

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

February 15, 2022

The Mesalands Community College Board of Trustees met in regular session on Tuesday, February 15, 2022, at 5:30 p.m. via Google Meet in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:31 p.m.

Mr. Streetman announced those attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Mr. Tom Sidwell
- Mr. Jimmy Sandoval
- Dr. Gregory T. Busch
- Ms. Natalie Gillard
- Mr. Josh McVey
- Mr. Jim Morgan
- Dr. Hazel Rountree
- Dr. Mary Beth Busch
- Dr. Maria Haase
- Ms. Shannon Fries
- Dr. Allen Moss
- Mr. Alejandro Ojeda
- Mr. Matt Logan
- Mr. Larry Wickham
- Ms. Margaret Ragland

ROLL CALL

The following board members were present: Ms. Teresa Stephenson, Mr. Tom Sidwell, Mr. Jimmy Sandoval, and Mr. James Streetman.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agendas
- 3) Approval of Executive Session
- 4) Approval of Reconvene from Executive Session
- 5) Approval of Action, if needed, based on Executive Session
- 6) Approval for Dr. Busch to participate in the Aspen Presidential Fellowship
- 7) Approval of Purchase Requisition – CLA Connect
- 8) Approval for Summer College Hours

- 9) Approval NMHED Quarterly Financial Actions Report
- 10) Approval of January 2022 Financial Report
- 11) Approval of Purchase Requisition - Jenzabar

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Sidwell moved to approve the agenda as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting. Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Ragland if she received any Public Comments. She responded that according to Mr. Larry Wickham, no Public Comments were received at this time.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Ms. Stephenson moved to approve the Regular Board meeting minutes dated January 18, 2022, as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting, yes; Mr. Sidwell, yes, Ms. Stephenson, yes; Mr. Streetman, yes; and: Mr. Sandoval, yes. The motion carried.

CHAIRPERSON'S REPORTS

Mr. Streetman stated there was nothing to report at this time.

REPORTS

President's Report

President's – Dr. Gregory T. Busch, President

- Introduction of new employees
 - Dr. Allen Moss – Director of Small Business Development Center (SBDC)
 - Ms. Shannon Fries - Director of Nursing and Allied Health Programs, also Managing Covid Response Team
 - Mr. Alejandro Ojeda – Instructor for the CDL Program

EXECUTIVE SESSION - ACTION

ACTION – Mr. Sidwell moved that the Board enter Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson

seconded the motion. A roll call vote was taken with members voting; Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Sandoval moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Sidwell, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

ACTION, IF NEEDED BASED ON EXECUTIVE SESSION

Mr. Streetman stated that no action was needed, based on Executive Session.

February Report - Dr. Gregory Busch

- Very proud that our “Honors” College is up and running, the Executive Director is Mr. Dean Garcia, he is doing a wonderful job working with a small pilot group.
- Update on Covid – I will lift the mandate for the N95 mask, we can go back to the cloth mask, the country is in decline for the Omicron, this may need to be reinstated if covid increases. Also, I will lift the mandate on testing for extended out-of-town travel.
- While I was in Washington, DC I was able to speak with the New Mexico Delegation to create an internship opportunity to allow our Political Science students to go to Congress in Washington, DC for a couple of weeks, both Republican and Democrat.
- Working with a company called Acadeum, this will utilize our technology so our courses can be taught in over 407 colleges and universities for additional enrollment, and our students can also take classes from the 407 schools, with an additional revenue to Mesalands, this is a very good way for us to grow enrollment and increase revenue.
- We were invited by the leadership of Clayton to discuss options to teach courses, this will not be a branch or campus of Mesalands.

ACTION - Approval from the Board of Trustees for Dr. Busch to be involved in the Aspen Presidential Fellowship. This is like the Oscar award for Community Colleges, this does not cost the college anything.

ACTION – Mr. Sandoval moved to approve Dr. Busch being involved in the Aspen Presidential Fellowship. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried.

ACTION – Purchase Requisition – CLA Connect

ACTION – Mr. Sandoval moved to approve the Purchase Requisition for \$36,400 to CLA Connect. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Sidwell, yes, Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

ACTION – College Summer Hours, begins the end of Spring semester to August 1, working 4 - 10-hour days. This will save the college in utilities; it is also an incitement in retaining and recruiting employees. We did conduct a survey from our employees, 83% would like a 4-day week.

ACTION – Mr. Sidwell moved to approve the Summer College Hours. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sandoval, yes; and Mr. Sidwell, yes. The motion carried.

Academic Affairs

– Ms. Natalie Gillard, Vice President of Academic Affairs

- Ms. Gillard presented to the Board of Trustees for approval the New Mexico Higher Education Department (NMHED) Quarterly Financial Actions Report, 2nd quarter for the fiscal year.

ACTION – Mr. Sidwell moved to approve the New Mexico Higher Education Department (NMHED) Quarterly Financial Actions Report. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting, yes; Mr. Sidwell, yes, Ms. Stephenson, yes; Mr. Streetman, yes; and: Mr. Sandoval. yes. The motion carried.

Student Affairs

-Dr. Hazel Rountree, Vice President of Student Success and Access, Diversity and Equity, and Institutional Effectiveness, Inclusive Excellence

- Dr. Martin Luther King Day, please note the beautiful artwork by our students.
- We were able to access the emergency fund for students that have an emergency.
- Continuing to work on our food pantry
- Dr. Haase and I are reviewing our admission process to make it easier for students to apply online, which makes it much easier and more efficient.
- Legislative luncheon in Santa Fe was very productive, making many contacts in Union County, Clayton and many others.

-Dr. Maria Haase, Executive Director of Hispanic Outreach and Student Support

- No report at this time.

-Josh McVey, Vice President of Public Relations, Student Transfer Services, and Strategic Enrollment Management

- Accomplishing better user experience to help in a more efficient enrollment.
- Fall semester saw a 6.5% increase, I believe we will continue to see increases due to initiatives we have activated with student access and success.

Administrative Affairs

-Mr. Jim Morgan, Vice President of Campus Affairs and Workforce Development

- I had a bid from a company in Albuquerque to tear down the storage building at the museum for \$34,000, we were able to get a bid for \$8,000, which is a local company.
- Launch our CDL training program March 1, 2022
- Monthly Financial Report for January 2022 – **ACTION**

ACTION – Ms. Stephenson made the motion to approve the Financial Report for January 2022. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Sidwell, yes, Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

- Purchase Requisition to Jenzabar for \$46,210 – **ACTION**

ACTION – Mr. Sidwell moved to approve the purchase requisition to Jenzabar. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried.

-Dr. Mary Beth Busch, Executive Director of Workforce Development

- Workforce Development is becoming very busy with CDL beginning March 1st.
- Working with Dr. Encinias on Microcredentials
- CTE – agricultural trades align with the High School, which help students develop careers
- March is “Woman’s History Month”, I will be hosting a tea for the women of Quay County

NEW BUSINESS

Vacancy on the Board of Trustees for district 5, if interested, voters of District 5 need to turn-in a letter of interest with a short resume by February 22nd, addressed to Mesalands Community College, Presidents Office, attention: Margaret Ragland

No new business presented.

CORRESPONDENCE

INFORMATIONAL ITEMS

Presented were the following:

- Important Dates
 - Spring Break – March 21 – March 25, 2022
- Board of Trustees 12 Month Calendar
- Board of Trustees Annual Calendar of Reports

ANNOUNCEMENTS

Tuesday, February 22, 2022, Mesalands Community College Board of Trustees Special Board of Trustees Meeting, via “Google Meet” at 5:30 p.m.

Tuesday, March 15, 2022, Mesalands Community College Board of Trustees Regular Board Meeting, via “Google Meet” at 5:30 p.m.

ADJOURN

Mr. Streetman stated there was no further business and the meeting adjourned. The meeting adjourned at 8:11 p.m.

James P. Streetman
Chair

Thomas Sidwell
Secretary/Clerk