have been here conducting interviews with current and past employees. This cost will be reimbursed to Mesalands out of the HB2 appropriations.

**ACTION** – Mr. Sidwell made a motion to approve the Purchase Requisition # 117990 for the JAG Special Audit as presented in Exhibit 6. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; and Mr. Primrose, yes. The motion carried.

## **5. February 2025 Financial Report – ACTION**

- We still need to do the draw-down for the financial aid disbursements.
- Roof for building E, we have already received the insurance for this.
- There are still items that we need to get reimbursement for.
- Ms. Arias noted that there is an additional CD that is not listed on the report.
- Mr. Primrose said the cash balances still look good.

**ACTION** – Ms. Stephenson made a motion to approve the February 2025 Financial Report as presented in Companion Exhibit 1. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Mr. Primrose, yes; and Ms. Stephenson, yes. The motion carried.

## **ACADEMIC AFFAIRS**

### **1. Mr. Joel Kiser, Vice President of Academic Affairs**

- I want to introduce our new Wind Energy Instructor, Mr. Nathaniel Alexander; he is an alum of Mesalands and also a certified Global Wind Organization (GWO) instructor as well. Mr. Alexander is great on troubleshooting turbines.
- Workforce is becoming a secondary focus for Mesalands, developing new non-credit courses for the Fall.
- New part-time CNA Instructor; Ms. Felyn Garcia, primarily funded by IET.
- New full-time workforce welding/cowboy arts; Mr. Brian Hughes, he is G-6 welding certified. He will be working with Mr. Nate Glaspie and will be helping to put on a workshop with Clarington College in April.
- Important dates: 2<sup>nd</sup> 8 week classes started today, next week is Spring Break
- Criterion committees are preparing for our HLC deliverables.
- Implementation of Canvas (LMS) to conduct a test run this summer.
- Mr. Dean Garcia and Ms. Kim Enriquez are working on additional workforce applications. By April we should be able to credential our own OSHA-10 training.

## **STUDENT AFFAIRS**

### **1. Mr. Josh McVey, Vice President of Student Affairs**

- I am excited to introduce Mr. Yvon Gueu, our new Marketing Specialist. Mr. Gueu graduated from West Texas A&M University at the top of his class “summa cum laude” and worked in sales for about a year.
- FFA was here last weekend with 478 students, it was a great experience. Santa Rosa brought over 40 students to participate.
- The Graduation Committee has been meeting; Lt. Governor Howie Morales will be the keynote speaker during Mesalands spring graduation ceremony on Friday, May 9, 2025.
- EDA grant that we applied for has been put on hold for now.
  - Mr. Sandoval asked, “how are you going to get students here?”
  - Mr. McVey said the community has been very supportive in this effort.
  - Mr. Sidwell - Potentially more students, we really need student housing
  - Dr. Moss said we need to focus on getting more students locally, and we are working on getting housing for students.
  - Mr. Sidwell - How will the Ag Science Center work?
  - Mr. Kiser stated; that is what we are working on now.
  - FFA Competition – plans for next year to invite more schools.

## **ADMINISTRATIVE AFFAIRS**

### **1. Mr. Mark A. Martinez, Executive Director of Operations and Procurement**

- Follow up on student housing; we did meet with the City in regard to the property that the Tucumcari Public Schools has donated to Mesalands to make sure it is zoned correctly for student housing.
- Insurance update: the Wind Energy roof is now complete along with some stucco repairs. They have started the “R” panel portion of the roof, then they will begin with the interior repairs.
- March will see a financial impact due to the roof repairs invoice.
- The Fitness Center is now offering a 10% discount on memberships for active military, veterans, and residents ages 60 and over.
- Additional repairs on fire safety alarms are being scheduled.
- Trouble shooting on the Turbine we are working with IT on connectivity issues.
- Auxiliary Services reports and statistics for the Bookstore, Dinosaur Museum, and the Fitness Center are included in my report.

## **REPORTS FROM SHARED GOVERNING SENATES**

### **1. Staff Senate President – Mr. Dean Garcia**

- No report at this time

### **2. Faculty Senate President – Ms. Janet Griffiths**

- No report at this time

## **TRUSTEES COMMENTS**

- Mr. Sandoval said he wondered “why don’t more people care about education?” He also stated that he was the oldest board member.

## **EXECUTIVE SESSION – ACTION**

**ACTION** – Mr. Sidwell moved that the Board enter Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Primrose, yes; Ms. Stephenson, yes; and Mr. Sidwell, yes. The motion carried.

## **RECONVENE FROM EXECUTIVE SESSION – ACTION**

**ACTION** – Ms. Stephenson moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Primrose, yes; Ms. Stephenson, yes; Mr. Sidwell, yes; and Mr. Sandoval, yes. The motion carried.

- No Action was needed from the Executive session.
- No correspondence

## **INFORMATIONAL ITEMS**

### **A. Important Dates:**

1. March 17-20, 2025, Spring Break – College closed

### **B. Board of Trustees – 12 Month Calendar**

### **C. Board of Trustees Annual Calendar of Reports**

## **ANNOUNCEMENTS**

- Tuesday, April 15, 2025, Mesalands Community College Board of Trustees Regular Board Meeting at 3:00 p.m.
- ACCT Training - maybe a Saturday, May 17, or May 31?
- The National ACCT Conference in October will be in New Orleans this year.

## **ADJOURN – ACTION**

**ACTION** - Mr. Primrose stated if there was no further business, he would entertain a motion to adjourn the meeting. Mr. Sidwell made the motion to adjourn the meeting. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; and Mr. Primrose, yes. The meeting was adjourned at 4:49 p.m.

[signature on original]

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Richard D. Primrose  
Chair

[signature on original]

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Thomas Sidwell  
Secretary/Clerk