

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

March 17, 2020

The Mesalands Community College Board of Trustees met in regular session on Tuesday, March 17, 2020 at 5:30 p.m. in Room A214.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE
SALUTE TO NEW MEXICO FLAG**

Recited was the Pledge of Allegiance and the New Mexico Flag was saluted.

ROLL CALL

The following board members were present: Mr. James Streetman, Ms. Teresa Stephenson, Ms. Liz Estrada, Mr. Jimmy Sandoval, and Mr. Craig Currell.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Board Retreat
- 4) Approval of ADN Plan of Study
- 5) Approval of Monthly Finance Report, February 2020
- 6) Approval of Executive Session
- 7) Approval of Reconvene from Executive Session
- 8) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Ms. Estrada moved to approve the agenda as presented. Ms. Stephenson seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited

to five (5) minutes.

There were not any public comments made.

MESALANDS MOMENTS

Dr. Groesbeck stated that Ms. Natalie Gillard would report on Mesalands Moments to review the status of the response to the virus as far as the academic side.

Ms. Gillard informed the Board that she, Dr. Groesbeck, Mr. Josh McVey, and Mr. Larry Wickham met with faculty. Ms. Gillard stated the following:

Beginning this week, Mesalands Community College is modifying face-to-face class sessions by allowing students to complete their course work outside of the classroom if they are apprehensive and/or fearful of being in near proximity to their classmate and faculty member in a classroom setting. Faculty and students may communicate by email, Skype, Zoom, Panopto, or Moodle. Student will submit their coursework electronically.

To accommodate face-to-face laboratories faculty will extend lab hours to comply with social distance restrictions of six feet.

Faculty will ensure quality and continuity in their instructional activity by ensuring assignments fulfill the student learning outcomes and provide prompt feedback to their students. Faculty will also be available to answer student questions and concerns during their office hours and as scheduled with the students.

Ms. Gillard reported that she provided the notification above to HLC via their website and also provided a timeline from March 16 to May 7, 2020, should it be necessary.

Dr. Groesbeck concurred with Ms. Gillard's statements above. He stated that he had a conference call with the Governor's Office and the Governor did not expect higher education institutions to close. Dr. Groesbeck commended Dr. Kennedy for working with the emergency response plan. Dr. Kennedy stated it was from the CDC, adapted to Mesalands and available on the College's website.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Ms. Stephenson moved to approve Item V.A.1 Regular Board Meeting Minutes dated February 18, 2020 as presented. Mr. Currell seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

CHAIRPERSON'S REPORTS

Mr. Streetman indicated he did not have anything to report at this time.

REPORTS

President's

Board Retreat – ACTION

Dr. Groesbeck presented this for consideration at this time. Mr. Streetman asked that the Board table this until further notice.

ACTION – Mr. Currell moved to approve Mr. Streetman's request to table this until further notice. Ms. Estrada seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

Review Annual Board of Trustees Calendar of Reports

Dr. Groesbeck presented the Annual Board of Trustees Calendar of Reports for Review. Per Mr. Streetman's comment, Dr. Groesbeck asked the Vice Presidents if they were okay with the calendar as presented and they agreed they are. Mr. Streetman stated that if anything was missing or needed changes, it could always be brought back to the Board.

The Board accepted the Review of the Annual Board of Trustees Calendar of Reports.

Report on College Name Change

Dr. Groesbeck reported that responses he has received have been in favor of the College Name Change and faculty have been very positive. He added that this would be brought up again for discussion.

Mr. Streetman shared a letter he received from Mr. Joe Kishur, a former faculty member/truck driving instructor. Mr. Kishur stated that he feels a name change would be a benefit and urged that the Board vote to change the College's name.

Continue Discussion on Strategic Plan Report

Dr. Groesbeck mentioned that he has not heard anything negative about the Plan. He stated that issues such as adding housing, alliances with four-year colleges, and sports teams have been discussed for a long time. Dr. Groesbeck added that this is not ready for action at this time but will be brought back to the Board at the next meeting as an action item.

Announcements in Accordance with Governmental Conduct Act

Dr. Groesbeck informed the Board that Ms. Gillard and Ms. Estrada will present statements.

Ms. Natalie Gillard stated 'I, Natalie Gillard, am an equal shareholder with my spouse of Steel Heating, Cooling, Electrical, Inc. I will abstain or dismiss myself from all decisions that have any impact on the relationship between the College and Steel Heating, Cooling, Electrical, Inc.'

Ms. Liz Estrada stated 'At this time to avoid any perception of conflict of interest I would like to note for the record that from time to time Mesalands Community College may purchase hay from members of my family to use in academic and athletic programs. I will not be involved in these transactions or in any decisions related to transactions, and any purchases will conform to the Colleges purchase and acquisition policies.'

Miscellaneous

Dr. Groesbeck informed the Board that he did not have miscellaneous items to report at this time.

Academic Affairs

Associate of Applied Science AND/RN Plan of Study – ACTION

Ms. Gillard presented the Associate of Applied Science AND/RN Plan of Study for approval and reminded the Board that they had approved the pursuit of this degree some time back. The Associate of Applied Science AND/RN Plan of Study consists of curriculum, which must be used, and she will need to include some general education requirements, which are missing from the current Plan. Ms. Gillard requested approval of the ADN Plan of Study with knowledge of some missing components.

ACTION – Mr. Sandoval moved to approve the ADN Plan of Study with the core of the Nursing ADN Program with the addition of general education requirements to comply with state requirements. Ms. Estrada seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

Student Affairs

Dr. Kennedy provided an update to the spring semester, which he stated, has had a couple of busy weeks. Last week was the Iron Pour and this week Safety Week of which both featured several daily events. However, due to the outbreak, some events have been cancelled.

Administrative Affairs

Monthly Finance Report, February 2020 – ACTION

Ms. Hammer presented the Monthly Finance Report for February 2020.

ACTION – Mr. Sandoval moved to approve the Monthly Finance Report for February 2020 as presented. Mr. Currell seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

Announcement in Accordance with Government Conduct Act

Ms. Hammer informed the Board that she is still an active member of Everyone's Federal Credit Union Board of Directors and Chair. Mesalands has deposits with the Credit Union on agency accounts and certificates of deposit. Ms. Hammer stated that she will not make any decisions and will recuse herself from making any decisions.

EXECUTIVE SESSION – ACTION

ACTION – Mr. Currell moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Estrada seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Ms. Estrada moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Currell seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION

Mr. Streetman asked if he had a motion to place Dr. Groesbeck on indefinite paid administrative leave until further notice. Adding, Dr. Groesbeck is not allowed on campus, is not allowed to have any contact with MCC faculty, Staff or MCC foundation Staff and members. Dr. Groesbeck is not allowed access to the Colleges computer system. He can only access his office to get personal items and there must be two College representatives with him.

ACTION – Mr. Currell moved to approve the above statements as presented by Mr. Streetman. Ms. Estrada seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

NEW BUSINESS

No new business presented.

CORRESPONDENCE

Presented was a thank you letter from Tucumcari Rawhide Days.

INFORMATIONAL ITEMS

Presented were the following:

- Important dates
 - Spring Break, College closed, March 23-27, 2020
 - Spring Holiday, College closed, April 10, 2020
 - Mesalands Community College Graduation, May 8, 2020
- Board of Trustees 12-month calendar
- Board of Trustees Annual Calendar of Reports
- Division Meeting Minutes
 - Student Affairs Division Meeting dated February 27, 2020
- Selected Professional Development Activities for February 2020

ANNOUNCEMENTS

Tuesday, April 21, 2020, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214.

ADJOURN

Mr. Streetman stated that there was no further business and the meeting adjourned. The meeting adjourned at 7:30 p.m.

James P. Streetman
Chair

Liz Estrada
Secretary/Clerk