

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

January 18, 2022

The Mesalands Community College Board of Trustees met in regular session on Tuesday, January 18, 2022, at 5:30 p.m. via Google Meet in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

Mr. Streetman announced those attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Mr. Tom Sidwell
- Mr. Jimmy Sandoval
- Dr. Gregory T. Busch
- Dr. Hazel Rountree
- Ms. Natalie Gillard
- Mr. Josh McVey
- Mr. Larry Wickham
- Ms. Margaret Ragland
- Mr. Stephen Edwards
- Mr. Nicholas Busch
- Ms. Catheryn Orive
- Dr. Mary Beth Busch
- Dr. Maria Haas

ROLL CALL

The following board members were present: Ms. Teresa Stephenson, Mr. Tom Sidwell, Mr. Jimmy Sandoval, and Mr. James Streetman.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agendas
- 3) Approval to add Mr. Tom Sidwell as signatory to sign checks
- 4) Approval for Emergency start/end date for Spring 2022 classes
- 5) Approval of Revised 2021-2022 Academic Calendar
- 6) Approval of Revision to MCC Safe and Healthy Campus policy 18.1
- 7) Approval of December 2021 Financial Report
- 8) Approval of Executive Session
- 9) Approval of Reconvene from Executive Session
- 10) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

Mr. Streetman requested to adjust the agenda, moving the Comment Section to Item 7 following the Report Section, due to Dr. Busch introducing new Mesalands employees.

ACTION – Mr. Sidwell moved to approve the agenda as modified. Mr. Jimmy Sandoval seconded the motion. A roll call vote was taken with members voting. Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Mr. Sandoval moved to approve the Regular Board meeting minutes dated December 21, 2021, the Special Board meeting minutes dated December 30, 2021, and Special Board meeting minutes dated January 4, 2022, as presented. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting, yes; Mr. Sidwell, yes, Ms. Stephenson, yes; Mr. Streetman, yes; and: Mr. Sandoval. The motion carried.

CHAIRPERSON’S REPORTS

Mr. Streetman stated there was nothing to report at this time.

ACTION - Approval to add Mr. Tom Sidwell Board of Trustees Secretary/Clerk as signatory to sign checks Mesalands Community College. Mr. Streetman and Ms. Stephenson are already authorized as signatories. Ms. Stephenson moved to approve to add Mr. Tom Sidwell as signatory to sign checks for MCC. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sandoval, yes; and Mr. Sidwell. The motion carried

REPORTS

President’s Report

January Report - Dr. Gregory Busch

- Dr. Busch introduced Mesalands new employees:
 - Dr. Maria Haas, Executive Director for Hispanic Outreach and Student Support
 - Professor Catheryn Orive, Professor of Phycology
 - Dr. Stephen Edwards – Professor of History
 - Mr. Nicholas Busch, Assistant Professor of Political Science
 - Mr. Phil Shridman – Interim serving as lead in Business and Discipline Coordinator
 - Ms. Mary Beth Busch – Communication and Workforce Development
- We have signed our contract with Pepsi, we will be a Pepsi school, with sign-on and corporation agreement plus bonuses and we will earn additional resources, score boards, etc., earnings of thousands of dollars.
- BSN Sports and Underarmor will also have a positive impact regarding our revenue.
- Thank you to Ms. Gillard and the whole team for making significant steps

in getting a plethora of reports to Higher Education Department.

- Thank you, Mr. Morgan, for your presentation at the hearing before the department of Higher Education's Capital Improvements Committee regarding the implementation of our Campus Master Plan, which has been presented to you and approved for the renovation of building "A" to change the entrance to the north side of the building facing 11th street "Campus Drive". The committee approved these plans unanimously, Mr. Gerald Hoehne praised Mesalands for developing a superb master plan designed for student success. Mr. Morgan is in the process of getting contractors lined-up and should begin the project in about a month. There were some questions about moving the bookstore, we don't have a bookstore, I said "we have a Mesalands Stampede Mercantile."
- Next Wednesday, January 26th Mesalands will be visited by Congressman Fernandez from 9:45-12:00 at the Wind Energy Center, she wants to learn what we are doing with Hispanic Serving Institution (HSI), and Renewable Energy. I encourage members of Board to come and greet the Congresswoman.

ACTION - Approval for emergency start/end date for Spring 2022 classes – classes will begin no sooner than 1/31/22, end 5/13/22 and keep intact our Spring Break by extending classes by 15 minutes, and extend classes one week to May 13, 2022.

ACTION – Mr. Sandoval moved to approve the Emergency start/end date for Spring 2022 classes. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried.

ACTION – Approval of Revised 2021–2022 Academic Calendar

ACTION – Mr. Sandoval moved to approve the revised 2021-2022 Academic Calendar. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Sidwell, yes, Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

ACTION - Revision to Mesalands Community College Safe and Healthy Campus policy section 18.1 - Covid Vaccination – **ACTION**

The US Supreme court ruled mandates placed on OSHA to remove the mandate. Dr. Busch recommends that the mandate be removed, and revised to say the vaccine is strongly encouraged, but not required or mandatory, so the exemptions are no longer required.

The Omnicom variant is greatly detoured using the N95 mask. We should require the N95 mask.

Mr. Streetman made the statement since the situation on Covid is so fluid and constantly changing, he would recommend the Board give Dr. Busch and his administration the authority to revise the policy as needed.

ACTION – Mr. Sandoval moved to approve the Revision to the Mesalands Community College Safe and Healthy Campus policy section 18.1 Covid Vaccination and give Dr. Busch and his administration the authority to revise the policy as needed. Mr. Sidwell

seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sandoval, yes; and Mr. Sidwell. The motion carried. The modified policy 18.1 Covid Vaccination - change from mandatory to strongly encouraged, and remove exemption statement, and remove the dates of vaccination requirement.

“The Board of Trustees along with the consultation of their medical provider strongly encourages, faculty, staff, and students to be vaccinated, we will continue with precautionary measures, wearing mask, distancing, washing hands, and maintaining a clean environment and the use of N95 masks as January 18, 2022.”

Academic Affairs

- Ms. Natalie Gillard, Vice President of Academic Affairs
 - Making final preparations for the Spring semester
 - Looking forward to working with the new faculty as well as Dr. Haas
 - Continue to work on financial projects and reports
 - Trying to respond to informational request from Legislative Committees

Student Affairs

-Dr. Hazel Rountree, Vice President of Student Success and Access, Diversity and Equity, and Institutional Effectiveness, Inclusive Excellence

- Video for Martin Luther King Day on our website, Mesalands celebrates diversity and embraces inclusion
- Joel and Nat painted a new picture on our gas station of Martin Luther King

-Dr. Maria Haas, Executive Director of Hispanic Outreach and Student Support

- Worked on Martin Luther King video with Dr. Rountree
- Translated in Spanish the document “Pathways for Success”
- Working on MCC application form to include better recruitment and retention
- Webinar of Excelencia
- Research for HIS funding
- Working on studies abroad EF Educational tours
- Developed pilot for faculty and staff, “Bring you own Lunch”, conversational Spanish table and lunch.

-Josh McVey, Vice President of Public Relations, Student Transfer Services, and Strategic Enrollment Management

- Fall Retention Report
 1. Increase in student success, 62.5% improvement in students that were failing
 2. Increase in “P” passing grades 99.9%
 3. Vice President’s list has increased 233%
- Four Pathways to Access your Success Document
This document helps explain the different opportunities of how the students can participate in their courses
- Working with our enrollment team to be more efficient in helping students get enrolled

Administrative Affairs

- Mr. Jim Morgan, Vice President of Campus Affairs and Workforce Development
 - Monthly Financial Report for December 2021 – **ACTION**

ACTION – Mr. Sidwell made the motion to approve the Financial Report for December 2021, Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sandoval, yes. The motion carried.

- Dr. Mary Beth Busch, Executive Director of Workforce Development
 - Workforce Development consist of all things non-credit, customized training for regional businesses, vocational training, community education, non-credit to credit transfer, and prior learning assessment.
 - Blue & Gold College, Senior programs
 - Kids Kollege in the summer months
 - Dr. Encinias is working to get the CDL certification program started and to get WEA to help with funding.
 - Working on Parametric and EMT training.
 - Working on Lean Six Sigma Certification – Training for quality improvement for businesses industries.
 - Compile all of the non-credit education and track the data on the successes from Workforce, this may add extra funding next year, as it may be included in the funding formula.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Ragland if she received any Public Comments. She responded that there was one public comment from Mr. Andy Swapp regarding his concern on the Covid vaccine mandate. After reading the comment, Mr. Streetman responded that the revision to the policy 18.1 that was just passed should take care of Mr. Swap's concerns.

EXECUTIVE SESSION - ACTION

ACTION – Mr. Sidwell moved that the Board enter Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson seconded the motion. A roll call vote was taken with members voting; Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Sandoval moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Sidwell, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

ACTION, IF NEEDED BASED ON EXECUTIVE SESSION

Mr. Streetman stated that no action was needed, based on Executive Session.

NEW BUSINESS

No new business presented.

CORRESPONDENCE

- Higher Education Department Meeting Minutes on 1/12/2022
- Letter from the State of New Mexico

INFORMATIONAL ITEMS

Presented were the following:

- Important Dates
 - Spring Semester begins January 31, 2022
 - Spring Break – March 21 – March 25, 2022
- Board of Trustees 12 Month Calendar
- Board of Trustees Annual Calendar of Reports

ANNOUNCEMENTS

Tuesday, February 15, 2022, Mesalands Community College Board of Trustees Regular Board Meeting, via “Google Meet” at 5:30 p.m.

ADJOURN

Mr. Streetman stated there was no further business and the meeting adjourned. The meeting adjourned at 7:24 p.m.

James P. Streetman
Chair

Thomas Sidwell
Secretary/Clerk