

**MESALANDS COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING**

**June 21, 2022**

The Mesalands Community College Board of Trustees met in regular session on Tuesday, June 21, 2022, at 5:30 p.m. via Google Meet in Tucumcari, New Mexico.

**CALL TO ORDER**

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

Mr. Streetman announced those attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Mr. Jimmy Sandoval
- Mr. Tom Sidwell
- Mr. Phillip Box
- Dr. Gregory T. Busch
- Mr. Jim Morgan
- Mr. Joel Kiser
- Ms. Mary Beth Busch
- Dr. Maria Haase
- Dr. Denise Hackett
- Dr. Duane Brooks
- Mr. Milan Rasic
- Ms. Destiny Zukevick
- Mr. Clint Harden
- Dr. Lucille Sansing
- Mr. Chester Bobbitt
- Mr. Larry Wickham
- Ms. Margaret Ragland

**ROLL CALL**

The following board members were present: Ms. Teresa Stephenson, Mr. Jimmy Sandoval, Mr. Tom Sidwell, Mr. Phillip Box and Mr. James Streetman.

**LIST OF ACTION ITEMS**

- 1) Approval of Agenda
- 2) Approval of Consent Agendas
- 3) Approval of Executive Session
- 4) Approval of Reconvene from Executive Session
- 5) Approval of Action, if needed, based on Executive Session

- 6) Approval of Quarterly Financial Actions Report
- 7) Approval of Audit Contract
- 8) Approval of May 2022, CD Report

## **APPROVAL OF AGENDA – ACTION**

**ACTION** – Ms. Teresa Stephenson moved to approve the agenda as presented. Mr. Tom Sidwell seconded the motion. A roll call vote taken with members voting: Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Box, yes; and Ms. Stephenson, yes. The motion carried

## **COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA**

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Ragland if she received any Public Comments. She responded that according to Mr. Larry Wickham, no Public Comments received at this time.

## **APPROVAL OF CONSENT AGENDA – ACTION**

**ACTION** – Mr. Tom Sidwell moved to approve the Regular Board meeting minutes dated May 17, 2022, as presented. Ms. Teresa Stephenson seconded the motion. A roll call vote taken with members voting: Mr. Sandoval, yes; Mr. Box, yes; Ms. Stephenson, yes; Mr. Tom, Sidwell, yes; and Mr. Streetman, yes. The motion carried.

## **CHAIRPERSON'S REPORTS**

Mr. Streetman stated there was nothing to report at this time.

## **REPORTS**

### **President's Division**

- Dr. Gregory T. Busch, President/CEO
  - Introduction of new employees
    - Ms. Destiny Zukevick, Web Master & Social Media Specialist

## **EXECUTIVE SESSION - ACTION**

**ACTION** – Mr. Tom Sidwell moved that the Board enter Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Jimmy Sandoval seconded the motion. A roll call vote taken with members voting: Mr. Sidwell, yes;

Mr. Box, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sandoval, yes. The motion carried.

## **RECONVENE FROM EXECUTIVE SESSION – ACTION**

**ACTION** – Mr. Tom Sidwell moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Teresa Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Box, yes; and Mr. Sidwell, yes. The motion carried.

## **ACTION, IF NEEDED BASED ON EXECUTIVE SESSION**

Mr. Streetman stated that no action was needed, based on Executive Session.

## **REPORTS**

### **President's Division**

1. Open Meetings Act (Exhibit 3) – ACTION  
New Mexico Open Meetings Act Compliance Guide Website:  
<https://www.nmag.gov/uploads/files/Publications/ComplianceGuides/Open%20Meetings%20Act%20Compliance%20Guide%202015.pdf>

Dr. Busch requested that the Board consider adopting the Open Meetings Act Resolution, this is an annual requirement. Regular meetings are scheduled the third Tuesday of each month at 5:30 pm via “Google Meet.” These meetings are open to the public.

**ACTION** – Mr. Phillip Box moved to adopt the Open Meetings Act Resolution on June 21, 2022. Mr. Tom Sidwell seconded the motion. A roll call vote taken with members voting: Mr. Sandoval, yes; Mr. Streetman, yes; Mr. Box, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried

- May Report - Dr. Gregory Busch
  - Perkins Grant submitted and early reports are that approval is forthcoming
- Dr. Duane Brooks, Chief of Staff & Assistant to the President
  - Assisting with Academic Affairs and new processes and templates, making sure we are compliant with respect to online teaching
  - Working with standard course syllabi course language
  - Assisting Dr. Busch, identifying new candidates for open positions, solidifying interview processes and offers
  - Developing contacts for legal review
  - Point of contact for Collaborative for Higher Education for Shared Services

- Dr. Denise Hackett, Chief Institutional Research, Effectiveness, & Accreditation Officer
  - Submitted application to HLC for nursing program, working with Ms. Shannon Fries and Dr. Brooks and Dr. Gigi Fansler from HLC to set up a site visit which is the final step. The visit is anticipated for October.
  - Completing IPEDS training (12 hr. course)
  - Completed section 2 of the Strategic Enrollment Management Plan
  - Will be on campus in 2 weeks (Is now on campus)

### Academic Affairs

- Mr. Joel Kiser, Interim Vice President of Academic Affairs
  - Creating systems, navigating, and training
  - NM Correctional agreement
  - US Forest Service SHAMs has been completed
  - Offered praise for her work completing the program development to Shannon Fries and stated she “is an amazing leader in the nursing program”

### Student Affairs

- Mr. Josh McVey, Vice President of Public Relations, Student Transfer Services, and Strategic Enrollment Management – Presented by Dr. Duane Brooks
  - Live broadcast from the Iron Pour, Students came to enroll after Iron Pour
  - Strategic Enroll plan submitted before due, it was a collaborate effort
  - Hired a Web Master and Social Media Specialist
- Dr. Maria Haase, Executive Director of Hispanic Outreach and Student Support
  - Working on getting student housing for the Fall
  - Dr. Haase and Lupe getting certified from SEVIS for international students

### Administrative Affairs

- Mr. Jim Morgan, Vice President of Campus Affairs and Workforce Development
  - Renovation on building A, wage in DWS was locked, we had to get that corrected so we could proceed.
  - Wage decision on WWRC, meeting Thursday, so we can get started on renovations
  - Solar getting ready to start
    1. Monthly CD Report for May 2022 – **ACTION**

**ACTION** – Mr. Tom Sidwell made the motion to approve the CD Report for May 2022 as presented. Ms. Teresa Stephenson seconded the motion. A roll call vote taken with members voting: Ms. Stephenson, yes; Mr. Sandoval, yes; Mr. Box, yes; Mr. Sidwell, yes; and Mr. Streetman, yes. The motion carried

- Ms. Mary Beth Busch, Executive Director of Workforce Development
  - Eastern Plains Government, trying to get CDL testing established on Mesalands campus
  - Thanked Josh McVey and Rob Whitmore for creating beautiful workforce certificates
  - Ambassador for Friends of Mesalands – developing an Alumni organization

-Milan Rasic, Athletic Director

- National Rodeo Program finished 25<sup>th</sup> nationally, overall finish highest in 10 years, 11<sup>th</sup> among the two-year colleges – incredible program
- Esports, NJCAA approved affiliated program, signing event on May 23<sup>rd</sup>  
All four initial signees are from Quay County.
  - Create strong relationships with the region
  - Cross County – Dr. Allen Moss, coach
  - NJCAA, first signee for cross county
  - Actively recruiting for cross country
  - Men's & Women's Golf – Mario Sanchez first NJCAA signee
  - Marty Garcia working to recruit new students for the golf team

## **NEW BUSINESS**

No new business presented.

## **CORRESPONDENCE**

No correspondence at this time

## **INFORMATIONAL ITEMS**

Presented were the following:

- A. Important Dates
  - 1. Independence Day – College Closed – July 4, 2022
- B. Board of Trustees 12 Month Calendar
- C. Board of Trustees Annual Calendar of Reports

## **ANNOUNCEMENTS**

Wednesday, June 29, 2022, Mesalands Community College Board of Trustees Special Board Meeting, via “Google Meet” at 5:30 p.m.

Tuesday July 19, 2022, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 pm, via “Google Meet”

## **ADJOURN**

Mr. Streetman stated there was no further business and the meeting adjourned. The meeting adjourned at 8:00 p.m.

[signature on original]

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James P. Streetman  
Chair

[signature on original]

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Thomas Sidwell  
Secretary/Clerk