

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

September 15, 2020

The Mesalands Community College Board of Trustees met in regular session on Tuesday, September 15, 2020 at 5:30 p.m. via Google Meet in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

Mr. Streetman announced that in attendance at the meeting, are the following:

- Mr. James Streetman
- Ms. Teresa Stephenson
- Ms. Liz Estrada
- Mr. Jimmy Sandoval
- Ms. Natalie Gillard
- Dr. Aaron Kennedy
- Ms. Amanda Hammer
- Ms. Connie Chavez
- Mr. Larry Wickham
- Mr. Josh McVey

Mr. Streetman added that Mr. Tom Sidwell, Board Member, is also present.

ROLL CALL

The following board members were present: Mr. James Streetman, Ms. Teresa Stephenson, Ms. Liz Estrada, Mr. Jimmy Sandoval, and Mr. Tom Sidwell.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Review and Reaffirmation of Board Policies
- 4) Approval of Monthly Finance Report, August 2020
- 5) Approval of Purchase Requisition
- 6) Approval of Executive Session
- 7) Approval of Reconvene from Executive Session
- 8) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Ms. Estrada moved to approve the agenda as presented. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes, and Mr. Streetman, yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

Mr. Streetman asked Ms. Connie Chavez if she received any Public Comments. She responded that according to Larry, he did not receive any Public Comments.

APPROVAL OF CONSENT AGENDA – ACTION

Mr. Streetman requested a correction to the following on the Regular Board Meeting Minutes dated August 18, 2020:

Page nine, second paragraph, second sentence should read ‘Mr. Streetman informed Mr. McVey that he can do a press release because basically Mr. Sidwell had been appointed and voted in and Mr. Streetman will call him to inform him of such.’

ACTION – Mr. Sidwell moved to approve Item IV.A.1 Regular Board Meeting Minutes dated August 18, 2020 as amended, and Item IV.A.2 Special Board Minutes dated August 27, 2020 as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sidwell, yes. The motion carried.

CHAIRPERSON’S REPORTS

Mr. Streetman reported that he had a real nice visit yesterday with Dr. Steve McCleery to get answers to questions, as well as, ask questions. Dr. McCleery was past President of Hobbs Community College (New Mexico Junior College), retired and now lives in Lubbock, Texas. Mr. Streetman stated that Dr. McCleery said that things are in great shape and Mesalands are doing everything right as this point and time as far as the Presidential Search. Mr. Streetman indicated that Dr. McCleery is willing to help in any way, answer any questions and is only a phone call away. Dr. McCleery also works with ACCT now and offers support training. Mr. Streetman added that he feels Dr. McCleery will be a big benefit to the College too.

REPORTS

President's

Review and Reaffirmation of Board Policies – ACTION

Ms. Gillard informed the Board that is that time of year to present Mesalands Community College Board Policies. She mentioned that the only proposed changes are updates to the dates on the Board Policies cover page and page one to reflect the date of September 15, 2020. Ms. Gillard stated page one also shows the date of the first review, which was in 1994, and the current revision for September 15, 2020. She stated that she does not know if any Board Members need to add anything to the Board Policies.

Mr. Streetman clarified that these are the only two pages with any changes being made and Ms. Gillard stated that is correct and only the pages with proposed changes are printed and presented to the Board. Mr. Streetman mentioned getting a copy of the Board Policies to Mr. Sidwell, newest Board Member. Ms. Gillard indicated that the Board Policies are posted on the College Website. Mr. Sidwell informed Mr. Streetman that he had read the Policies online prior to accepting the position of Mesalands Board of Trustee.

ACTION – Ms. Stephenson moved to approve the Review and Reaffirmation of Board Policies as presented by Ms. Gillard. Ms. Estrada seconded the motion. A roll call vote was taken with members voting: Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sidwell, yes; and Mr. Sandoval, yes. The motion carried.

Academic Affairs

Partnership with Carson National Forest

Ms. Gillard informed the Board that she wanted to share information about a Partnership with Carson National Forest, a division of the United States Forest Service, of which she has been working on for about two to three years. She actually begin working on this partnership when Dr. Newsom was the president. Mr. Paul Leonard and Dr. Manny Encinias are also working with Ms. Gillard on this proposal, as well. The partnership between Mesalands and Carson National Forest is for the Wild Horses and Burros Program in Bloomfield and another near Taos. The Program would provide hands-on experience to students through the horsemanship class as, well as, adoption of the horses. This could be beneficial to the College, students, and the Eastern part of New Mexico and will bring approximately \$30,000 to Mesalands for the upcoming fiscal year, which runs October 1 through September 30. Ms. Gillard reported that they had plans to visit Bloomfield but had to cancel due to the COVID-19 epidemic with hopes of visiting after the first of the year.

Mr. Sidwell asked Ms. Gillard if the College would basically be adopting the horses. Ms. Gillard responded that the College would be offering routine horse care and training and assist in the adoption process. Mr. Sidwell informed that Board that this program was

taken to penitentiaries in which inmates would break the horses and make them more attractive for adoption. He added that this sounds pretty good to him and keep the land from being overgrazed.

Mr. Streetman agreed with Mr. Sidwell and indicated that should action be needed on this, Ms. Gillard could let them know and it can be brought back to the Board. Ms. Gillard stated that the College was selected and once an agreement is finalized which will be like a grant, she will present it to the Board.

Student Affairs

Dr. Kennedy stated that he did not have any reports.

Administrative Affairs

Monthly Finance Report, August 2020 – **ACTION**

Ms. Hammer presented the Monthly Finance Report for August 2020.

ACTION – Mr. Sandoval moved to approve the Monthly Finance Report for July 2020 as presented. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Streetman, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; and Ms. Estrada, yes. The motion carried.

Purchase Requisition – **ACTION**

Ms. Hammer presented the following purchase requisition for approval:

- Melloy Chevrolet \$32,297
 - To purchase 2019 15-passenger van

Ms. Hammer stated that in June 2019, the Board approved the purchase of this vehicle on state contract and the van is finally ready. Although the College is not obligated to purchase it, the dealership would like a response.

Mr. Streetman asked what vehicles are in the fleet and Ms. Hammer responded that there are two cars (Toyota Corolla and Buick Verona) and a Chevrolet Yukon. The cars each seat four and the Yukon seats seven. The van was intended for use for student activities, as well as, athletics (golf and rodeo) and the van also has a towing package. Mr. Streetman stated that the College should probably pursue but does not want to see only two people traveling/using the van at one time. He added that this could be very beneficial and is a good price. Ms. Estrada stated that a van may not be used much because of COVID but the price may be higher later and feels the College should go ahead and buy it, if it is in the budget. The rest of the Board concurred.

ACTION – Mr. Sandoval moved to approve the above purchase requisition as presented. Ms. Estrada seconded the motion. A roll call vote was taken with members

voting: Mr. Streetman, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; and Ms. Stephenson, yes. The motion carried.

EXECUTIVE SESSION – ACTION

ACTION – Ms. Estrada moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson seconded the motion. A roll call vote was taken with all members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; and Mr. Streetman, yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Sidwell moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Sandoval, yes; Ms. Estrada, yes; Ms. Stephenson, yes; Mr. Streetman, yes; and Mr. Sidwell, yes. The motion carried.

ACTION, IF NEEDED BASED ON EXECUTIVE SESSION

ACTION – Mr. Streetman noted that no action to be taken on anything discussed in Executive Session.

NEW BUSINESS

No new business presented.

CORRESPONDENCE

No correspondence was presented.

INFORMATIONAL ITEMS

Presented were the following:

- Important date
 - Student Fall Break, no classes, November 23-24, 2020
 - Thanksgiving Break, College closed, November 25-27, 2020
 - Holiday Break, College closed, December 21, 2020 – January 1, 2021
- Board of Trustees 12-month calendar
- Board of Trustees Annual Calendar of Reports
- Division Meeting Minutes

- Student Affairs – August 20, 2020

ANNOUNCEMENTS

Tuesday, October 20, 2020, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m.

There were not any additional announcements from any Board Members or others present.

ADJOURN

Mr. Streetman stated that there was no further business and the meeting adjourned. The meeting adjourned at 6:17 p.m.

[signature on original]

James P. Streetman
Chair

[signature on original]

Liz Estrada
Secretary/Clerk