



Vaccine Mandate Limited Remote Working Exemption Request

Applicable: Off-Campus Adjunct Faculty

PURPOSE:

This form is to be completed by Mesalands Community College Faculty who meet the remote work eligible criteria and are requesting an COVID 19 Vaccine Mandate. This exemption means that the Faculty member must certify that they are working entirely remotely, meet the eligibility requirements, and will not access any Mesalands site or facility at any MCC campus location for any purpose. This form is separate from an exemption request for medical, religious, or Title IX purposes. Forms for such requests are available at ahealthystampede@mesalands.edu

REQUIREMENTS:

- Exemptions are valid for a single semester only. Any continuing exemption authorization requires the completion, approval and uploading of a new form.
- Faculty members seeking approval for the remote work vaccine mandate exemption must meet the following criteria: a. Previously approved remote work arrangement agreement between a faculty member and the VP Academic Affairs, b. Live outside of New Mexico, and; c. Scheduled to teach exclusively online classes for the semester in which the exemption is requested. All courses taught by the instructor must appear in the schedule as "Online."

Due to the requirements of the current State of NM Public Health Order, Allied Health faculty are not eligible for the remote work exemption. exceptions for Allied Health faculty must be approved by the Vice President of Academic Affairs.

INSTRUCTIONS:

- Faculty member requesting exemption completes this form.
- Department Director reviews and approves exemption if in agreement.
- Vice President of Academic Affairs reviews and approves exemption if in agreement.
- Faculty attaches and sends approved form to: ahealthystampede@mesalands.edu

EMPLOYEE INFORMATION

Name (Last, First): _____ Title: _____ MCC ID: _____

Department: _____ Director Name: _____

The Semester I am requesting this exemption is for: Select: _____ Year: _____

ACKNOWLEDGEMENT

As an employee of Mesalands Community College (MCC) who is working remotely, I hereby request exemption from MCC's COVID-19 Vaccine Mandate.

By requesting this exemption, I attest that I am working completely remotely, I meet the eligibility criteria for the Vaccine Mandate Limited Remote Work Exemption, and that I will not access any Mesalands site or facility at any of our MCC campuses for any purpose. Should my work arrangements change, I further acknowledge that I will be subject to the full provisions of MCC's COVID-19 Vaccine Mandate.

I hereby affirm, by my signature, that I will adhere to this agreement and understand that noncompliance could result in disciplinary action subject to the applicable policies, guidelines and or agreements. Should my situation change, I will consult with my Department Director and the Vice President of Academic Affairs.

Print Name Title Date

Department Director Signature Print Name Title Date

VP of Academic Affairs Signature Print Name Title Date