

**MESALANDS COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING**

**April 20, 2021**

The Mesalands Community College Board of Trustees met in regular session on Tuesday, April 20, 2021 at 5:00 p.m. via Google Meet in Tucumcari, New Mexico.

**CALL TO ORDER**

Mr. Streetman, Chair, called the meeting to order at 5:00 p.m.

Mr. Streetman announced that in attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Liz Estrada
- Ms. Teresa Stephenson
- Mr. Jimmy Sandoval
- Mr. Tom Sidwell
- Ms. Natalie Gillard
- Dr. Aaron Kennedy
- Mr. Josh McVey
- Mr. Larry Wickham
- Ms. Diane Grap

**ROLL CALL**

The following Board Members were present: Ms. Liz Estrada, Ms. Teresa Stephenson, Mr. Jimmy Sandoval, Mr. Tom Sidwell, and Mr. James Streetman.

**LIST OF ACTION ITEMS**

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of 2021-2022 Academic Calendar
- 4) Approval of CDW Purchase Requisition
- 5) Approval of Executive Session
- 6) Approval of Reconvene from Executive Session
- 7) Approval of Action, if needed, based on Executive Session

## **APPROVAL OF AGENDA – ACTION**

**ACTION** – Mr. Sidwell moved to approve the agenda as written. Ms. Stephenson seconded the motion. A roll call vote was taken with all members voting: Ms. Stephenson, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; Mr. Streetman, yes; and Ms. Estrada. The motion carried.

## **COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA**

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked if any Public Comments were received. Ms. Grap stated that there were no Public Comments at this time.

## **APPROVAL OF CONSENT AGENDA – ACTION**

**ACTION** – Mr. Sandoval moved to approve Item IV.A.1 Regular Board Meeting Minutes dated March 16, 2021, and Special Board Meetings dated March 22<sup>nd</sup>; 23<sup>rd</sup>; 25<sup>th</sup>; 26<sup>th</sup>; 29<sup>th</sup>; and April 9<sup>th</sup>; 12<sup>th</sup>; and 14<sup>th</sup>, 2021 as presented. Mr. Sidwell seconded the motion. A roll call vote was taken with all members voting: Mr. Sandoval, yes; Mr. Sidwell, yes; Mr. Streetman, yes; Ms. Estrada, yes; and Ms. Stephenson, yes. The motion carried.

## **CHAIRPERSON'S REPORTS**

Mr. Streetman stated there was nothing to report at this time.

## **REPORTS**

### **President's**

#### Review 2021-2022 Academic Calendar - ACTION

Ms. Gillard presented two different formats for the 2021-2022 Academic Calendar for review and approval. The first calendar is the traditional format the College has been using. The new format has the monthly calendars listed on the right and left sides of the page, with the important dates listed in the center. The Board members agreed that the new format was easier to read.

Ms. Gillard thanked Ms. Kim Enriquez for putting the calendars together as she has done for many years.

**ACTION** – Ms. Stephenson moved to approve the 2021-2022 Academic Calendar in the new format. Ms. Estrada seconded the motion. A roll call vote was taken with all members voting: Mr. Sidwell, yes; Mr. Streetman, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Sandoval, yes. The motion carried.

#### Purchase Requisition - **ACTION**

Ms. Gillard introduced Mr. Larry Wickham to discuss the purchase requisition for student Chromebooks:

- CDW \$79,239
  - To purchase 300 Chromebooks

Mr. Wickham stated that he would like to issue Chromebooks to a smaller pilot group of students this summer, then issue them to all students attending in the fall semester. He added that we could request students to return them at the end of the year so they can be reissued to incoming students.

Ms. Gillard also added that this funding was made possible through the CARES Act, and would offer students access to the internet that might not currently have that ability.

**ACTION** – Ms. Stephenson moved to approve the CDW Purchase Requisition for \$79,239 to purchase 300 Chromebooks for students. Mr. Sidwell seconded the motion. A roll call vote was taken with all members voting: Mr. Streetman, yes; Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Sandoval, yes; and Mr. Sidwell, yes. The motion carried.

### **Academic Affairs**

#### Students from Clarendon College

Ms. Gillard stated that there were 21 students from Clarendon College on-campus last week taking classes in Silversmithing and Farrier Science. She added that this program has been going on for several years, and thanked Mr. Eddy Mardis and Mr. Paul Leonard for offering these special classes during their regular semester.

#### Wild Horse Program Update

Ms. Gillard gave a brief update on the Wild Horse Program. She stated that Dr. Manny Encinias and Mr. Paul Leonard will be visiting the field site at the end of the semester where the horses are gathered and kept. In addition, they are also currently working on building the corals.

### **Student Affairs**

Dr. Kennedy stated that he did not have any reports at this time.

## **Administrative Affairs**

### Monthly Finance Report, April 2021

Ms. Gillard stated the normal Monthly Finance Report for April 2021 will be presented next month along with the report for May 2021.

## **EXECUTIVE SESSION – ACTION**

**ACTION** – Mr. Sidwell moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson seconded the motion. A roll call vote was taken with all members voting: Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; and Mr. Streetman, yes. The motion carried.

## **RECONVENE FROM EXECUTIVE SESSION – ACTION**

**ACTION** – Mr. Sandoval moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sidwell seconded the motion. A roll call vote was taken with all members voting: Ms. Stephenson, yes; Mr. Sandoval, yes; Mr. Sidwell, yes; Mr. Streetman, yes; and Ms. Estrada, yes. The motion carried.

## **ACTION, IF NEEDED BASED ON EXECUTIVE SESSION**

Mr. Streetman stated that no action was needed, based on Executive Session.

## **NEW BUSINESS**

No new business was presented.

## **CORRESPONDENCE**

No correspondence was presented.

## **INFORMATIONAL ITEMS**

Presented were the following:

- Important Dates
  - Virtual Graduation, May 7, 2021, TBD

- Memorial Day, College closed, May 31, 2021
- Board of Trustees 12-month calendar
- Board of Trustees Annual Calendar of Reports

## **ANNOUNCEMENTS**

The following announcements were made:

- Thursday, April 22, 2021, Mesalands Community College Board of Trustees Special Board Meeting, 3:00 p.m.
- Friday, April 23, 2021, Mesalands Community College Board of Trustees Special Board Meeting, 3:00 p.m.
- Tuesday, May 18, 2021 Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m.

There were no additional announcements from any Board Members or others present.

## **ADJOURN**

Mr. Streetman stated there was no further business and that the meeting was adjourned. The meeting adjourned at 8:09 p.m.

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James P. Streetman  
Chair

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Liz Estrada  
Secretary/Clerk