

**MESALANDS COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**September 11, 2018  
5:30 p.m.**

**MEETING AGENDA**

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
  - A. Approval of Minutes
    - 1. Regular Board Meeting, August 21, 2018 (Exhibit 2)
  - B. Contract Confirmations (Exhibit 3)
    - 1. Mr. Josh Wall, Building Trades Instructor, effective August 8, 2018
- VI. Chairperson's Reports
- VII. Reports
  - A. President's – Dr. John Groesbeck, President
    - 1. Review and Reaffirmation of Board Policies (Exhibit 4) – **ACTION**
    - 2. Purchase Requisition (Exhibit 5) – **ACTION**
    - 3. Travel Approval Process for President (Exhibit 6) – **ACTION**

4. Meeting Date Changes – **ACTION**

- a. Tuesday, October 16, 2018 to Tuesday, October 9, 2018
- b. Tuesday, December 11, 2018 to Monday, December 10, 2018

5. Miscellaneous

B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs

C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs

D. Administrative Affairs – Ms. Amanda Hammer, Vice President of Administrative Affairs

- 1. Monthly Finance Report, August 2018 (Companion Exhibit 1) – **ACTION**

VIII. Executive Session

A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

IX. Reconvene from Executive Session – **ACTION**

X. Action, if needed, based on Executive Session – **ACTION**

XI. New Business

XII. Correspondence

XIII. Informational Items

A. Important Dates

- 1. 11<sup>th</sup> Annual Mesalands Community College Rodeo, October 12-13, 2018
- 2. Student Fall Break, no classes, November 19-20, 2018
- 3. Thanksgiving Break, College closed, November 21-23, 2018
- 4. Holiday Break, College closed, December 17, 2018 – January 1, 2019

B. Board of Trustees – 12 Month Calendar ..... **Exhibit 7**

- C. Board of Trustees Annual Calendar of Reports..... Exhibit 8
- D. Student Affairs Division Meeting Minutes
  - August 23, 2018 ..... Exhibit 9
- E. Academic Affairs Division Meeting Minutes
  - A meeting was not held in August
- F. Administrative Affairs Division Meeting Minutes
  - Minutes presented in August
- G. Selected Professional Development Activities for August 2018 ..... Exhibit 10
- XIV. Announcements
  - A. Tuesday, October 16, 2018, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214
- XV. Adjournment