

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**August 18, 2020
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

IV. Consent Agenda – **ACTION**

A. Approval of Minutes

- 1. Regular Board Meeting, July 21, 2020 (Exhibit 2)
- 2. Special Board Meeting, July 29, 2020 (Exhibit 3)
- 3. Special Board Meeting, August 11, 2020 (Exhibit 4)

V. Chairperson's Reports

VI. Reports

A. President's – Ms. Natalie Gillard, Interim President

- 1. Annual Dinosaur Museum Report (Companion Exhibit 1)
Ms. Loni Monahan, Museum Director
- 2. Renewable Equipment Allocation by NM Appropriation D3432 (Exhibit 5) –
ACTION – Mr. Jim Morgan, Director of NAWRTC
- 3. Update on CARES – Institutional Portion of Funding – Ms. Amanda Hammer
- 4. Server Upgrade – **ACTION** – Mr. Larry Wickham, Director of IT

B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs

C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs

1. Historical Enrollment Statistics (Exhibit 6)
2. Annual Enrollment Report (Exhibit 7)
3. Enrollment Management Plan Update (Companion Exhibit 2)

D. Administrative Affairs – Ms. Amanda Hammer, Vice President of Administrative Affairs

1. Monthly Finance Report, July 2020 (Companion Exhibit 3) – **ACTION**
2. NMHED Quarterly Financial Actions Report (Exhibit 8) – **ACTION**
3. Purchase Requisition (Exhibit 9) – **ACTION**
4. Administrative Affairs Handbook 2020-2021 (Companion Exhibit 4) – **ACTION**
5. Virtual Credit Card – **ACTION**
6. Approval to Waive Fees for the Fall 2020 Semester – **ACTION**

VII. Executive Session

- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

VIII. Reconvene from Executive Session – **ACTION**

IX. Action, if needed, based on Executive Session – **ACTION**

X. New Business

XI. Correspondence

XII. Informational Items

A. Important Dates

1. Labor Day Observed, College closed, September 7, 2020

- B. Board of Trustees – 12 Month Calendar Exhibit 10
- C. Board of Trustees Annual Calendar of Reports Exhibit 11
- D. Selected Professional Development Activities for July 2020 Exhibit 12

XIII. Announcements

- A. Tuesday, September 15, 2020, Mesalands Community College
Board of Trustees Regular Board Meeting, 5:30 p.m.

XIV. Adjournment