

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

December 13, 2022

The Mesalands Community College Board of Trustees met in regular session on Tuesday, December 13, 2022, at 5:30 p.m. via Google Meet in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

Mr. Streetman announced those in attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Mr. Jimmy Sandoval
- Mr. Phillip Box
- Dr. Gregory T. Busch
- Mr. Jim Morgan
- Mr. Joel Kiser
- Mr. Josh McVey
- Dr. Duane Brooks
- Ms. Blanca Pasuliukevicius
- Mr. Julio Galindo
- Mr. Jason Nemrow
- The Honorable Clint Harden
- Mr. Russell Irby
- Mr. Paul Moss
- Ms. Mary Beth Busch
- Dr. Maria Haase
- Ms. Allyssa Zukevich
- Mr. Matt Hughes
- Ms. Shannon Fries
- Ms. Margaret Ragland
- Mr. Carlos Medina
- Institutional Computing

ROLL CALL

The following board members were present: Mr. Phillip Box, Mr. Jimmy Sandoval, Mr. James Streetman, and Ms. Teresa Stephenson. Mr. Tom Sidwell was absent.

LIST OF ACTION ITEMS

- 1) Approval of Agenda

- 2) Approval of Consent Agenda
- 3) Approval of Nursing Faculty Endowment
- 4) Approval of Purchase Requisition #116369 to Gaumard
- 5) Approval of Purchase Requisition #116389 to CHESS
- 6) Approval of Purchase Requisition #116393 to Jenzabar
- 7) Approval of Financial Report (Checks Report & CD's)
- 8) ADA Disability Accommodations & Request Process
- 9) ADA Request Form
- 10) ADA Notes Lecture Agreement
- 11) ADA Audio-Record Agreement
- 12) ADA Accommodation Approval Notice
- 13) Approval to go into Executive Session
- 14) Approval to Reconvene from Executive Session

APPROVAL OF AGENDA (Exhibit 1) – ACTION

ACTION – Mr. Box moved to approve the agenda as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Box, yes; Mr. Sandoval, yes; and Ms. Stephenson, yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Ragland if she received any Public Comments. She responded that no Public Comments were received at this time.

APPROVAL OF CONSENT AGENDA (Exhibit 2) – ACTION

ACTION – Ms. Stephenson moved to approve the Regular Board meeting minutes dated November 15, 2022, as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Box, yes; Mr. Sandoval, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

CHAIRPERSON'S REPORTS

Mr. Streetman stated there was nothing to report at this time.

REPORTS (Exhibit 3)

President's Division

- Dr. Gregory T. Busch, President/CEO
 - Introduction of new employee:
 - Mr. Carlos Medina, Coordinator for Academic Outreach

Dr. Gregory Busch - December Report Continued:

- Welcome Coach Matt Hughes – Rodeo Report
- Our Rodeo Team is off to a good start – we have had four rodeos this semester; our first rodeo we came in fourth as a team, our second rodeo we were third, our third rodeo we were second, and our fourth rodeo we came in first place. The team continues to get better with each rodeo due to much of our team being first-year student. Our home rodeo went well regardless of the poor weather. We hired a Rodeo Entertainer for the first time, he went to the Elementary school, and spoke on the radio that went well and sparked more interest, I think it will get better each year. We now have a way to track ticket sells that will help in making decisions for the coming years The team points are looking good, Brian Huey, saddle bronc rider is first or second in the region, both of the bull riders are first or second in the region, Camron Senegal freshman from California won first in “all-around cowboy” his two brothers are planning on coming next year, Jack Cameron and Jack Pitman from Australia are doing well with more planning on coming next year.
- Mr. Paul Moss – Esports – we had three groups that went to the national play-offs, this is really good for our first year.
- IT Department – Mr. Jason Nemrow – We are working on reimplementing the Technology Committee to get input from staff & faculty on our present ERP and being part of the discussion process and also help with cyber security compliance, a crucial part of our infrastructure.

Administrative Affairs

- **Ms. Blanca Pauliukevicius, CFO & Sr. Executive Director of Business Services**
 - Mesalands has received the faculty endowment for the nursing program for two-million-dollar that needs to be invested as specified by H guidelines. We have also received seven hundred thousand dollars for the nursing expansion grant; five hundred thousand for nursing equipment and two hundred thousand for supplementing nursing salaries.

▪ Nursing Faculty Endowment of \$2million – ACTION

ACTION – Mr. Sandoval made the motion to accept the two-million-dollar endowment for nursing faculty, which needs to be invested as specified by HED as stated by law. Mr. Box seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Box, yes; The motion carried

▪ Purchase Requisitions #116369 to Gaumard (Exhibit 4) – ACTION

ACTION – Mr. Sandoval made the motion to approve the purchase requisition # 116369 to Gaumard for \$ 138,118.53 for equipment for the nursing program. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Box, yes, and Mr. Sandoval, yes. The motion carried

▪ Purchase Requisitions #116389 to CHESS (Exhibit 5) – ACTION

ACTION – Mr. Sandoval made the motion to approve the Purchase Requisition #116389 to CHESS for \$103,554.76 for the final payment. Mr. Box seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Box, yes; Mr. Sandoval, yes; and Ms. Stephenson, yes. The motion carried

▪ **Purchase Requisitions #116393 to Jenzabar (Exhibit 6) – ACTION**

ACTION – Ms. Stephenson made the motion to approve the Purchase Requisition # 116393 to Jenzabar for \$ 55,452.00 for the annual software maintenance fee for our ERP. Mr. Box seconded the motion. A roll call vote was taken with members voting. Mr. Box, yes; Mr. Sandoval, yes, Ms. Stephenson, yes; and Mr. Streetman, yes; The motion carried

▪ **FINANCIAL REPORT (CHECKS REPORT & CD'S) (Exhibit 7) - ACTION**

ACTION – Mr. Sandoval made the motion to approve the Financial Report as presented. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Box, yes. The motion carried

- **Allyssa Zukevich, Director of Disability Services & Human Resources**

➤ Ms. Zukevich presented the updated ADA forms and processes for approval:

▪ **ADA Disability Accommodations & Request Process (Exhibit 8) – ACTION**

▪ **ADA Request Form (Exhibit 9) – ACTION**

▪ **ADA Notes Lecture Agreement (Exhibit 10) ACTION**

▪ **ADA Audio-Record Agreement (Exhibit 11) – ACTION**

▪ **ADA Accommodation Approval Notice (Exhibit 12) – ACTION**

ACTION – Ms. Stephenson moved to approve the updated ADA Forms; Exhibit 8, Exhibit 9, Exhibit 10, Exhibit 11, and Exhibit 12 in order to be in compliance with ADA regulations. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Box, yes; and Mr. Sandoval, yes; The motion carried.

EXECUTIVE SESSION - ACTION

ACTION – Mr. Box moved that the Board enter Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Box, yes; Mr. Sandoval, yes; and Ms. Stephenson, yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Ms. Stephenson moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Box, yes; Mr. Sandoval, yes; Ms. Stephenson, yes; and Mr. Streetman. The motion carried.

ACTION, IF NEEDED BASED ON EXECUTIVE SESSION

Mr. Streetman stated there was no action that is needed, based on Executive Session.

NEW BUSINESS

No new business presented.

CORRESPONDENCE

No correspondence at this time

INFORMATIONAL ITEMS

- A. Important Dates:
 - 1. Holiday Break, College closed, December 19, 2022 - January 2, 2023
 - 2. Martin Luther King Day – College closed, January 16, 2023
- B. Board of Trustees – 12 Month Calendar..... (Exhibit 13)
- C. Board of Trustees Annual Calendar of Reports..... (Exhibit 14)

XIII. Announcements

- A. Thursday, December 15th at 4:30 pm, Jim Morgan, awarding Emeritus status
- B. Tuesday, January 17, 2023, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m.

ADJOURN

Mr. Streetman stated there was no further business and the meeting adjourned. The meeting adjourned at 8:23 p.m.

[signature on original]

[signature on original]

James P. Streetman
Chair

Thomas Sidwell
Secretary/Clerk