

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**November 12, 2019
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Mesalands Moments/Fall Rodeo Report, Coach Matt Hughes
- V. Consent Agenda – **ACTION**
 - A. Approval of Minutes
 - 1. Regular Board Meeting, October 15, 2019 (Exhibit 2)

- VI. Chairperson's Reports

- VII. Reports

- A. President's – Dr. John Groesbeck, President
 - 1. 12th Annual Mesalands Intercollegiate Rodeo Program (Companion Exhibit 1)
 - 2. 2019-2020 Personnel Handbook Revision (Exhibit 3) – **ACTION**
 - 3. Miscellaneous
- B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
- C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
 - 1. Annual Enrollment Management Report 2018-2019 (Companion Exhibit 2)

- 2. Annual Financial Aid Award Report (Exhibit 4)
- D. Administrative Affairs – Ms. Amanda Hammer, Vice President of Administrative Affairs
 - 1. New Mexico Higher Education Department (NMHED) Quarterly Financial Actions Report (Exhibit 5) – **ACTION**
 - 2. Monthly Finance Report, October 2019 (Companion Exhibit 3) **ACTION**
- VIII. Executive Session
 - A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**
- IX. Reconvene from Executive Session – **ACTION**
- X. Action, if needed, based on Executive Session – **ACTION**
- XI. New Business
- XII. Correspondence
 - A. Thank you letter to Dr. John Groesbeck, Mesalands Community College from Quay County Health Council and Quay County Extension Service..... Exhibit 6
 - B. Thank you letter to Ms. Natalie Gillard from Mr. Mark Hilliard, Wayland Baptist University..... Exhibit 7
- XIII. Informational Items
 - A. Important Dates
 - 1. Student Fall Break, no classes, November 25-26, 2019
 - 2. Thanksgiving Break, College closed, November 27-29, 2019
 - 3. Holiday Break, College closed, December 16, 2019 – January 1, 2020
 - B. Board of Trustees – 12 Month Calendar Exhibit 8
 - C. Board of Trustees Annual Calendar of Reports..... Exhibit 9

D. Student Affairs Division Meeting Minutes

October 17, 2019 Exhibit 10

E. Academic Affairs Division Meeting Minutes

There was not a meeting held in October

F. Administrative Affairs Division Meeting Minutes

October 28, 2019 Exhibit 11

G. Selected Professional Development Activities for
October 2019

Exhibit 12

XIV. Announcements

A. Tuesday, December 10, 2019, Mesalands Community College
Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214

XV. Adjournment