MESALANDS COMMUNITY COLLEGE BOARD OF TRUSTEES MINUTES OF THE SPECIAL BOARD MEETING

April 5, 2018

The Mesalands Community College Board of Trustees met in special session on Thursday, April 5, 2018 at 5:30 p.m. in Room A214.

CALL TO ORDER

Mr. Streetman, Vice-Chair, called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE SALUTE TO NEW MEXICO FLAG

The Pledge of Allegiance was recited and the New Mexico Flag was saluted.

ROLL CALL

The following members were present: Mr. James Streetman, Ms. Liz Estrada, and Mr. Jimmy Sandoval.

The following member was not present: Mr. Bronson Moore and Ms. Teresa Stephenson.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of 2018-2019 Budget
- 4) Approval of Purchase Requisitions
- 5) Approval of Budget Adjustment Request (BAR)
- 6) Approval of Executive Session
- 7) Approval of Reconvene from Executive Session
- 8) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Ms. Estrada moved to approve the agenda as presented. The motion was seconded by Mr. Sandoval. A roll call vote was taken with all members present voting yes. The motion carried.

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COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

No public comments were made.

APPROVAL OF CONSENT AGENDA - ACTION

ACTION – Ms. Estrada moved to approve Item IV.A.1 Regular Board Meeting Minutes dated March 20, 2018 as presented. The motion was seconded Mr. Sandoval. A roll call vote was taken with all members present voting yes. The motion carried.

REPORTS

President's

2018-2019 Budget - **ACTION**

Dr. Newsom reviewed a PowerPoint presentation on the 2018-2019 Budget which he presented for approval. Some items highlighted in the PowerPoint include: revenues, unrestricted – budget versus actual; capital – state appropriations; and budget overview, as well as, charts on unrestricted revenues and unrestricted expenses. Dr. Newsom discussed the decreases in appropriations and the special appropriation for a compensation increase of two percent.

ACTION – Mr. Sandoval moved to approve the 2018-2019 Budget as presented. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

Purchase Requisitions – **ACTION**

Dr. Newsom presented the following purchase requisitions for approval:

➤ NENM Detention Facility

\$20,000

Dr. Newsom indicated that this is for the spring payment.

Cooperative Education Services

\$69,325.90

Dr. Newsom indicated that this is for the change orders for the completed construction project.

ACTION – Ms. Estrada moved to approve the above purchase requisitions as presented. The motion was seconded by Mr. Sandoval. A roll call vote was taken with all members present voting yes. The motion carried.

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<u>Purchase Requisition</u> – **INFORMATION**

Dr. Newsom presented the following purchase requisition as information, per policy, to the Board:

> The GEO Group, Inc.

\$15,000

Administrative Affairs

Budget Adjustment Request (BAR) - ACTION

Ms. Hammer presented the BAR for approval.

ACTION – Ms. Estrada moved to approve the BAR as presented. The motion was seconded by Mr. Sandoval. A roll call vote was taken with all members present voting yes. The motion carried.

EXECUTIVE SESSION – ACTION

ACTION – No motion was made for an executive session.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – No action was taken at this time.

ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION

ACTION – No action was taken at this time.

ANNOUNCEMENTS

Tuesday, April 17, 2018, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214.

ADJOURN

Mr. Streetman stated that there was no further business and the meeting was adjourned. The meeting adjourned at 6:10 p.m.

| [signature on original] | [signature on original] |
|-------------------------|-------------------------|
| James Streetman | Liz Estrada |
| Vice-Chair | Secretary/Clerk |

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