

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
February 18, 2025**

The Mesalands Community College Board of Trustees met in regular session on Tuesday, February 18, 2025, at 3:00 p.m. in the Conference Room 606, Building "G" in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Richard Primrose, Chair, called the meeting to order at 3:32 p.m.
(The meeting started late due to Congresswoman Fernandez visiting our Wind Energy Center.)

PLEDGE TO THE FLAG:

Recited was the Pledge of Allegiance and the New Mexico Flag was saluted.

ROLL CALL

The following Board members were present: Mr. Richard Primrose, Ms. Teresa Stephenson, Mr. Tom Sidwell, Mr. Jimmy Sandoval, and Mr. Phillip Box.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda – Minutes from January 21, 2025
- 3) Approval to go into Executive Session
- 4) Approval to Reconvene from Executive Session
- 5) Approval to Change the Academic Calendar 2025-2026
- 6) Approval of NMHED Quarterly Actions Report
- 7) Approval of the Financial Report for January 2025
- 8) Approval to Adjourn the meeting

APPROVAL OF AGENDA – ACTION

ACTION – Ms. Stephenson made a motion to amend the agenda as presented in Exhibit 1 with the change to move item IX: Executive Session and item X: Reconvene from Executive session after item VII: Chairmans Report. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; Mr. Box, yes; and Mr. Primrose, yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes. There were no public comments at this time.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Mr. Sidwell made a motion to approve the regular Board meeting minutes as presented in Exhibit 2, dated January 21, 2025. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Mr. Box, yes; Mr. Primrose, yes; and Ms. Stephenson, yes. The motion carried.

CHAIRPERSON'S REPORT

➤ Mr. Richard Primrose

- “Quay Day” in Santa Fe at the Roundhouse, Mr. Box, Mr. Sidwell, Dr. Moss, and I were able to visit with Senator Woods, Dennis Roch, Representative Chatfield, and the LFC representative. It was a really good day; I think it was very beneficial. Mr. Sidwell visited with a man on the Governor’s staff that is working on finding housing for students in the State. LFC said they would like to have their meeting in June at Mesalands.
- Dr. Moss and I went to the “Union County Luncheon” – They would like Mesalands to be involved in more areas, we are already working with their Detention Center and with their High School for dual enrollment.
- Could the college become a member of the Eastern Plains Council of Governments, they would help us with grants and funding and planning grants for dorms.
- The Foundation had their Shrimp Boil Saturday, I think we had around 250 in attendance. Altrusa had a dessert auction, which raised just under \$2,400 towards scholarships for Mesalands. I appreciate everyone being there.
- We talked to Senator Woods about a memorial certification for the college, which he did. We really appreciate him doing that for Mesalands.
- Congresswoman Fernandez was here today, she is extremely interested in helping us expand our Wind Energy program.

EXECUTIVE SESSION – ACTION

ACTION – Mr. Sidwell moved that the Board enter Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Box seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; Mr. Box, yes; and Mr. Primrose, yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Box moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Mr. Box, yes; Mr. Primrose, yes; and Ms. Stephenson, yes. The motion carried.

- No Action needed from the Executive session.

PRESIDENT'S REPORT

1. Dr. Allen Moss, President

- We are having meetings with Ms. Trujillo, working on the FY24 audit
- I am working on trying to get the RPSP recommendation increased.
- “Quay Day,” Thank you to the Board members that went, they were great representatives for Mesalands.
- Nursing; waiting on the 5th student to take the NCLEX test

- I apologize for being late today, Congresswoman Fernandez was here visiting our Wind Energy program and visiting with our Wind Energy students.
- I went to the Tucumcari School Calendar meeting; it will work well with our revised FY25-26 calendar.
- I will be having meetings with Mr. Lenard Lauriault and Joel to try to strengthen our Animal Science and Ag Science programs.
- Dr. Edwards, Joel Kiser, and I will be going to the HLC Annual Conference the first week in April.

2. Change Academic Calendar 2025-2026 - ACTION

ACTION – Mr. Sidwell made a motion to approve the changes to the 2025-2026 Academic Calendar as noted in Exhibit 4. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Box, yes; Mr. Primrose, yes; Ms. Stephenson, yes; and Mr. Sidwell, yes. The motion carried.

3. NMHED Quarterly Financial Actions Report - ACTION

ACTION – Ms. Stephenson made a motion to approve the New Mexico Higher Education Department Quarterly Actions Report as presented in Exhibit 5. Mr. Box seconded the motion. A roll call vote was taken with members voting: Mr. Box, yes; Mr. Primrose, yes; Ms. Stephenson, yes; Mr. Sidwell, yes; and Mr. Sandoval, yes. The motion carried.

4. January 2025 Financial Report – ACTION

- Mr. Primrose said the cash balance is still doing well.
- Dr. Moss: We still have a lot of billing that needs to be sent out and collected.

ACTION – Mr. Sidwell made a motion to approve the January 2025 Financial Report as presented in Companion Exhibit 1. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Primrose, yes; Ms. Stephenson, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; and Mr. Box, yes. The motion carried.

ACADEMIC AFFAIRS

1. Mr. Joel Kiser, Vice President of Academic Affairs

- Success with our Nursing program, four of the five students have taken and passed the NCLEX test and already have jobs.
 - HSE graduate success; 15 have graduated, our goal for the year is 20. We would like to see these go on to begin college classes at Mesalands.
 - Ms. Faylyn Garcia – CNA Instructor already has the program put together with eight students that will begin on 3/24, this is a 10 week program.
 - Academics as a whole, all staff and faculty are working on the HLC assurance argument evidence in preparation for our draft argument. There are four Criterion Committees with Dr. Stephen Edwards as the new Steering Committee Chair.
- Ms. Stephenson – is the evidence digital? Yes, it is in a Google Drive

STUDENT AFFAIRS

1. Mr. Josh McVey, Vice President of Student Affairs

- Mr. Yvan Gueu has been approved to come work with us at Mesalands as our new Marketing Specialist. He is a graduate of West Texas.
- We are moving forward with purchasing HUB spot software for recruitment.
- Conducting lots of workshops for Financial Aid
- I went through and passed the CPO training last week as a backup CPO.

ADMINISTRATIVE AFFAIRS

1. Mr. Mark A. Martinez, Executive Director of Operations and Procurement

- Mr. Martinez is in training today for his CPO renewal.

REPORTS FROM SHARED GOVERNING SENATES

1. Staff Senate President – Mr. Dean Garcia

- Mr. Garcia is in Santa Fe at the NM Adult Education Conference

2. Faculty Senate President – Ms. Janet Griffiths

- No report at this time

TRUSTEES COMMENTS

- Ms. Stephenson really enjoyed the Shrimp Boil, great attendance
- Mr. Sandoval asked; why doesn't the city care about education? Mr. Primrose answered, this is not something the Board would have information about.

- No correspondence

INFORMATIONAL ITEMS

A. Important Dates:

1. March 17-20, 2025, Spring Break – College closed

B. Board of Trustees – 12 Month Calendar

C. Board of Trustees Annual Calendar of Reports

ANNOUNCEMENTS

- Tuesday, March 11, 2025, Mesalands Community College Board of Trustees Regular Board Meeting at 3:00 p.m.
- ACCT Training - We will work with Cindy Miles on the topics we want.
- We need to update the Board Policy Handbook before July 1, 2025.

ADJOURN – ACTION

ACTION - Mr. Primrose stated if there was no further business, he would entertain a motion to adjourn the meeting. Mr. Sidwell made the motion to adjourn the meeting. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Box, yes; Mr. Primrose, yes; Ms. Stephenson, yes; Mr. Sidwell, yes; and Mr. Sandoval, yes. The meeting was adjourned at 4:41 p.m.

[signature on original]

Richard D. Primrose
Chair

[signature on original]

Thomas Sidwell
Secretary/Clerk