

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

January 8, 2019

The Mesalands Community College Board of Trustees met in regular session on Tuesday, January 8, 2019 at 5:30 p.m. in Room A214.

CALL TO ORDER

Mr. Streetman, Chair, called the meeting to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE
SALUTE TO NEW MEXICO FLAG**

The Pledge of Allegiance was recited and the New Mexico Flag was saluted.

ROLL CALL

The following members were present: Mr. James Streetman, Ms. Teresa Stephenson, Ms. Liz Estrada, Mr. Jimmy Sandoval, and Mr. Craig Currell.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Purchase Requisition
- 4) Approval of Monthly Finance Report, December 2018
- 5) Approval of Executive Session
- 6) Approval of Reconvene from Executive Session
- 7) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Ms. Estrada moved to approve the agenda as presented. Mr. Currell seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited

to five (5) minutes.

There were not any public comments made.

MESALANDS MOMENTS

Dr. Groesbeck reminded the Board that the SBDC staff had given a presentation at the last meeting. Since then, Dr. Groesbeck stated that he has received a letter, third-party endorsement, regarding the SBDC. In part, the letter mentioned their experience with the SBDC staff at Mesalands Community College and the appreciation of both Ms. Vicki Watson and Ms. Barbara Hicklin in helping them get their business officially started. The letter also included appreciation for the support that Mesalands provides the SBDC in allowing them to have offices at the College and for the opportunity to participate in the SBDC program.

Dr. Groesbeck announced that both NMHED and the State Board of Finance have approved the acquisition of the armory for \$1.00. He stated that although it was a long process, it was a learning experience. Dr. Groesbeck reported that the General has indicated that there will probably be a community celebration/event for document signing, etc. Dr. Groesbeck mentioned that the facility would primarily be a student center and align with the College's strategic vision.

Dr. Groesbeck thanked the staff who assisted in with this project.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Ms. Stephenson moved to approve Item V.A.1 Regular Board Meeting Minutes dated December 10, 2018 as presented. Ms. Estrada seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

CHAIRPERSON'S REPORTS

Mr. Streetman stated that he has all the President's evaluations back and is working on them. He added that at some time, he would have a visit with the President.

REPORTS

President's

Purchase Requisition – **ACTION**

Dr. Groesbeck presented the following purchase requisition for approval:

- Cooperative Education Services \$184,859.54

This is for construction related projects. Mr. Morgan informed the Board that the College staff have a good relationship with Parkhill, Smith & Cooper (PSC) of Amarillo

who are now an approved and contracted vendor with Cooperative Educational Services (CES). They will be the Architectural Engineer (A/E) for campus paving projects, as well as, doing geophysical work behind building 'G' as there are some draining problems.

Mr. Streetman asked if these were GO Bond monies and Mr. Morgan responded that they are.

ACTION – Mr. Sandoval moved to approve the above Purchase Requisition as presented. Mr. Currell seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

Miscellaneous

Dr. Groesbeck reported that it was great to be back after the break.

Dr. Groesbeck stated that Ms. Kim Hanna had a report under this section of the agenda. Ms. Hanna informed the Board that a reporter from News Channel 10, Amarillo was on-campus today to get a story on the new Cowboy Arts Program. The segment will air at 9:00 pm mountain time/10:00 pm central time tonight and is already on their website. Mr. Sandoval indicated that it was already on the newscast this evening.

Academic Affairs

Ms. Gillard reported on the following:

- the semester is getting off to a good start
- HLC
 - Draft report is written (Mr. Tom Morris worked on during the break)
 - This is to be submitted next month
 - The Federal Compliance Section needs to be completed
 - The Vice-Presidents will be working on the upcoming visit within the next few months as there is a lot to do
 - Dr. Groesbeck stated that the authors have done a good job

Dr. Groesbeck stated that there are searches underway for faculty, as well as, equipment to update the welding class. Dr. Groesbeck expressed his appreciation for all the good work that comes from Academic Affairs.

Ms. Gillard thanked Dr. Groesbeck for approving the purchase of the equipment and for his ideas.

Student Affairs

Enrollment Management Plan: Fall 2018 Persistence Report

Dr. Kennedy presented the Enrollment Management Plan: Fall 2018 Persistence Report. He highlighted the following from the Report: No-Show Calls; Teaching Learning, Caring (TLC); Mid-Term Grades; Student Persistence-Related Activities;

charts on Career Services, Recruitment, Referrals, and Tutoring Service Hours; and Social Engagement. Dr. Kennedy stated that there were 35 different student activities and thanked Ms. Alyssa Arellano-Reveles for doing a wonderful job on her first semester.

Administrative Affairs

Monthly Finance Report, December 2018 – ACTION

Ms. Hammer presented the Monthly Finance Report for December 2018 for approval.

ACTION – Ms. Estrada moved to approve the Monthly Finance Report for December 2018 as presented. Mr. Sandoval seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

Revised Unrestricted BAR and Revised Restricted BAR

Ms. Hammer presented the Revised Unrestricted and Restricted BARs as informational items with corrections. She said the corrections did not have any changes to the revenues or expenditures.

EXECUTIVE SESSION – ACTION

ACTION – Ms. Estrada moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Mr. Currell seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Currell moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). Ms. Stephenson seconded the motion. A roll call vote was taken with all members present voting yes. The motion carried.

ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION

Mr. Streetman indicated that at this time, action is not needed.

ACTION – No action taken at this time.

NEW BUSINESS

There was not any new business conducted.

CORRESPONDENCE

There was not any correspondence presented.

INFORMATIONAL ITEMS

Important dates were presented which are: Legislative Session Opening Day, January 15, 2019; Quay Day, Santa Fe, NM, January 16, 2019; Martin Luther King, Jr. Day, College closed, January 21, 2019; and Legislative Session Ends, March 16, 2019.

The Board of Trustees 12-month calendar was presented.

The Board of Trustees Annual Calendar of Reports was presented.

The following minutes were presented:

- Student Affairs Division Meeting minutes dated December 13, 2018
- Administrative Affairs Division Meeting minutes dated December 13, 2018

The Selected Professional Development Activities for December 2018 were presented.

ANNOUNCEMENTS

Tuesday, February 19, 2019, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214.

ADJOURN

Mr. Streetman stated that there was no further business and the meeting adjourned. The meeting adjourned at 6:29 p.m.

[signature on original]

James P. Streetman
Chair

[signature on original]

Liz Estrada
Secretary/Clerk