

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

August 23, 2022

The Mesalands Community College Board of Trustees met in regular session on Tuesday, August 23, 2022, at 5:39 p.m. via Google Meet in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

Mr. Streetman announced those attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Mr. Jimmy Sandoval
- Mr. Tom Sidwell
- Mr. Phillip Box
- Dr. Gregory T. Busch
- Mr. Jim Morgan
- Mr. Joel Kiser
- Mr. Josh McVey
- Ms. Mary Beth Busch
- Dr. Maria Haase
- Dr. Denise Hackett
- Dr. Duane Brooks
- Ms. Blanca Pasuliukevicius
- Mr. Julio Galindo
- Mr. Jason Nemrow
- Mr. Russell Irby
- Mr. Clint Harden
- Ms. Shannon Fries
- Ms. Allyssa Zukevick
- Ms. Zoe Traeschner
- Dr. Stephen Edwards
- Mr. Nicholas Busch
- Mr. Nate Glaspie
- Ms. Margaret Ragland
- Institutional Computing

ROLL CALL

The following board members were present: Ms. Teresa Stephenson, Mr. Jimmy Sandoval, Mr. Tom Sidwell, Mr. Phillip Box and Mr. James Streetman.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agendas
- 3) Approval of Adding Signatories to New Mexico Bank and Trust
- 4) Approval of Purchase Requisition – EAB Services
- 5) Approval of Purchase Requisition – EAB Navigate
- 6) Approval of Quarterly Financial Actions & Certification Report
- 7) Approval of July 2022 Financial Report
- 8) Approval of Capital Project Summary
- 9) Approval of Purchase Requisition – CES – Renovation Building A
- 10) Approval of Purchase Requisition – CES – HVAC
- 11) Approval to go into Executive Session
- 12) Approval to Reconvene from Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Tom Sidwell moved to approve the agenda; Ms. Teresa Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Box, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Ragland if she received any Public Comments. She responded that no Public Comments were received at this time.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Ms. Teresa Stephenson moved to approve the Regular Board meeting minutes dated July 19, 2022, as presented. Mr. Tom Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Box, yes; Mr. Sidwell, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

CHAIRPERSON'S REPORTS - ACTION

Mr. Streetman made a recommendation to add Ms. Blanca J. Pauliukevicius, CFO, Dr. Gregory T. Busch, President/CEO and Dr. Duane Brooks, Chief of Staff as signatories to the New Mexico Bank and Trust that is our primary checking account.

ACTION – Mr. Phillip Box moved to approve adding Ms. Pauliukevicius, Dr. Busch, and Dr. Brooks as signatories to the New Mexico Bank and Trust. Mr. Tom Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Box, yes; Mr. Sidwell, yes; Ms. Stephenson, yes; Mr. Streetman, yes, and Mr. Sandoval, yes. The motion carried.

REPORTS

President's Division

- Dr. Gregory T. Busch, President/CEO
 - Introduction of new employees:
 - Mr. Paul Moss, Interim Athletic Director
 - Ms. Allyssa Zukevich, Interim Director of Disability Services & HR
 - Mr. Zane Mahanna, Studio Art Faculty
 - Mr. Zoe Teaschner – Museum Aid – Part time

 - Dr. Gregory Busch - July Report
 - We have been granted and awarded the Perkins funding
 - Our enrollment is up and could be the largest in the history of Mesalands
 - We are seeing an increase in participation and partnership in dual enrollment
 - Evaluated on a national scale, Mesalands was ranked second for best associated degree in New Mexico by University HQ
 - We are number one in the state of all colleges and universities in our graduation rate
 - We are also number one in the state of New Mexico for retention
 - CNBC has ranked all the colleges, we are number nine in the nation
 - Ms. Shannon Fries, Nursing program – we applied for a grant, we have been approved for an endowment of two million dollars for faculty for our nursing program, thank you Ms. Shannon Fries and all those that worked on this grant
 - Our Esports Coaches are with us tonight, Mr. Nicholas Busch, Head Coach, Dr. Edwards, Coach, and Mr. Nate Glaspie, Coach. Nicholas Busch has good news on our Esports - We are competing in the NJCAA conference for Esports – we have seven players signed, and seven more to sign, also the first female to sign in the state, we expect to have possibly 21 players by the end of fall semester
 - Dr. Edwards - There was an award competition sponsored by AMD, our Esports team is one of five colleges in the nation to receive six computers an approximate value of \$23,000
 - Our audit report is completed on our side, there was a little setback due to staff changes in our finance division

 - Purchase Requisition – EAB (Exhibit 4) – **ACTION**

ACTION – Mr. Tom Sidwell made the motion to approve the Purchase Requisition # 115856 for \$45,872.98 to EAB for Services to support student success covered through Covid/HEERF. Ms. Teresa Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Ms. Stephenson, yes; Mr. Streetman, yes. Mr. Sandoval, yes; and Mr. Box, yes; The motion carried

- Purchase Requisition – EAB – Navigate (Exhibit 5) – **ACTION**

ACTION – Ms. Teresa Stephenson made the motion to approve the Purchase Requisition # 115857 for \$65,025 to EAB for Navigate software to aid in student support and success covered through Covid/HEERF. Mr. Jimmy Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes. Mr. Sandoval, yes; Mr. Box, yes; Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried

Divisions Reports:

- Ms. Blanca Pasuliukevicius – Action Items
- Mr. Jim Morgan – Action Items
- Dr. Duane Brooks – Mesalands hosted a visit from Senator Hinrichs office staff with a tour of the Wind Energy building. They informed us of a grant coming soon for Wind energy, and volunteered their services
- Dr. Denise Hackett – no additional comments
- Mr. Julio Galindo, continuing to raise support for Mesalands and setup estate plans
- Mr. Russell Irby, Sr. Executive Director of Human Resources
- Mr. Joel Kiser – Celebrate the dedication of our Faculty and Staff
- Mr. Josh McVey – Congratulations to the Enrollment team for doing an outstanding job during Stampede Day. NM Magazine will be doing an article on our Cowboy Arts
- Ms. Mary Beth Busch, Workforce Development – Laying out more programs and the CDL will work more efficiently since we are able to conduct the testing. Also working with Dr. Encinias on the Meat Program
- Dr. Maria Haase – Orientation was successful with 96 students attending, and the paper airplane contest was very entertaining

Administrative Affairs

D. Administrative Affairs

- Ms. Blanca Pauliukevicius, CFO & Sr. Executive Director of Business Services
 1. Quarterly Financial Actions & Certification Report (Exhibit 6) – **ACTION**

ACTION – Ms. Teresa Stephenson made the motion to approve the Quarterly Financial Actions and Certification Report. Mr. Phillip Box seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Box, yes; Mr. Sidwell, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried

2. Monthly Financial Report for July 2022 (Exhibit 7) – **ACTION**

ACTION – Mr. Tom Sidwell made the motion to approve the July 2022 Financial report as presented. Mr. Phillip Box seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Sandoval, yes; Mr. Box, yes; Mr. Sidwell, yes; and Mr. Streetman, yes. The motion carried

- Mr. Jim Morgan, Chief of Campus Operations and Workforce Development Officer
 1. Capital Project Summary with Revisions - (Exhibit 8) – **ACTION**

ACTION – Mr. Tom Sidwell made the motion to approve the Capital Project Summary with revisions for roofing on Building “A”. Mr. Jimmy Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Box, yes; Mr. Sidwell, yes; Mr. Streetman, yes; and Ms. Stephenson. The motion carried

2. Purchase Requisition- Renovation Building “A”-CES (Exhibit 9) –
ACTION

ACTION – Mr. Jimmy Sandoval moved to approve the Purchase Requisition # 115865 for \$172,961.90 to CES for Building “A” renovations. Ms. Teresa Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Mr. Box, yes; Mr. Sidwell, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

3. Purchase Requisition -HVAC- CES (Exhibit 10) – **ACTION**

ACTION – Ms. Teresa Stephenson moved to approve the Purchase Requisition # 115860 for \$75,953.61 to CES for HVAC. Mr. Tom Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Box, yes; Mr. Sidwell, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sandoval, yes. The motion carried.

EXECUTIVE SESSION - ACTION

ACTION – Ms. Stephenson moved that the Board enter Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Box, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sandoval, yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Tom Sidwell moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Teresa Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Box, yes; and Mr. Sidwell, yes. The motion carried.

ACTION, IF NEEDED BASED ON EXECUTIVE SESSION

Mr. Streetman stated that no action was needed, based on Executive Session.

NEW BUSINESS

No new business presented.

CORRESPONDENCE

No correspondence at this time

INFORMATIONAL ITEMS

A. Important Dates:

- 1. Labor Day September 5, 2022 – College Closed

B. Board of Trustees – 12 Month Calendar..... (Exhibit 11)

C. Board of Trustees Annual Calendar of Reports..... (Exhibit 12)

XIII. Announcements

- A. Tuesday, September 20, 2022, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m.

ADJOURN

Mr. Streetman stated there was no further business and the meeting adjourned. The meeting adjourned at 7:59 p.m.

[signature on original]

James P. Streetman
Chair

[signature on original]

Thomas Sidwell
Secretary/Clerk