

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

December 21, 2021

The Mesalands Community College Board of Trustees met in regular session on Tuesday, December 21, 2021, at 5:30 p.m. via Google Meet in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

Mr. Streetman announced those attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Mr. Tom Sidwell
- Mr. Jimmy Sandoval
- Dr. Gregory T. Busch
- Dr. Hazel Rountree
- Ms. Natalie Gillard
- Mr. Josh McVey
- Mr. Jim Morgan
- Mr. Larry Wickham
- Ms. Margaret Ragland
- Mr. Matt Hughes
- Mr. Milan Rasic
- Ms. Dawn Stoyanoff
- Mr. Doug Hawks

ROLL CALL

The following board members were present: Ms. Teresa Stephenson, Mr. Tom Sidwell, Mr. Jimmy Sandoval, Mr. James Streetman, and Ms. Liz Estrada.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Executive Session
- 4) Approval of Reconvene from Executive Session
- 5) Approval of Action, if needed, based on Executive Session
- 6) Approval of Policy Change
- 7) Approval of Payroll Support Services
- 8) Approval of November 2021 Financial Report
- 9) Approval of Purchase Requisitions

APPROVAL OF AGENDA – ACTION

Mr. Streetman requested the Executive session be moved, Mr. Sidwell made the motion to move the Executive session to item 3 after the Chairman’s Report and to reconvene in item 4. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting. Ms. Stephenson, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; and Mr. Streetman, yes. The motion carried

ACTION – Ms. Estrada moved to approve the agenda as amended. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting. Mr. Streetman, yes; Ms. Estrada, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Ragland if she received any Public Comments. She responded that according to Mr. Larry Wickham, no Public Comments were received at this time.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Ms. Stephenson moved to approve the Regular Board Meeting minutes dated November 16, 2021, as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Ms. Estrada, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; Mr. Streetman, yes; and Ms. Stephenson, yes. The motion carried.

CHAIRPERSON’S REPORTS

Mr. Streetman stated there was nothing to report at this time.

EXECUTIVE SESSION - ACTION

ACTION – Mr. Sidwell moved that the Board enter Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Estrada seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson yes; Mr. Sandoval, yes; Mr. Sidwell, yes; Mr. Streetman, yes; and Ms. Estrada, yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Sidwell moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978,

Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Estrada seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Ms. Estrada, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried.

ACTION, IF NEEDED BASED ON EXECUTIVE SESSION

Mr. Streetman stated that no action was needed, based on Executive Session.

REPORTS

President's Report

1. December Report - Dr. Gregory Busch
 - I have been selected to serve on a National Advisory Committee for a minorities serving institutions representing Hispanic Serving Institutions sponsored by the Bill & Melinda Gates Foundation. I will receive a small stipend for participating in three meetings.
 - Progress has been made towards payroll services; our payroll system needs modifications in preparation to switch over to a third party, Victoria is helping with that process. We have received estimates from three different companies to do our payroll.
 - Working with local entrepreneurs to expand our renewable energy programs.
 - Growing our workforce development and the micro-credentials and certificates for our college, this will be a game changer towards expanding our technical education as well as opening up to training for trades.
 - I was invited to participate in the US Department of Education Presidential Leadership Executive Session. I met with the US Secretary of Education on how to improve resources for HSI's, and RSI's, regarding Grants to help us move forward.
 - February 7th – 9th the American Community College of Trustees (ACCT) meeting is in Washington, DC, if you are interested in going, please let me know.
 - I have been at the Legislature a lot lately meeting with our State Representatives and Senators, I also attended the Annual Eastern New Mexico Legislative Dinner with Senior Executives of HED.
 - Working with CNM in regard to the process of our name change.
 - November 30th - Workforce Development and others have been working on expanding renewal energy from three to five forms of renewable energy, we will be the national center for renewable energy.
 - All Faculty meeting last week in preparation for the Spring semester.
 - New hires, we are very pleased to announce our Executive Director of Hispanic Outreach and Student Support, Dr. Maria Haas. She will be helping to serve our Hispanic community as well as other marginalize students.
 - Strategic planning is moving forward as well as our Missions Statement, we are waiting to get information from the NM Department of Education so that our plan will align with the State.

Athletic Report – Milay Rasic, Athletic Director

- Working as a team on full membership of the NJCAA dedicated to two-year colleges by February 2022. This will grow enrollment by attracting students and help them grow and create a more successful student.
- Popularity of Rodeo, part of the NIRA.
- Golf is in the development stages.
- Cross Country is a very popular sport in this area.
- eSports – NJCAA - We are in the process of pursuing membership. eSports participates in this emerging activity in two and four-year colleges.
- Outreach component is vital. Partnership with the community and the local schools.

– Matt Hughes – Rodeo Coach

- Fall semester had 23-24 students enrolled. One student on scholarship is qualifying for College Finals. Good growth over last year of 17 students.
- Spring semester, one new female and two guy students transferring in.
- We are doing well in scoring points and growing team members.
- We are currently in 3rd place, just a few hundred points from 1st place.
- Our first rodeo is in March, we will have 7 rodeos to go this spring
- Our women's teams are doing well, we just need to keep adding to it.
- Expenses are up, working with companies on team sponsorships to help compensate for the rising expenses.

– Larry Wickham – eSports Coach

- Program Goals:
 - Create an inclusive athletics program for our students
 - Prepares our students for modern career paths
 - Have a Varsity Team by Fall 2023
- Why eSports?
 - Major global catalyst for gaming, technology, and entertainment
 - Supports new and existing program initiatives, including Graphics design, 3D animation and Computer Science, etc.
 - Skill building such as Conceptual Thinking, Teamwork and Leadership
 - Supports distance education
 - Emerging in High Schools, supports new and incoming students
- Who is Participating?
 - UNM and NM Tech have teams, about 125 schools participate
 - We need an arena to compete on campus and practice area, when not in use by eSports it can also be used as a study and recreation area.

2. Policy Title: 5.5.1, Weapons and Explosives on Campus- Exhibit 4 - **ACTION**

ACTION – Mr. Sandoval made the motion to approve the policy change in 5.5.1 Weapons and Explosives on Campus to permit the President to authorize permission for a person to carry a firearm on campus. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sandoval, yes. The motion carried.

3. Ms. Gillard presented the Payroll Support Services quote comparisons from ADP, Payday, and Paycom. The quotes are close, although ADP was the lowest quote.

ACTION – Ms. Stephenson made the motion to move forward with ADP as the vendor for Payroll Support Services and get an update on the number of MCC employees for clarification. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Sidwell, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Sandoval, yes. The motion carried.

Academic Affairs

- Ms. Natalie Gillard, Vice President of Academic Affairs
 - Good news – New Mexico Corrections Department in December amended our IGA agreement, to reflect an increase of \$66,000 in compensation from \$30,000 for a grand total of \$96,000 for the remainder of this fiscal year.

Student Affairs

- Dr. Hazel Rountree, Vice President of Student Success and Access, Diversity and Equity, and Institutional Effectiveness, Inclusive Excellence
 - Conducted two planning sessions with several faculty, students & staff for strategic planning for the next 3 semesters to align with programs.
 - Training in database management to email announcements to community.
 - Invited Jonas Moya for January 19th for Martin Luther King Day.
- Josh McVey
 - Relationships building with our schools in our State
 - Working with New Mexico University
 - Working with Region 9 and Region C to continue working with our students

Administrative Affairs

- Mr. Jim Morgan, Vice President of Campus Affairs and External Relations
 - We will be able to continue with our Capital Projects to HED in January
 - Received pallets of solar panels

1. Monthly Financial Report for November 2021 (Exhibit 6) – **ACTION**

ACTION – Ms. Estrada made the motion to approve the Financial Report for November 2021, Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Sidwell, yes. The motion carried.

2. Purchase Requisitions (Exhibit 7-9) – **ACTION**
 - **Exhibit 7** - purchase requisition #115038 to Clifton Larson Allen for Audit Services for \$20,000

– Mr. Sidwell made the motion to approve Exhibit 7 - purchase requisition #115038 to Clifton Larson Allen for Audit Services for \$20,000. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Streetman, yes; Ms. Estrada, yes; and Ms. Stephenson. The motion carried.

- **Exhibit 8** - purchase requisition #115097 to CDW-G for \$54,676.52 for outright purchase of computers and furniture for eSports.

– Mr. Sidwell made the motion to exclude this requisition. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Ms. Estrada, yes; Mr. Sidwell, yes; Ms. Stephenson, yes; and Mr. Sandoval, yes; Mr. Streetman, yes. The motion carried.

- **Exhibit 9** – purchase requisition #115098 to CDW-G (VAR) for lease of computers and furniture for eSports \$ 11,960.06 for 7 months lease for the remainder of FY2021/2022 (36 months @ \$1,708.58 = total lease of \$61,508.88)

– Ms. Estrada made the motion to table this requisition until the next meeting, Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Ms. Estrada, yes; Mr. Streetman, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried.

NEW BUSINESS

CORRESPONDENCE

INFORMATIONAL ITEMS

- Important Dates
 1. Holiday Break, College closed, December 20-31, 2021
 2. Swearing in of new/re-elected Board of Trustee members, January 4, 2022
- Board of Trustees 12 Month Calendar..... (Exhibit 10)
- Board of Trustees Annual Calendar of Reports..... (Exhibit 11)

ANNOUNCEMENTS

The following announcements were made:

- Thursday, December 30, 2021, Mesalands Community College Board of Trustees Special Board Meeting at 5:30 p.m.
- Tuesday, January 18, 2022, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m. There were no additional announcements from any Board Members or others present.

ADJOURN

Mr. Streetman stated there was no further business and the meeting adjourned. The meeting adjourned at 9:41 p.m.

[signature on original]

James P. Streetman
Chair

[signature on original]

Liz Estrada
Secretary/Clerk