

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

May 18, 2021

The Mesalands Community College Board of Trustees met in regular session on Tuesday, May 18, 2021 at 5:30 p.m. via Google Meet in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

Mr. Streetman announced that in attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Liz Estrada
- Ms. Teresa Stephenson
- Mr. Jimmy Sandoval
- Mr. Tom Sidwell
- Dr. Gregg Busch
- Mrs. Mary Beth Busch
- Ms. Natalie Gillard
- Dr. Aaron Kennedy
- Mr. Josh McVey
- Mr. Larry Wickham
- Ms. Diane Grap

ROLL CALL

The following Board Members were present: Ms. Liz Estrada, Ms. Teresa Stephenson, Mr. Jimmy Sandoval, Mr. Tom Sidwell, and Mr. James Streetman.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Chief Procurement Officer
- 4) Approval of March 2021 Finance Report
- 5) Approval of April 2021 Finance Report
- 6) Approval of BARs
- 7) Approval of 2021-2021 Proposed Budget

- 8) Approval of Executive Session
- 9) Approval of Reconvene from Executive Session
- 10) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Sidwell moved to approve the agenda as written. Mr. Sandoval seconded the motion. A roll call vote was taken with all members voting: Ms. Stephenson, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; Mr. Streetman, yes; and Ms. Estrada. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked if any Public Comments were received. Ms. Grap stated that there were no Public Comments received at this time.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Ms. Estrada moved to approve Item IV.A.1 Regular Board Meeting Minutes dated April 20, 2021, and Special Board Meetings dated April 19th; 22nd; and 23rd, 2021 as presented. Ms. Stephenson seconded the motion. A roll call vote was taken with all members voting: Mr. Sandoval, yes; Mr. Sidwell, yes; Mr. Streetman, yes; Ms. Estrada, yes; and Ms. Stephenson, yes. The motion carried.

CHAIRPERSON'S REPORTS

Mr. Streetman stated there was nothing to report at this time.

REPORTS

President's

Dr. Gregg Busch thanked everyone for the opportunity to join this evening. He commented that it had been a wonderful first few weeks, and an honor serving as President. He stated that some great announcements had been made for the College over the past few weeks, and there will be more in the future. He stated there were no further comments regarding his Board report, and that he would submit them on a monthly basis. He and his wife are looking forward to being in town this Saturday, and he will be on-campus first thing Monday morning.

Academic Affairs

Chief Procurement Officer – **ACTION**

Ms. Gillard stated that Ms. Margaret Ragland graciously accepted the challenge of becoming our Chief Procurement Officer. Ms. Ragland signed-up and passed the course through the state of New Mexico.

ACTION – Mr. Sandoval moved to approve Ms. Margaret Ragland as the new Chief Procurement Officer. Mr. Sidwell seconded the motion. A roll call vote was taken with all members voting: Mr. Sidwell, yes; Mr. Streetman, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Sandoval. The motion carried.

Student Affairs

Dr. Kennedy stated that he did not have any reports at this time. He welcomed Dr. and Mrs. Busch to Mesalands Community College.

Administrative Affairs

Monthly Finance Report, March 2021 - **ACTION**

Ms. Gillard presented Exhibits I and Exhibit III of the March 2021 Finance Report for review and approval.

ACTION – Ms. Estrada moved to approve Exhibits I and III of the March 2021 Finance Report. Ms. Stephenson seconded the motion. A roll call vote was taken with all members voting: Mr. Streetman, yes; Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Sandoval, yes; and Mr. Sidwell, yes. The motion carried.

Monthly Finance Report, April 2021 - **ACTION**

Ms. Gillard presented Exhibit III of the April 2021 Finance Report for review and approval.

ACTION – Mr. Sidwell moved to approve Exhibit III of the April 2021 Finance Report. Mr. Sandoval seconded the motion. A roll call vote was taken with all members voting: Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Mr. Streetman, yes. The motion carried.

Budget Adjustment Requests (BARs) – **ACTION**

Ms. Gillard thanked Ms. Katherine Ulibarri of K. Ulibarri Consulting, LLC with her help in completing the Budget Adjustment Requests (BARs) for us. Ms. Ulibarri is the Director of the New Mexico Independent Community Colleges Group, and is an expert in finance and working with budgets.

Ms. Gillard presented both Unrestricted and Restricted BARs for approval. She briefly reviewed the BARs, and stated they would be submitted to the NMHED upon approval.

ACTION – Ms. Stephenson moved to approve the Unrestricted and Restricted BARs. Mr. Sandoval seconded the motion. A roll call vote was taken with all members voting: Ms. Stephenson, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; Mr. Streetman, yes; and Ms. Estrada, yes. The motion carried.

Budget Approval for 2021-2022

Ms. Gillard presented the Proposed Budget for 2021-2022 for review.

ACTION – Mr. Sandoval moved to approve the Proposed Budget for 2021-2022. Ms. Estrada seconded the motion. A roll call vote was taken with all members voting: Mr. Sandoval, yes; Mr. Sidwell, yes; Mr. Streetman, yes; Ms. Estrada, yes; and Ms. Stephenson. The motion carried.

EXECUTIVE SESSION – ACTION

ACTION – Mr. Sidwell moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sandoval seconded the motion. A roll call vote was taken with all members voting: Mr. Sidwell, yes; Mr. Streetman, yes; Ms. Estrada, yes; Ms. Stephenson yes; and Mr. Sandoval, yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Ms. Estrada moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sandoval seconded the motion. A roll call vote was taken with all members voting: Mr. Streetman, yes; Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Sandoval, yes; and Mr. Sidwell, yes. The motion carried.

ACTION, IF NEEDED BASED ON EXECUTIVE SESSION

Mr. Streetman stated that no action was needed, based on Executive Session.

NEW BUSINESS

No new business was presented.

CORRESPONDENCE

No correspondence was presented.

INFORMATIONAL ITEMS

Presented were the following:

- Important Dates
 - Memorial Day, College closed, May 31, 2021
- Board of Trustees 12-month calendar
- Board of Trustees Annual Calendar of Reports
- Division Meeting Minutes
 - Student Affairs Division Meeting dated April 14, 2021

ANNOUNCEMENTS

The following announcements were made:

- Tuesday, June 15, 2021, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m.

There were no additional announcements from any Board Members or others present.

ADJOURN

Mr. Streetman stated there was no further business and the meeting adjourned. The meeting adjourned at 7:02 p.m.

James P. Streetman
Chair

Liz Estrada
Secretary/Clerk