

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

December 10, 2019

The Mesalands Community College Board of Trustees met in regular session on Tuesday, December 10, 2019 at 5:30 p.m. in Room A214.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE
SALUTE TO NEW MEXICO FLAG**

Recited was the Pledge of Allegiance and the New Mexico Flag was saluted.

ROLL CALL

The following board members were present: Mr. James Streetman, Ms. Teresa Stephenson, Ms. Liz Estrada, Mr. Jimmy Sandoval, and Mr. Craig Currell.

OATH OF OFFICE

Ms. Connie Chavez administered the Oath of Office to the following:

Mr. Jimmy Sandoval
Mr. Craig Currell

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Reaffirmation of College Mission Statement
- 4) Approval of Unrestricted Budget Adjustment Request (BAR)
- 5) Approval of Monthly Finance Report, November 2019
- 6) Approval of Executive Session
- 7) Approval of Reconvene from Executive Session
- 8) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Currell moved to approve the agenda as presented. Ms. Estrada seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

There were not any public comments made.

MESALANDS MOMENTS

Dr. Groesbeck introduced Ms. Shannon Sommers, nurse and teacher for nursing classes. Ms. Sommers, Program Director, for the Allied Health Program and teaching both phlebotomy and nurse's aide classes briefly explained the work she is doing on getting concept-based courses for an RN two-year Program, which is for an associate's degree and transitions to a bachelor's degree program. The very standardized curriculum is through New Mexico Nursing Education Consortium (NMNEC) that is approved by the Board of Nursing and is beneficial to the students. Ms. Sommers informed the Board that work is progressing on a proposal to the Board of Nursing and looks positive.

Ms. Sommers reported that a Pinning Ceremony was held recently for four nurses' aides and phlebotomy students who completed the classes successfully. She added that the nurse's aide are state certified and the phlebotomy are national certified. Dr. Groesbeck thanked Ms. Sommers.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Ms. Stephenson moved to approve Item VI.A.1 Regular Board Meeting Minutes dated November 12, 2019 as presented. Mr. Currell seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

CHAIRPERSON'S REPORTS

Mr. Streetman stated that all Board Members should have the President's Evaluations and asked that they be returned to Ms. Connie Chavez by January 6. He will then compile the evaluations.

REPORTS

President's

Reaffirmation of College Mission Statement – **ACTION**

Dr. Groesbeck requested Reaffirmation of the College Mission Statement.

ACTION – Ms. Estrada moved to approve the Reaffirmation of the College Mission Statement as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

Miscellaneous

Dr. Groesbeck reported on the following miscellaneous items:

- Strategic Planning Task Force
 - Is within HLC guidelines as it pertains to fully on-line capabilities
 - Work is progressing and members are now working on draft #6
 - To be completed by February 1, 2020
 - Then will be distributed to all employees for their review, discussion, and comments
- Legislative Session
 - Session to begin soon
 - Mesalands has hosted several legislative forums/meetings
 - Working with Senator Harden on a few things in which to support Mesalands – integrated renewable energy, nursing area
- Legislative Finance Committee (LFC) Hearing
 - Dr. Groesbeck leaving after this meeting to attend hearing tomorrow
 - Has seen preliminary report not yet disseminated to the public regarding enrollment growth and funding

Academic Affairs

Ms. Gillard informed the Board that the Student Learning Assessment Committee (SLAC) Report would be presented in January due to a number of delays.

Ms. Gillard commended Ms. Sommers for reviving the Allied Health Program. Ms. Gillard stated that Ms. Sommers does stellar work; works tirelessly, is accommodating and really cares about her students. In addition, Ms. Gillard informed the Board that Ms. Sommers is a full-time teacher, full-time mother, holds a master's degree in teaching, and is pursuing her nurse practitioner and scheduled to graduate in 2021.

The Addiction Counseling Program is moving ahead with a meeting scheduled at Guadalupe on January 6, 2020. Some attendees include Ms. Gillard, Dr. Martinez, Leslie Bradley, and Behavioral Program staff members. Ms. Gillard stated that she would be sharing the plan already in place. It is hoped to implement the program in the spring.

It was mentioned that pre-requisites for the nurse's aide program are being taught at the facility leased in Clayton, New Mexico. There is a qualified nurse's aide instructor at that facility and that consists of dual-credit lump sum based funding.

Dr. Groesbeck thanked Ms. Gillard and Mr. Tom Morris for their hard work, which includes coordinating/teaching wind energy classes at seven different locations.

Ms. Gillard stated that Mr. Yousif Del Valle, Mesalands art instructor, has been teaching art classes at Fort Sumner, New Mexico. She has spoken with the Superintendent at Fort Sumner and will have a certified instructor there to avoid Mr. Del Valle having to travel.

Ms. Gillard added that Mr. Eddy Mardis, Mr. Gene Ross, and Mr. Manny Encinias are all in Albuquerque recruiting for their programs.

Student Affairs

Dr. Kennedy stated that last Friday was the last day of school/finals and that it was a productive semester. There have been two trips by students: Meow Wolf in Santa Fe, New Mexico and Escape Room in Amarillo, Texas. He reported that Student Government is looking at a trip to New York.

Dr. Kennedy mentioned that equipment was received for students to checkout or use in on-campus activities.

Administrative Affairs

Unrestricted Budget Adjustment Request (BAR) – ACTION

Ms. Hammer presented the Unrestricted BAR for approval.

ACTION – Mr. Sandoval moved to approve the Unrestricted BAR as presented. Ms. Estrada seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

Monthly Finance Report, November 2019 – ACTION

Ms. Hammer presented the Monthly Finance Report for November 2019.

ACTION – Ms. Estrada moved to approve the Monthly Finance Report for November 2019 as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

EXECUTIVE SESSION – ACTION

ACTION – Ms. Estrada moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Currell seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Ms. Stephenson moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Sandoval seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION

Mr. Streetman stated there was not any action taken at this time.

NEW BUSINESS

No new business presented.

CORRESPONDENCE

No correspondence presented.

INFORMATIONAL ITEMS

Presented were the following:

- Important dates
 - Holiday Break, College closed, December 16, 2019 – January 1, 2020
 - Martin King Jr. Day, College closed, January 20, 2020
 - Legislative Session Opening Day, January 21, 2010
- Board of Trustees 12-month calendar
- Board of Trustees Annual Calendar of Reports
- Division Meeting Minutes
 - Student Affairs Division Meeting dated November 21, 2019
- Selected Professional Development Activities for November 2019

ANNOUNCEMENTS

Tuesday, January 21, 2020, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214.

ADJOURN

Mr. Streetman stated that there was no further business and the meeting adjourned. The meeting adjourned at 6:30 p.m.

[signature on original]

James P. Streetman
Chair

[signature on original]

Liz Estrada
Secretary/Clerk