

**MESALANDS COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING**

**April 19, 2022**

The Mesalands Community College Board of Trustees met in regular session on Tuesday, April 19, 2022, at 5:30 p.m. via Google Meet in Tucumcari, New Mexico.

**CALL TO ORDER**

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

Mr. Streetman announced those attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Mr. Tom Sidwell
- Mr. Jimmy Sandoval
- Mr. Phillip Box
- Dr. Gregory T. Busch
- Mr. Josh McVey
- Mr. Jim Morgan
- Ms. Stephanie Otero
- Ms. Mary Beth Busch
- Dr. Maria Haase
- Dr. Denise Hackett
- Dr. Duane Brooks
- Mr. Christopher Jones
- Mr. Daniel Shaw
- Mr. Larry Wickham
- Ms. Margaret Ragland

**ROLL CALL**

The following board members were present: Ms. Teresa Stephenson, Mr. Tom Sidwell, Mr. Jimmy Sandoval, Mr. Phillip Box and Mr. James Streetman.

**LIST OF ACTION ITEMS**

- 1) Approval of Agenda
- 2) Approval of Consent Agendas
- 3) Approval of March 15, 2022, Financial Report
- 4) Approval of Executive Session
- 5) Approval of Reconvene from Executive Session
- 6) Approval of Action, if needed, based on Executive Session

## **APPROVAL OF AGENDA – ACTION**

**ACTION** – Ms. Stephenson moved to approve the agenda as presented. Mr. Sidwell seconded the motion. A roll call vote taken with members voting. Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Box, yes, Mr. Sidwell, yes; and Ms. Stephenson, yes. The motion carried

## **COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA**

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Ragland if she received any Public Comments. She responded that according to Mr. Larry Wickham, no Public Comments received at this time.

## **APPROVAL OF CONSENT AGENDA – ACTION**

**ACTION** – Mr. Sidwell moved to approve the Regular Board meeting minutes dated March 15, 2022, as presented. Mr. Sandoval seconded the motion. A roll call vote taken with members voting, Mr. Sidwell, yes; Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sandoval, yes; and Mr. Box, yes. The motion carried.

## **CHAIRPERSON’S REPORTS**

Mr. Streetman stated there was nothing to report at this time, other than to start thinking about the Board of Trustees need to attend a training session, it usually last one to one and a half days.

## **REPORTS**

### **President’s Division**

- Dr. Gregory T. Busch, President
  - Introduction of new employees
    - Ms. Stephanie Otero, CPA, CFO and Executive Director of Business Services
    - Mr. Christopher Jones, Executive Director of Student Life, Housing and First Year Experience
    - Mr. Daniel Shaw, Executive Director of Admissions and Registrar
  - March Report - Dr. Gregory Busch
    - We are pleased to return to celebrating Cinco de Mayo, with many activities planned; DJ, Piñata, Face Painting, Loteria, and eSports this will be in the commons area of Building “A”
    - Dr. Hackett and I attending the HLC meeting in Chicago. It was as if they were describing what we are already doing here at Mesalands.

We are putting the emphasis back on student success and breaking down barriers of student access, as well as the development of our micro credentials and adding skills and Workforce Development side. Dr. Hackett was able to meet with our Accreditation Liaison Officer, Gigi, and made some good connections and networking. It was a success.

- Attended the NJCAA in Birmingham, Alabama with our Athletic Director, Mr. Milan Rasic. They commended Mesalands on the excellent job in receiving approval on our first attempt, as this is not easy.

## **Academic Affairs**

- Ms. Natalie Gillard, Vice President of Academic Affairs
- Dr. Busch presented for Ms. Gillard
  - Ms. Gillard has been working with Ms. Wanda Helms and Ms. Otero on our Audit, Budget for FY 2023, and Budget Adjustment Request (BAR's). The Budget and BAR's will be completed by next week. The Board will need to approve this before May 1<sup>st</sup> so that it can be submitted to HED. This will require a Special Board meeting on April 28, 2022.
  - Ms. Gillard also submitted an updated budget report for our Nursing program to Higher Education.

## **Student Affairs**

- Mr. Josh McVey, Vice President of Public Relations, Student Transfer Services, and Strategic Enrollment Management
  - Graduation will be virtual at 6:00 pm on May 13, 2022
    - Commencement speaker, Secretary Clint Harden
    - Creating a "Watch Party" with a brief reception afterwards at the Wind Center
  - Excited about the new hire of Executive Director of Student Admissions and Registrar, Mr. Daniel Shaw.
  - Working on our Strategic Enrollment Planning, which is due the end of June.
- Dr. Maria Haase, Executive Director of Hispanic Outreach and Student Support
  - I have been helping with some of Dr. Rountree's responsibilities
  - Assisting Mr. Jones in learning our processes for Student Housing.
  - I met with Mr. Tom Bailey, ECMC regarding the Food Pantry, he is happy about what we are doing, and says it is "very creative". ECMC provides a number of services, and they are wanting to give us more funds. They assist with Food Pantry for Students, Emergency Funds for Students, and Training for Staff
  - Pepsi is going to provide the Food Pantry with a cooler to keep items cold

## **Administrative Affairs**

- Mr. Jim Morgan, Vice President of Campus Affairs and Workforce Development
  - Paulita's Mexican Foods is here, they will be operational in about a month
  - WWRC has ironed out some details and will begin renovations soon
  - Solar contract for the first part of the training center will be sent next week
  - Monthly Financial Report for March 2022 – **ACTION**

**ACTION** – Mr. Sandoval made the motion to approve the Financial Report for March 2022 as presented. Ms. Stephenson seconded the motion. A roll call vote taken with members voting: Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Sidwell, yes. Ms. Stephenson, yes; and Mr. Box, yes. The motion carried.

- Ms. Mary Beth Busch, Executive Director of Workforce Development
  - CDL is up and running, we are looking at various ways of expanding traffic in CDL
  - Meet Processing – Dr. Encinias is completing the first round of that certification
  - Meetings scheduled to begin discussions on the Certified Nursing Assistance, and Phytotomy, we want to get some of those programs started.
  - I have been spending a lot of time learning the system and how to put students into the system and getting our classes set-up.
  - There are countless directions we can go in Workforce Development

## **EXECUTIVE SESSION - ACTION**

**ACTION** – Mr. Sidwell moved that the Board enter Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Box seconded the motion. A roll call vote taken with members voting; Ms. Stephenson, yes. Mr. Streetman, yes; Mr. Sandoval, yes; Mr. Box, yes; and Mr. Sidwell, yes. The motion carried.

## **RECONVENE FROM EXECUTIVE SESSION – ACTION**

**ACTION** – Mr. Box moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sidwell seconded the motion. A roll call vote taken with members voting: Mr. Sandoval, yes; Mr. Box, yes; Mr. Sidwell, yes. Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

## **ACTION, IF NEEDED BASED ON EXECUTIVE SESSION**

Mr. Streetman stated that no action was needed, based on Executive Session.

## **NEW BUSINESS**

No new business presented.

## **CORRESPONDENCE**

No correspondence at this time

## **INFORMATIONAL ITEMS**

Presented were the following:

- Important Dates
  - Cinco de Mayo – May 5, 2022
  - Graduation – May 13, 2022
  - Memorial Day – College Closed – May 30, 2022
  
- Board of Trustees 12 Month Calendar
  
- Board of Trustees Annual Calendar of Reports

## **ANNOUNCEMENTS**

Thursday, April 28, 2022, Mesalands Community College Special Board of Trustees meeting via “Google Meet” at 5:30 p.m.

The College will begin the four-day work week May 16, 2022.

Tuesday, May 17, 2022, Mesalands Community College Board of Trustees Regular Board Meeting, via “Google Meet” at 5:30 p.m.

## **ADJOURN**

Mr. Streetman stated there was no further business and the meeting adjourned. The meeting adjourned at 7:39 p.m.

[signature on original]

---

James P. Streetman  
Chair

[signature on original]

---

Thomas Sidwell  
Secretary/Clerk