

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

February 16, 2021

The Mesalands Community College Board of Trustees met in regular session on Tuesday, February 16, 2021 at 5:30 p.m. via Google Meet in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

Mr. Streetman announced that in attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Ms. Liz Estrada
- Mr. Tom Sidwell
- Mr. Jimmy Sandoval
- Ms. Amanda Hammer
- Ms. Natalie Gillard
- Dr. Aaron Kennedy
- Mr. Josh McVey
- Mr. Larry Wickham

ROLL CALL

The following Board Members were present: Mr. James Streetman, Ms. Teresa Stephenson, Ms. Liz Estrada, Mr. Jimmy Sandoval, and Mr. Tom Sidwell.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Monthly Finance Report, January 2021
- 4) Approval of NM HED Quarterly Financial Certification
- 5) Approval of CDW-G Purchase Requisition
- 6) Approval of Executive Session
- 7) Approval of Reconvene from Executive Session
- 8) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Sidwell moved to approve the agenda as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with all members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Grap if any Public Comments were received. She responded that according to Mr. Wickham, there were no Public Comments at this time.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Ms. Estrada moved to approve Item IV.A.1 Regular Board Meeting Minutes dated January 19, 2021 as presented. Mr. Sandoval seconded the motion. A roll call vote was not taken at this time, and it will be presented at the March 16, 2021 meeting.

CHAIRPERSON'S REPORTS

Mr. Streetman did not have anything to report at this time.

REPORTS

President's

Marketing Presentation – Mr. Joshua McVey

Ms. Gillard introduced Mr. Joshua McVey to the Board members. Mr. McVey presented his Marketing Presentation, highlighting the College's advertising efforts via online media platforms which have resulted in increased interest and enrollment while reducing costs. He is currently working with Mr. Larry Wickham on a chat bot for the website. Additionally, Mr. Wickham enabled the online application and registration processes, as well as the ability to receive payments for future events, such as the Iron Pour. With the processes now streamlined, it is easier and more appealing for future students.

Ms. Gillard thanked him for the presentation, and commended all of his excellent work in marketing and recruitment.

Academic Affairs

Ms. Gillard informed the Board that she, Dr. Manny Encinias, and Mr. Paul Leonard will meet with the representatives of Carson National Forest Service this Friday, February 19, 2021 to move forward with the agreement on the Wild Horse Program.

Student Affairs

Fall 2020 Enrollment Report

Dr. Kennedy presented the Fall 2020 Enrollment Report. Dr. Kennedy stated that our enrollment was down by 19%, whereas community colleges nationwide are down an average of 13%. On a positive note, he added that our spring numbers are looking much better.

Administrative Affairs

Monthly Finance Report, January 2021 – ACTION

Ms. Hammer presented the Monthly Finance Report for January 2021.

ACTION – Mr. Sandoval moved to approve the Monthly Finance Report for January 2021 as presented. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sidwell, yes; and Mr. Sandoval, yes. The motion carried.

NM HED Quarterly Financial Certification – ACTION

Ms. Hammer presented the NM HED Quarterly Financial Certification for review.

ACTION – Mr. Sandoval moved to approve the NM HED Quarterly Financial Certification. Ms. Estrada seconded the motion. A roll call vote was taken with all members voting: Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; and Ms. Estrada, yes. The motion carried.

Purchase Requisition – ACTION

Ms. Hammer presented the following purchase requisition for approval:

- CDW-G \$32,641
 - Replace faculty laptops

ACTION – Mr. Sandoval moved to approve the Purchase Requisition as presented. Mr. Sidwell seconded the motion. A roll call vote was taken with all members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes, and Mr. Streetman, yes. The motion carried.

EXECUTIVE SESSION – ACTION

ACTION – Ms. Estrada moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sidwell seconded the motion. A roll call vote was taken with all members voting: Mr. Sandoval, yes; Mr. Sidwell, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Ms. Stephenson moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sandoval seconded the motion. A roll call vote was taken with all members voting: Mr. Streetman, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; and Ms. Stephenson, yes. The motion carried.

ACTION, IF NEEDED BASED ON EXECUTIVE SESSION

Mr. Streetman stated that no action was needed, based on Executive Session.

NEW BUSINESS

No new business was presented.

CORRESPONDENCE

No correspondence was presented.

INFORMATIONAL ITEMS

Presented were the following: technically not reported at this time;

- Important Dates
 - Spring Break, College closed, March 22 – 26, 2021
 - Spring Holiday, College closed, April 2, 2021
- Board of Trustees 12-month calendar
- Board of Trustees Annual Calendar of Reports

ANNOUNCEMENTS

Tuesday, March 16, 2021 Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m.

ADJOURN

Mr. Streetman stated that there was no further business and the meeting adjourned. The meeting adjourned at 6:27 p.m.

James P. Streetman
Chair

Liz Estrada
Secretary/Clerk