

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

July 20, 2021

The Mesalands Community College Board of Trustees met in regular session on Tuesday, July 20, 2021 at 5:31 p.m. via Google Meet in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:31 p.m.

Mr. Streetman announced that in attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Liz Estrada
- Ms. Teresa Stephenson
- Mr. Tom Sidwell
- Dr. Gregory T. Busch
- Dr. Hazel Rountree
- Mr. Josh McVey
- Mr. Jim Morgan
- Mr. Larry Wickham
- Ms. Margaret Ragland

ROLL CALL

The following board members were present: Ms. Liz Estrada, Ms. Teresa Stephenson, Mr. Tom Sidwell, and Mr. James Streetman. Absent was Mr. Jimmy Sandoval

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Purchase Requisitions
- 4) Approval of Executive Session
- 5) Approval of Reconvene from Executive Session
- 6) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Ms. Liz Estrada moved to approve the agenda as presented. Mr. Tom Sidwell seconded the motion. A roll call vote was taken with members voting: Ms. Estrada, yes; Ms. Stephenson, yes, Mr. Sidwell, yes: and Mr. Streetman, yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Ragland if she received any Public Comments. She responded that according to Mr. Larry Wickham, no Public Comments were received at this time.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Mr. Tom Sidwell moved to approve Item IV.A.1 Special Board Meeting Minutes dated June 10, 2021, and Regular Board Meeting Minutes dated June 15, 2021, as presented. Ms. Teresa Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Streetman, yes; Ms. Estrada, yes; and Ms. Stephenson, yes. The motion carried.

CHAIRPERSON'S REPORTS

Mr. Streetman stated there was nothing to report at this time.

REPORTS

President's

Annual Strategic Plan Progress Report

- Dr. Gregg Busch shared some good news in regards to the Higher Learning Commission; there were four issues that needed attention, Dr. Busch with the assistance of Ms. Gillard, addressed these issues and the HED responded to all four issues with the highest approval rating. Dr. Busch commended Ms. Gillard for her hard work on this report.
- Dr. Busch received a letter from David Straton, a native of Tucumcari, now in Washington state congratulating Mesalands on their selection of a new president. Mr. Straton will be releasing a new book on Tucumcari next year.
- Dr. Busch announced the retirement of Dr. Aaron Kennedy as of July 16, 2021. "We would like to extend best wishes to him on his retirement."
- Dr. Busch has been able to meet with several college presidents in regards to agreements (later to be formalized on paper) with several baccalaureate institutions to provide bachelor's degree completions for the transfer of all Mesalands technical programs and, for the first time, any technical degree student may begin at Mesalands and stay in Tucumcari to complete a bachelor's degree. Further details are forthcoming.
- August 9th through the 11th will be "In Service Days" for faculty and staff, they will receive intensive training from international guest speakers on "Excelencio" to help us become a premier "HSI" college in the nation and Guided Pathways. All college presidents in the state and New Mexico legislators have been invited to attend.

- The college will host a vaccination station during Student Orientation August 17th.
- New web site will be coming soon.
- Investitures Ceremony will be held in October during Rodeo week. A committee has been formed to organize the ceremony. The Investitures Ceremony will have many guests from across the nation and funds received as a result will go to the foundation, students, faculty and staff organizations. More details are forthcoming.
- Implementation of the 1.2 million from the American Rescue Plan Act is underway, there are very strenuous guidelines that must be followed. My executive staff and I are developing a plan for implementation by August 11th.
- Jim Morgan will be putting together training for an emergency response/active shooter training August 2nd.
- Dr. Busch stated he will be visiting the Correction Facilities, they are one third of our students.
- Dr. Rountree will be working on a Rehabilitation through education phase to help these students when they are released from incarceration.

Academic Affairs

Dr. Busch stated that Ms. Gillard did not have any reports at this time.

Student Affairs

Spring Enrollment Report

Mr. Josh McVey explained the Spring Enrollment Report, there were no questions.

Administrative Affairs

Student Success and Equity

Dr. Hazel Rountree, Vice President of Student Success and Access, Diversity and Equity, and Institutional Effectiveness, Inclusive Excellence

1. Notice of Non-Discrimination (Exhibit 6)

Dr. Rountree stated the importance of the Non-Discrimination statement and using the word disability instead of handicap. The Board of Trustees will review the statement, and vote on it in the next Board of Trustees meeting – August 17, 2021 as an action item.

Campus Affairs and External Relations

Mr. Jim Morgan, Vice President of Campus Affairs and External Relations

Mr. Morgan wanted to thank Larry Wickham and Tammy Hall for many extra hours spent working on Jenzabar to be able to close the fiscal year 2019/2020. Also, updating over 1,000 errors to be able to install the new J1 update to Jenzabar.

There is a possibility of getting a free HUB for training in the Wind Energy program from Oklahoma, we just need to be able to go pick it up.

Re-use of old turbine blades is also a project in the works.

Purchase Requisitions (Exhibits 7 - 13) – ACTION

ACTION – Ms. Stephenson moved to approve Item VI E; Purchase Requisitions Exhibits 7-13 as presented. Ms. Estrada seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Streetman, yes; Ms. Estrada, yes; and Ms. Stephenson, yes. The motion carried.

EXECUTIVE SESSION - ACTION

ACTION - Ms. Estrada moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Streetman, yes; Ms. Estrada, yes; and Ms. Stephenson yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Sidwell moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Sidwell, yes. The motion carried.

ACTION, IF NEEDED BASED ON EXECUTIVE SESSION

Mr. Streetman stated that no action was needed, based on Executive Session.

NEW BUSINESS

A. Dr. Gregory T. Busch, President

1. Process for Introducing Proposal Policies (Exhibit 14)
2. Resolution Supporting Student Success, Access and Resource Management (Exhibit 15)

These items will be reviewed and moved to Action items at our next meeting in August.

CORRESPONDENCE

No correspondence was presented.

INFORMATIONAL ITEMS

Presented were the following:

- Important Dates
 - Fall Classes Begin August 16, 2021
 - Labor Day Observed, College closed, September 6, 2021
- Board of Trustees 12 Month Calendar..... (Exhibit 16)
- Board of Trustees Annual Calendar of Reports (Exhibit 17)
- Division Meeting Minutes
 - Student Affairs Division Meeting dated June 17, 2021

ANNOUNCEMENTS

The following announcements were made:

- Tuesday, August 17, 2021, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m. There were no additional announcements from any Board Members or others present.

ADJOURN

Mr. Streetman stated there was no further business and the meeting adjourned. The meeting adjourned at 7:48 p.m.

[signature on original]

James P. Streetman
Chair

[signature on original]

Liz Estrada
Secretary/Clerk