

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**July 17, 2018
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
 - A. Approval of Minutes
 - 1. Special Board Meeting, June 14, 2018 (Exhibit 2)
 - 2. Regular Board Meeting, June 19, 2018 (Exhibit 3)
 - 3. Special Board Meeting, June 27, 2018 (Exhibit 4)
 - B. Contract Confirmations (Exhibit 5)
 - 1. Ms. Alyssa Arellano Reveles, Student Affairs Specialist, effective July 2, 2018
 - 2. Mr. Dylan Germaine, Evening Coordinator, effective July 30, 2018
 - 3. Mr. Alex Sandoval, Custodian, effective July 2, 2018
- VI. Chairperson's Reports

VII. Reports

A. President's – Dr. John Groesbeck, President

1. Communications Report 2017-2018 (Companion Exhibit 1)
Ms. Kimberly Hanna, Director of Public Relations
2. Purchase Requisitions for FY19 (Exhibits 6 –9) – **ACTION**
3. Purchase Requisitions – **INFORMATION**
 - a. CCAP Auto Lease Ltd., \$8,400
 - b. Wright Express Financial, \$10,000
 - c. Depart of Finance and Administration, \$12,781.92
 - d. Ambitions Technology Group, \$19,800
4. Miscellaneous

B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs

C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs

1. Spring Enrollment Report (Exhibit 10)

D. Administrative Affairs – Ms. Amanda Hammer, Vice President of Administrative Affairs

1. Monthly Finance Report, June 2018 (Companion Exhibit 2) – **ACTION**
2. Administrative Affairs Handbook 2018-2019 (Companion Exhibit 3)
ACTION

VIII. Executive Session

- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

IX. Reconvene from Executive Session – **ACTION**

X. Action, if needed, based on Executive Session – **ACTION**

- XI. New Business
- XII. Correspondence
- XIII. Informational Items
 - A. Important Dates
 - 1. Labor Day, College closed, September 3, 2018
 - B. Board of Trustees – 12 Month Calendar Exhibit 11
 - C. Board of Trustees Annual Calendar of Reports..... Exhibit 12
 - D. Student Affairs Division Meeting Minutes
 - June 21, 2018 Exhibit 13
 - E. Academic Affairs Division Meeting Minutes
 - A meeting was not held in June
 - F. Administrative Affairs Division Meeting Minutes
 - A meeting was not held in June
 - G. Selected Professional Development Activities for
June 2018 Exhibit 14
- XIV. Announcements
 - A. Tuesday, August 21, 2018, Mesalands Community College
Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214
- XV. Adjournment