

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**October 9, 2018
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
 - A. Approval of Minutes
 - 1. Regular Board Meeting, September 11, 2018 (Exhibit 2)
- VI. Chairperson's Reports
- VII. Reports
 - A. President's – Dr. John Groesbeck, President
 - 1. Board of Trustees Annual Calendar of Reports Update (Exhibit 3) – **ACTION**
 - 2. 2018-2019 Personnel Handbook (Companion Exhibit 1) – Ms. Amanda Hammer – **ACTION**
 - 3. Search for Business and IT – **INFORMATION**
 - 4. Miscellaneous

- B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
 - 1. Annual Community Education Report 2017-2018 (Exhibit 4) – Ms. Donna Garcia, Director of Academic Affairs
- C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
- D. Administrative Affairs – Ms. Amanda Hammer, Vice President of Administrative Affairs
 - 1. Monthly Finance Report, September 2018 (Companion Exhibit 2)
ACTION
 - 2. NMHED Quarterly Financial Certification Report (Exhibit 5) – **ACTION**

VIII. Executive Session

- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

IX. Reconvene from Executive Session – **ACTION**

X. Action, if needed, based on Executive Session – **ACTION**

XI. New Business

XII. Correspondence

XIII. Informational Items

A. Important Dates

- 1. 11th Annual Mesalands Community College Rodeo, October 12-13, 2018
- 2. Board Training Workshop, October 26-27, 2018
- 3. Student Fall Break, no classes, November 19-20, 2018
- 4. Thanksgiving Break, College closed, November 21-23, 2018
- 5. Holiday Break, College closed, December 17, 2018 – January 1, 2019

B. Board of Trustees – 12 Month Calendar Exhibit 6

- C. Board of Trustees Annual Calendar of Reports..... Exhibit 7
- D. Student Affairs Division Meeting Minutes
 - September 20, 2018..... Exhibit 8
- E. Academic Affairs Division Meeting Minutes
 - A meeting was not held in September
- F. Administrative Affairs Division Meeting Minutes
 - A meeting was not held in September
- G. Selected Professional Development Activities for
 - September 2018..... Exhibit 9
- XIV. Announcements
 - A. Tuesday, November 13, 2018, Mesalands Community College
Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214
- XV. Adjournment