

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

December 15, 2020

The Mesalands Community College Board of Trustees met in regular session on Tuesday, December 15, 2020 at 5:30 p.m. via Google Meet in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

Mr. Streetman announced that in attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Ms. Liz Estrada
- Mr. Tom Sidwell
- Mr. Jimmy Sandoval
- Ms. Amanda Hammer
- Ms. Natalie Gillard
- Dr. Aaron Kennedy
- Mr. Josh McVey
- Mr. Larry Wickham
- Mr. Jim Morgan
- Mr. Marty Mathisen

ROLL CALL

The following Board Members were present: Mr. James Streetman, Ms. Teresa Stephenson, Ms. Liz Estrada, Mr. Jimmy Sandoval, and Mr. Tom Sidwell.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Fiscal Year 20 College Audit Report
- 4) Approval of Reaffirmation of College Mission Statement
- 5) Approval of Monthly Finance Report, November 2020
- 6) Approval of Purchase Requisition
- 7) Approval to Waive Fees for the Spring 2021 Semester

- 8) Approval of Executive Session
- 9) Approval of Reconvene from Executive Session
- 10) Approval of Action, if needed, based on Executive Session

Mr. Streetman reminded everyone to announce their name first anytime they speak in order to ensure that individuals listening or watching the Board Meeting will know who is speaking.

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Streetman suggested moving the College Audit Report (Item VI. D. 2) to the Chairperson’s Report as Item A. 1. Mr. Sandoval moved to approve the agenda as amended. Ms. Estrada seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Hammer if any Public Comments were received. She responded that according to Mr. Wickham, there were not any Public Comments received at this time.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Mr. Sidwell moved to approve Item IV.A.1 Regular Board Meeting Minutes dated November 17, 2020 as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sidwell, yes. The motion carried.

CHAIRPERSON’S REPORTS

Mr. Streetman did not have anything to report so he gave the floor to Mr. Mathisen of Atkinson & Co. to present the College Audit.

Fiscal Year 20 College Audit Report – ACTION

Mr. Mathisen presented information from the annual College audit report for June 30, 2020. The items reviewed include: comparison tables for 2018 – 2019 to 2019 - 2020; current assets to current liabilities for the current ration; pension and other postemployment benefits (OPEB) expenses; federal programs including grants, student loans, and endowments; change in bottom line; and footnotes.

Mr. Mathisen stated that the audit reflects one finding which is repeated and four new findings for the current year, with three findings being federal findings. He reviewed the findings, as well as, the auditor's recommendations.

ACTION – Ms. Estrada moved to approve the College Audit Report as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

REPORTS

President's

Reaffirmation of College Mission Statement – **ACTION**

Ms. Gillard requested Reaffirmation of the College Mission Statement without changes.

ACTION – Mr. Sandoval moved to approve the Reaffirmation of the College Mission Statement as presented. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; and Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

Update of Renewable Energy and Drone Courses

Mr. Morgan presented an overview of expanding renewable energy program to include solar, hydro, and possibly geothermal with the primary focus being on solar. He also discussed adding coursework in communication technology using drones, gps tracking, and maps. No action was taken on this item.

Academic Affairs

Ms. Gillard told the Board that we have finished the fall semester and will begin the Holiday Break on Friday at 5 p.m. She reported that spring semester schedule of classes includes several modes of delivery for courses including some face-to-face, online, and hybrid.

She stated that we continue to follow the state's health order and she will be updating our reopening plan when we come back in January, but we will be staying at the 25% capacity for employees and will continue to do so with those who can work from home being encouraged to do so.

Student Affairs

Dr. Kennedy did not have anything to report.

Administrative Affairs

Monthly Finance Report, November 2020 – ACTION

Ms. Hammer presented the Monthly Finance Report for November 2020.

ACTION – Ms. Stephenson moved to approve the Monthly Finance Report for November 2020 as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

Purchase Requisition – ACTION

Ms. Hammer presented the following purchase requisition for approval:

- Cooperative Educational Services \$34,500
 - Overage for the Paving Project

ACTION – Mr. Sidwell moved to approve the Purchase Requisition as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

Approval to Waive Fees for the Spring 2021 Semester – ACTION

Ms. Hammer presented a request for Approval to Waive Fees for the Spring 2021 Semester and not charge students the Student Activity Fees and Outdoor Student Activity Fees for this semester.

ACTION – Ms. Estrada moved to approve to Waive Fees for the Spring 2021 Semester for the fees requested by Ms. Hammer above. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

EXECUTIVE SESSION – ACTION

ACTION – Mr. Sidwell moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sandoval seconded the motion. A roll call vote was taken with all members voting: Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sidwell, yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Ms. Estrada moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed

for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sidwell, yes; and Mr. Sandoval, yes. The motion carried.

ACTION, IF NEEDED BASED ON EXECUTIVE SESSION

Mr. Streetman stated that no action was needed, based on Executive Session.

NEW BUSINESS

No new business presented.

CORRESPONDENCE

No correspondence was presented.

INFORMATIONAL ITEMS

Presented were the following:

- Important dates
 - Holiday Break, College closed, December 21, 2020 – January 1, 2021
- Board of Trustees 12-month calendar
- Board of Trustees Annual Calendar of Reports

ANNOUNCEMENTS

Tuesday, January 19, 2021, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m.

ADJOURN

Mr. Streetman stated that there was no further business and the meeting adjourned. The meeting adjourned at 6:53 p.m.

James P. Streetman
Chair

Liz Estrada
Secretary/Clerk