

**MESALANDS COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING**

**May 15, 2018**

The Mesalands Community College Board of Trustees met in regular session on Tuesday, May 15, 2018 at 5:30 p.m. in Room A214.

**CALL TO ORDER**

Mr. Streetman, Vice-Chair, called the meeting to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE  
SALUTE TO NEW MEXICO FLAG**

The Pledge of Allegiance was recited and the New Mexico Flag was saluted.

**ROLL CALL**

The following members were present: Mr. James Streetman, Ms. Liz Estrada, Mr. Jimmy Sandoval, and Ms. Teresa Stephenson

**LIST OF ACTION ITEMS**

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Executive Session
- 4) Approval of Reconvene from Executive Session
- 5) Approval of Action, if needed, based on Executive Session
- 6) Approval of Recommendation and Appointment of Board Member Replacement
- 7) Approval of Reorganization of Board
- 8) Approval of Annual Selection of Mesalands Community College Foundation, Inc. Board of Directors
- 9) Approval of Proposal to Rename the Great Room
- 10) Approval of New Mexico Higher Education Department (NMHED) Capital Projects Requests
- 11) Approval of Special Board Meeting to Announce Presidential Candidates
- 12) Approval of Monthly Finance Report, April 2018

**APPROVAL OF AGENDA – ACTION**

Mr. Streetman asked that the agenda be amended. Ms. Gillard requested that the agenda be amended by moving Item X.A.6 Special Board Meeting to Announce

Presidential Candidates to XI. New Business and add another potential date of May 29, 2018 at 5:30 p.m.

**ACTION** – Ms. Estrada moved to approve the agenda as amended. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

### **COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA**

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

No public comments were made.

### **GOOD NEWS**

Ms. Gillard stated that Mr. Andy Swapp and a student would be sharing Good News with the Board.

Mr. Brandon Smith, student and President of the Wind Club, informed the Board that he is from Jacksonville, Florida and is working on his associates in Wind Energy Technology. Mr. Smith thanked Ms. Gillard for inviting him and Mr. Swapp to the meeting and stated that the Wind Club students have gone on three excursions this semester, one to Amarillo, one to AWEA in Santa Fe, and one to tour Mr. Hockaday's plant.

Mr. Smith stated that they have had multiple opportunities in the community by helping with Altrusa, moving Everyone's Federal Credit Union, and cleaning-up after the Iron Pour and that the students have been complimented on their work ethic. Mr. Smith mentioned that they will be setting up a display for next year at the train museum, as well as, more outreach to inspire younger students and visit local wind farms. Mr. Smith expressed his appreciation for all of the support. The Board thanked Mr. Smith.

Mr. Swapp reported that he is really excited about the progress that is going on with wind. He mentioned attendance at the AWEA Conference in Chicago which he stated was one of the best conferences so far in which he was asked about Mesalands' students and graduates. Two Mesalands students won scholarships at the conference, all-expense paid trip to that conference and one student earned an internship while the other secured a job.

Mr. Swapp stated that Mesalands Community College, especially wind, are being recognized and receiving great publicity. One was that in 2017, it was announced that wind was the fastest growing in New Mexico. He informed the Board that 'Power Climbing Grease Monkeys' were at the NAWRTC and did a video that includes

Mesalands Community College. Mr. Swapp said he has done several visits and presentations and things are picking up.

The Board thanked Mr. Swapp for his presentation. Ms. Gillard thanked Mr. Swapp as well for making a difference with the program and commended Mr. Smith for his attitude and all he has done.

### **APPROVAL OF CONSENT AGENDA – ACTION**

**ACTION** – Ms. Stephenson moved to approve Item V.A.1 Regular Board Meeting Minutes dated April 17, 2018 as presented. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

### **CHAIRPERSON’S REPORTS**

Mr. Streetman stated that he did not have anything to report at this time.

### **EXECUTIVE SESSION – ACTION**

**ACTION** – Ms. Estrada moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

### **RECONVENE FROM EXECUTIVE SESSION – ACTION**

**ACTION** – Mr. Sandoval moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

### **ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION**

**ACTION** – Ms. Estrada moved that the Board approve that Ms. Natalie Gillard be allowed to carry over 130 hours of annual leave. The motion was seconded by Mr. Sandoval. A roll call vote was taken with all members present voting yes. The motion carried.

### **REPORTS**

#### **President’s**

#### **Recommendation and Appointment of Board Member Replacement – ACTION**

It was noted that someone will need to replace Mr. Bronson Moore on the Board and Ms. Estrada requested that Mr. Craig Currell be appointed to Mr. Bronson Moore's position on the Board of Trustees.

**ACTION** – Ms. Estrada moved to approve the Recommendation and Appointment of Board Member Replacement as Mr. Craig Currell. The motion was seconded by Mr. Sandoval. A roll call vote was taken with all members present voting yes. The motion carried.

Mr. Streetman informed Mr. Currell that he will be official after he is sworn in at the next Special Board Meeting and not need to wait for swearing in until the Regular Board Meeting in June. Mr. Streetman stated that Mr. Currell was welcome to join the Board at the table and Mr. Currell sat at the Board's table for the remainder of the meeting.

#### Reorganization of Board – **ACTION**

##### Chair

Ms. Gillard called for nominations for the position of Board of Trustees Chair.

**ACTION** – Ms. Estrada moved to nominate Mr. Streetman and there were not any other nominations. The motion was seconded by Ms. Stephenson. A roll call vote was taken with Ms. Estrada voting yes, Mr. Streetman abstaining, Ms. Stephenson voting yes, and Mr. Sandoval voting no.

##### Vice-Chair

Ms. Gillard called for nominations for the position of Board of Trustees Vice-Chair.

**ACTION** – Mr. Streetman moved to nominate Ms. Stephenson for the position of Board of Trustees Vice-Chair and there were not any other nominations. The motion was seconded by Ms. Estrada. A roll call vote was taken with Mr. Streetman voting yes, Ms. Stephenson abstaining, Mr. Sandoval abstaining, and Ms. Estrada voting yes.

##### Secretary/Clerk

Ms. Gillard called for nominations for the position of Board of Trustees Secretary/Clerk.

**ACTION** – Mr. Streetman moved to nominate Ms. Estrada for the position of Board of Trustees Secretary/Clerk and there were not any other nominations. The motion was seconded by Ms. Stephenson. A roll call vote was taken with Ms. Stephenson voting yes, Mr. Sandoval abstaining, Ms. Estrada abstaining, and Mr. Streetman voting yes.

#### Annual Selection of Mesalands Community College Foundation, Inc. Board of Directors

##### **ACTION**

Mr. Streetman stated that this item, Annual Selection of Mesalands Community College Foundation, Inc. Board of Directors, be tabled at this point until the Special Board Meeting as they can't have three Board of Trustees on the Foundation.

**ACTION** – No action was taken at this time.

### Proposal to Rename the Great Room – ACTION

Ms. Gillard proposed that the Great Room be renamed the J. Bronson Moore Room and informed the Board that she, as well as, others on Campus believe Mr. Moore provided many years of service to the College and was very supportive of the College.

**ACTION** – Ms. Stephenson moved to approve the Proposal to Rename the Great Room as presented, from the Great Room to the J. Bronson Moore Room. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

### New Mexico Higher Education Department (NMHED) Capital Projects Requests

#### **ACTION**

Ms. Gillard informed the Board that Mr. Jim Morgan had done a lot of work getting the NMHED Capital Projects Requests together. Mr. Morgan indicated that there are multiple proposals and the packet provided to the Board has several incorrect/incomplete items, not verbiage, as he is still receiving new numbers from Dr. Forrest Kaatz and information from Mr. Brian Griggs. Mr. Morgan stated that he will have a corrected packet for the Board next week.

Mr. Morgan briefly reviewed and explained some of the documents within the packet. Ms. Gillard stated that these are not due until June 1, 2018.

Ms. Gillard stated that although Mr. Morgan provided information, at this time, no action is needed and this item will be brought back to the Board at the Special Board Meeting.

**ACTION** – No action was taken at this time.

### Miscellaneous

Ms. Gillard provided updates on the following miscellaneous items:

- Location Election Act HB 98
  - ❖ Ms. Gillard and Mr. Sandoval attended a workshop for this on May 2, 2018 which was held at the Quay County Fairgrounds Exhibit Hall
  - ❖ Senator Daniel Ivey-Soto presented at the workshop
  - ❖ This law will affect Mesalands' election
  - ❖ All elections will be held at one time, which will be in November
  - ❖ This will impact the districts for Mr. Sandoval and now Mr. Currell (appointed to fill Mr. Moore's position for that district)
  - ❖ Those individuals whose terms are set to expire in February will be extended for nine months to November
  - ❖ It is anticipated that this will reduce the cost for the election
  - ❖ Mr. Streetman asked what that will do in terms of six-year terms versus four-year terms and Ms. Gillard said it won't affect the number of years in the terms
- Quay County Sun
  - ❖ Mr. Thomas Garcia would like to have each Board Members personal perspective, as well as, the Boards' perspective on Mr. Moore

- ❖ Ms. Gillard asked if the Board is interested in providing a statement and willing to write up something
- ❖ Ms. Stephenson asked what was actually being requested
  - Ms. Hanna informed the Board that Mr. Garcia is working on a news story and is asking different agencies for comments as a whole or from one person/on behalf of the Board, regarding Mr. Moore's service as a member of the Board
  - Mr. Streetman said they would get help from Ms. Hanna to wordsmith something and present to the Board for approval at the Special Board Meeting
- Altrusa Conference
  - ❖ Ms. Gillard asked Ms. Hanna to share information on the conference
  - ❖ Ms. Hanna said that Altrusa held their District 10 Conference at Mesalands a couple of weekends ago
  - ❖ There were about 60 members in attendance who traveled from Utah, Colorado, all over New Mexico and the President from New Zealand also attended
  - ❖ The wind club helped set-up/clean-up
  - ❖ The attendees were given a tour of the wind center
  - ❖ They visited the Historical Museum during their visit to Tucumcari
  - ❖ Altrusa donated \$500 to the Mesalands Community College Foundation for use of the College's facility
  - ❖ The attendees loved the facilities at Mesalands
  - ❖ Ms. Gillard stated that Ms. Hanna did a great job, worked long hours
- Travel
  - ❖ Otero County Correctional Facility (OCCF)
    - Ms. Gillard will be traveling to OCCF to conduct interviews with 15 potential adjunct instructors
  - ❖ GO Bond Meeting
    - Ms. Gillard was invited by Dr. Burke to attend this meeting
  - ❖ Veteran's Ed Summit
    - Ms. Gillard will be attending this Summit

## **Academic Affairs**

No reports were presented at this time.

## **Student Affairs**

Dr. Kennedy stated that the Graduation was amazing (best one for him in 11 years) and the speaker was phenomenal. Ms. Gillard said the speaker, Ms. Nasha Torrez, was a good role model and inspired the students. It was noted that Ms. Torrez was very impressed that she was able to shake hands with every graduate. Mr. Streetman stated it was a good graduation and the only thing he thought may help is in the order of the Board sitting on stage.

## **Administrative Affairs**

### Monthly Finance Report, April 2018 – ACTION

Ms. Hammer presented the Monthly Finance Report for April 2018 for approval.

**ACTION** – Mr. Sandoval moved to approve the Monthly Finance Report for April 2018 as presented. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

### NMHED Quarterly Financial Actions Report

Ms. Hammer presented the NMHED Quarterly Financial Actions Report which reflects that Mesalands has not failed to make any payments, etc. This Report is due May 31, 2018.

Ms. Hammer stated that this item needs approval but since that was not on the agenda, it will need to be placed on the Special Board Meeting Agenda for approval.

Ms. Chavez apologized for inadvertently leaving that off the agenda.

## **NEW BUSINESS**

### Special Board Meeting to Announce Presidential Candidates (Thursday, May 24, 2018, 5:30 pm, or Friday, May 25, 2018, 5:30 p.m., or Tuesday, May 29, 2018, 5:30 pm)

#### **ACTION**

Mr. Streetman informed the Board that they will end up having several special meetings but will do this one for now in which a list of candidates will be handed over to the Board. Mr. Streetman distributed copies to the Board of NMSA 1978 14-2-1(B) which he stated because of the law, the Board has to follow certain requirements. Mr. Streetman stated that June 19, 2018, Regular Board Meeting date, will be the date. Mr. Streetman said he needs to know what each Board Members' schedules are in order to schedule the meeting, then additional meeting dates can be adjusted for Skypes (which can run anywhere from one hour to one and a-half hours) to be done in Executive Session, followed by face-to-face meetings. Mr. Streetman also informed Ms. Hanna that she will then have to work on getting an ad out to local and statewide papers. Ms. Hanna stated that she remembers doing a news release in the past, not an actual ad. Mr. Streetman stated that he wants to try to get it all done and have a person locked in and on by July 1, 2018.

After discussion regarding dates of availability of each Board Member, it was determined that the Special Board Meeting be held on Friday, May 25, 2018 at 5:30 p.m. in Room A214.

**ACTION** – Ms. Estrada moved that the next Special Board Meeting be held on Friday, May 25, 2018 at 5:30 p.m. in Room A214. The motion was seconded by Mr. Sandoval. A roll call vote was taken with all members present voting yes. The motion carried.

Mr. Streetman mentioned that originally he and Mr. Moore were the ones to negotiate the contract. He asked if Ms. Stephenson or Mr. Currell would want to work with him on this. Ms. Stephenson agreed to work with Mr. Streetman to negotiate a contract. This will be included on the Special Board Meeting Agenda.

## **CORRESPONDENCE**

A thank you letter to Mesalands Community College from National Active and Retired Federal Employees (NARFE) was presented. Ms. Gillard stated that Mr. Tom Anderson, NARFE, thanked Mesalands for purchasing an ad in the program and for help provided by the Hot Metals Club and NAWRTC.

## **INFORMATIONAL ITEMS**

Important dates were presented which are: Memorial Day, College closed, May 28, 2018.

The Board of Trustees 12-month calendar was presented.

The Board of Trustees Annual Calendar of Reports was presented.

The following minutes were presented:

- Student Affairs Division Meeting minutes dated April 19, 2018
- Administrative Affairs Division Meeting minutes dated April 18, 2018

The Selected Professional Development Activities for April 2018 were presented.

## **ANNOUNCEMENTS**

Tuesday, June 19, 2018, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214.

## **ADJOURN**

Mr. Streetman stated that there was no further business and the meeting was adjourned. The meeting adjourned at 6:52 p.m.

[signature on original]

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James P. Streetman  
Vice Chair

[signature on original]

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Liz Estrada  
Secretary/Clerk