

**MESALANDS COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**December 12, 2017  
5:30 p.m.**

**MEETING AGENDA**

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
  - A. Approval of Minutes
    - 1. Regular Board Meeting, November 7, 2017 (Exhibit 2)
  - B. Contract Confirmations (Exhibit 3)
    - 1. Ms. Diedra Vargas, Student Affairs Specialist, effective November 30, 2017
    - 2. Ms. Diane Grap, VP Administrative Assistant/Foundation Coordinator, effective November 20, 2017
- VI. Chairperson's Reports – Mr. Bronson Moore, Chair
- VII. Reports
  - A. President's – Dr. Thomas W. Newsom, President
    - 1. Reaffirmation of College Mission Statement (Exhibit 4) – **ACTION**
    - 2. Purchase Requisition (Exhibit 5) – **ACTION**

- 3. Purchase Requisition – **INFORMATION**
  - a. Pearson Education, \$10,000
- 4. Miscellaneous
- B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
  - 1. Student Learning Assessment Committee Annual Report 2016-2017 (Companion Exhibit 1) – Mr. Tom Morris, Director of Student Success and Wellness
- C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
- D. Administrative Affairs – Ms. Amanda Hammer, Vice President of Administrative Affairs
  - 1. Monthly Finance Report, November 2017 (Companion Exhibit 2) – **ACTION**
  - 2. 2017-2018 Restricted BAR (Exhibit 6) – **ACTION**
  - 3. Long-Term Debt Schedule Report to NMHED (Exhibit 7)

VIII. Executive Session

- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

IX. Reconvene from Executive Session – **ACTION**

X. Action, if needed, based on Executive Session – **ACTION**

XI. New Business

XII. Correspondence

- A. Thank you letter from Quay County Health Council ..... Exhibit 8
- B. Thank you card from Quay County Clerk ..... Exhibit 9
- C. Thank you letter to Dr. Newsom from Tucumcari Railroad Museum Director ..... Exhibit 10

D. Candidacy Memo to Dr. Newsom from  
Angel M. Royal, Chief of Staff, American Association  
of Community Colleges (AACC)..... **Exhibit 11**

XIII. Informational Items

A. Important Dates

1. Holiday Break, College closed, December 18, 2017 – January 1, 2018
2. Martin Luther King, Jr. Day, College closed, January 15, 2018
3. Legislative Session Opening Day, noon, January 16, 2018

B. Board of Trustees – 12 Month Calendar ..... **Exhibit 12**

C. Board of Trustees Annual Calendar of Reports..... **Exhibit 13**

D. Student Affairs Division Meeting Minutes

November 15, 2017..... **Exhibit 14**

E. Academic Affairs Division Meeting Minutes

A meeting was not held in November

F. Administrative Affairs Division Meeting Minutes

November 28, 2017..... **Exhibit 15**

G. Selected Professional Development Activities for

November 2017..... **Exhibit 16**

XIV. Announcements

A. Tuesday, January 16, 2018, Mesalands Community College  
Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214

XV. Adjournment