

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**August 21, 2018
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
 - A. Approval of Minutes
 - 1. Regular Board Meeting, July 17, 2018 (Exhibit 2)
 - 2. Special Board Meeting, August 10, 2018 (Exhibit 3)
- VI. Chairperson's Reports
 - A. Board Training Workshop – **ACTION**
- VII. Reports
 - A. President's – Dr. John Groesbeck, President
 - 1. Annual Dinosaur Museum Report 2017-2018 (Companion Exhibit 1)
Ms. Gretchen Gurtler, Director of Dinosaur Museum and Natural Science Laboratory
 - 2. NMHED Revised Submission Certification (Exhibit 4) – **ACTION**

3. Mesalands Alerts Update
 4. Meeting Date Changes – **ACTION**
 - a. Tuesday, September 18, 2018 to Tuesday, September 11, 2018
 - b. Tuesday, November 20, 2018 to Tuesday, November 13, 2018
 - c. Tuesday, December 18, 2018 to Tuesday, December 11, 2018
 5. Miscellaneous
- B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
- C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
1. Historical Enrollment Statistics (Exhibit 5)
 2. Annual Enrollment Report (Exhibit 6)
 3. Enrollment Plan: Recruitment, Enrollment Tracking, Persistence and Completion 2018 (Companion Exhibit 2)
- D. Administrative Affairs – Ms. Amanda Hammer, Vice President of Administrative Affairs
1. Monthly Finance Report, July 2018 (Companion Exhibit 3) – **ACTION**
 2. NMHED Quarterly Financial Certification Report (Exhibit 7) – **ACTION**
- VIII. Executive Session
- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**
- IX. Reconvene from Executive Session – **ACTION**
- X. Action, if needed, based on Executive Session – **ACTION**
- XI. New Business
- XII. Correspondence

XIII. Informational Items

A. Important Dates

1. Meet and Greet for Dr. John D. Groesbeck & Mrs. Janette Groesbeck, August 28, 2018, 5:00 – 7:00 p.m.
2. Labor Day, College closed, September 3, 2018

B. Board of Trustees – 12 Month Calendar Exhibit 8

C. Board of Trustees Annual Calendar of Reports..... Exhibit 9

D. Student Affairs Division Meeting Minutes

July 19, 2018..... Exhibit 10

E. Academic Affairs Division Meeting Minutes

A meeting was not held in June

F. Administrative Affairs Division Meeting Minutes

July 19, 2018..... Exhibit 11

G. Selected Professional Development Activities for

July 2018..... Exhibit 12

XIV. Announcements

- A. Tuesday, September 18, 2018, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214

XV. Adjournment