

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

January 19, 2021

The Mesalands Community College Board of Trustees met in regular session on Tuesday, January 19, 2021 at 5:30 p.m. via Google Meet in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

Mr. Streetman announced that in attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Ms. Liz Estrada
- Mr. Tom Sidwell
- Mr. Jimmy Sandoval
- Ms. Amanda Hammer
- Ms. Natalie Gillard
- Dr. Aaron Kennedy
- Mr. Josh McVey
- Mr. Larry Wickham

ROLL CALL

The following Board Members were present: Mr. James Streetman, Ms. Teresa Stephenson, Ms. Liz Estrada, Mr. Jimmy Sandoval, and Mr. Tom Sidwell.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Monthly Finance Report, December 2020
- 4) Approval of Executive Session
- 5) Approval of Reconvene from Executive Session
- 6) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Sidwell moved to approve the agenda as presented. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Hammer if any Public Comments were received. She responded that according to Mr. Wickham, there were not any Public Comments received at this time.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Mr. Sidwell moved to approve Item IV.A.1 Regular Board Meeting Minutes dated December 15, 2020 as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sidwell, yes. The motion carried.

CHAIRPERSON'S REPORTS

Mr. Streetman did not have anything to report at this time.

REPORTS

President's

Ms. Gillard stated today was the opening day of the 55th New Mexico Legislative Session. Most meetings will be conducted virtually due to the current COVID situation.

After receiving feedback from NMHED, Ms. Gillard met with Dr. Kennedy and Ms. Hammer today to revise the 2021 Reopening Plan. All areas were addressed, and that document will continue to be kept as a "living" document as changes are needed.

Academic Affairs

Ms. Gillard stated today is the first day of classes for the Spring semester. The majority of classes, 78.4%, are online, while 5.6% of Applied Technology classes, such as Wind

Energy and Silversmithing, are modified face-to-face with staggered schedules to ensure the required social distancing. Also, 16% are deemed as essential, such as Allied Health, that are face-to-face and/or directed studies. The COVID situation is continuing to be monitored, and if necessary classes can all be shifted to online.

Student Affairs

Enrollment Management Plan – Fall Retention Report

Dr. Kennedy presented the Enrollment Management Plan – Fall Retention (Persistence) Report. He highlighted the following from the report: No-Show Calls; Early Registration Day; Mid-Term Grades; Recruitment; and Tutoring Service Hours. Due to social distancing, there were no one-on-one meetings for referrals. No student activity fees or outdoor fees were charged. Dr. Kennedy felt they did well under the circumstances.

Administrative Affairs

Monthly Finance Report, December 2020 – ACTION

Ms. Hammer presented the Monthly Finance Report for December 2020.

ACTION – Ms. Estrada moved to approve the Monthly Finance Report for December 2020 as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sidwell, yes; and Mr. Sandoval, yes. The motion carried.

EXECUTIVE SESSION – ACTION

ACTION – Mr. Sidwell moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson seconded the motion. A roll call vote was taken with all members voting: Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sidwell, yes, Mr. Sandoval, yes; and Ms. Estrada, yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Sandoval moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Streetman, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; and Ms. Stephenson, yes. The motion carried.

ACTION, IF NEEDED BASED ON EXECUTIVE SESSION

Mr. Streetman stated that no action was needed, based on Executive Session.

NEW BUSINESS

No new business was presented.

CORRESPONDENCE

No correspondence was presented.

INFORMATIONAL ITEMS

No informational items were presented.

ANNOUNCEMENTS

Tuesday, February 16, 2021 Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m.

ADJOURN

Mr. Streetman stated that there was no further business and the meeting adjourned. The meeting adjourned at 6:26 p.m.

James P. Streetman
Chair

Liz Estrada
Secretary/Clerk