

## **Where can I find out about...?**

### **I have credit from another college and would like information about using that credit toward a degree at Mesalands.**

Mesalands Community College accepts transfer credit from other regionally accredited colleges and universities and recognizes the State of New Mexico General Education Common Core of Courses. For an appointment to have your transfer credit evaluated, contact the Office of Enrollment Management at (575) 461-4413, ext. 153.

### **I need information about special accommodations for a disability.**

We currently have the privilege of working with many students having diverse challenges. Please contact our Student Services office at (575) 461-4413, ext. 189, for more information.

### **What kind of financial assistance is available at Mesalands?**

In addition to offering Federal Financial Aid and New Mexico Legislative Lottery Scholarships, we can point you to many other sources of grants and scholarships. Call our Financial Aid office at (575) 461-4413, ext. 136, for details.

### **I would like to receive additional information on a particular program at Mesalands.**

Call Student Services at (575) 461-4413, ext. 100. We'd be happy to mail a packet of information to you.

### **Can I receive VA Benefits while attending Mesalands?**

All programs at Mesalands are approved by the Department of Veteran's Affairs. For information on how to apply for VA benefits, contact the Office of Enrollment Management at (575) 461-4413, ext. 153.

### **How can I get help preparing for my high school equivalency (HSE)?**

Mesalands offers both the Pearson VUE and the High School Equivalency Tests (HiSET) and provides free preparation classes. Call our Educational Services Center for details at (575) 461-4413, ext. 124.

### **I would like to receive a course schedule for the current or upcoming semester.**

To get on our mailing list, call Student Services at (575) 461-4413, ext. 100. You can also check the College WEB site at [www.mesalands.edu](http://www.mesalands.edu) and click on the course schedule/catalog link.

### **How can I get information about how much a class will cost?**

Total cost for courses varies due to lab fees, residency status and other variables. To get specific information on course costs you may call our Business Office at (575) 461-4413, ext. 110.

### **I need directions to the College.**

We have students who come from out of town, out of state, and even from other countries! If you are visiting or are new to our community, call (575) 461-4413, ext 100, and we'll be glad to help you with directions to our campus.

### **I intend to transfer to a four-year institution after attending Mesalands; will my courses transfer?**

As an accredited institution of The Higher Learning Commission, a Commission of the North Central Association of Colleges and Schools, Mesalands courses transfer to almost all four-year institutions. Plus, if you intend to enroll at a New Mexico university, your eligibility for the New Mexico Legislative Lottery scholarship will transfer with you! Call the Office of Enrollment Management at (575) 461-4413, ext. 153.

### **How do I get on the rodeo team?**

An exciting facet of the College is our intercollegiate rodeo team. To find out how you can try out for the team, contact our Rodeo Coach at (575) 461-4413, ext. 157.

# Glossary

## **Academic Integrity**

A student earns grades based on individual effort and achievement.

## **Academic Year**

Thirty-two weeks from the fall semester through the spring semester.

## **Add/Drop**

Officially changing a class schedule during a specified time period.

## **Admission**

The formal process of applying to attend a college.

## **Admission Status**

The category (degree seeking, non-degree, concurrent) under which the student falls in order to start college.

## **Adviser**

A faculty member who assists a student in selecting classes, planning a college schedule, or choosing a degree plan. Adviser approval is required in selected courses and/or due to admission status requirements.

## **Audit**

Enrollment in a college class without having to turn in class work or take examinations. Students will receive no college credits for completion of the course.

## **Catalog**

The official booklet of the college listing policies, requirements, and procedures of the college, as well as general information about the college, admissions, financial aid, and academic programs.

## **Class Schedule**

A listing of all classes available for the upcoming semester, including days and times of class meetings, name of instructor, building and room, and other registration information.

## **Consent of Instructor**

The instructor's permission is required prior to enrollment in some classes. This requirement will be listed as an option for a prerequisite for taking the class.

## **Core Curriculum**

A specific group of courses required to obtain a particular degree or certificate.

## **Co-requisite**

A course required to be taken at the same time as another course.

## **Course Load**

The limit of credit hours (18 in a regular semester, 9 during the summer) that a student may take without special permission from the Dean of Academic Affairs..

## **Course Number**

Identifies the level of the class; for example, ENG 102 is the first level of transferrable English, while ENG 104 is the next level.

## **Counseling**

Assistance in decisions involving educational planning, transfer options, career planning, and/or personal matters that affect educational pursuits.

## **Credit Hour**

The unit of credit received upon completion of a course.

## **Cumulative Grade Point Average**

The grade point average (GPA) on all course work completed in college, excluding pre-collegiate courses (see "Grade Point Average").

## **Curriculum**

The approved courses required for a specific degree or certificate.

## **Educational Plan of Study**

A prescribed set of courses that must be completed to earn a degree in a specific field.

## **Domicile**

Legal residence for purposes of tuition payment.

## **Dual Enrollment**

Enrollment in college courses at Mesalands Community College while a student is also enrolled in an area high school and the student is taking course work that counts both toward high school graduation and for college credit.

## **Elective**

A course that may be selected from a student's area of interest.

## **Enrollment**

The process of registering and/or paying tuition and fees.

## **Faculty**

The instructors at the college.

## **Fees**

Money charged in addition to tuition.

## **Financial Aid**

Grants, workstudy funds, scholarships, loans, and government assistance received by students to assist in meeting college expenses.

## **Full-Time Student**

A student enrolled in 15 or more credit hours during a regular semester.

## **Grade Point Average (GPA)**

The grade point average is calculated as follows, where A = 4, B = 3, C = 2, D = 1, F = 0: multiply the number of credits by the points assigned to the letter grade for each class (e.g., "A" = 4 grade points x 3 credits = 12; "B" = 3 grades points x 3 credits = 9), add the total points (e.g., 12 + 9 = 21), and divide by the total number of credits (e.g., 21/6 = 3.5 = "B" average).

**Grades**

The system used for evaluating a student's progress in meeting the requirements of a class.

**Graduation with Honors**

Honors graduates, degree and diploma students with high grade point averages in all college work completed at Mesalands Community College, will be recognized at commencement ceremonies for Graduating with Honors. They will wear gold tassels and be presented with gold honors cords. Honors are as follows: Summa Cum Laude, CGPA of 3.80 or higher; Magna Cum Laude, CGPA of 3.50 to 3.79. Cum Laude, 3.25 to 3.49. (Pre-collegiate courses are not included.)

**Orientation**

A session that introduces a new student to the college, campus resources, the student handbook, and the faculty and staff.

**Part-Time Student**

A student taking fewer than 15 credit hours during a regular semester.

**Placement Testing**

Used to determine the student's level in math, English, and reading. Placement tests must be taken before a student can enroll in math and English classes, or begin a diploma or degree program.

**Pre-collegiate classes**

Courses in English, reading, and math, which do not count toward graduation, but which meet the student's need to prepare for college level classes. The Success Assessment/Placement test determines the level at which a student is advised to begin.

**Prerequisite**

A course or condition that must be completed in order to take a certain class.

**President's Citation**

Recognition of a student who has maintained a GPA of 3.75 or better and has successfully completed 30 or more credits in the fall/spring semesters (excluding pre-collegiate courses) with no grade below a "C" and no outstanding grades of "I" in the given year.

**Registration**

The process of registering for classes but not paying tuition/fees.

**Residency**

The state or country of legal residence.

**Seminar**

A class in which the instructor usually leads discussions and all students participate.

**Syllabus**

A list of class requirements given to the student by the teacher during the first week of class, detailing the work to be completed to pass the class and obtain a certain grade.

**Transcript**

An official record of college work maintained at each college attended.

**Transfer Credit**

Classes and/or credits completed at one college that another college will accept.

**Tuition**

The money paid for college courses. Tuition does not cover costs for additional fees and books.

**Vice President's List**

Recognition of a full-time student who has maintained a GPA of 3.5 or better during a regular semester, excluding pre-collegiate courses.

**Withdrawal from a Course**

Disenrollment from a class, without academic penalty, within a specified time period.



# INDEX

Index provides a quick reference for specific words as well as common phrases and titles.

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