

**MESALANDS COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**September 12, 2017  
5:30 p.m.**

**MEETING AGENDA**

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
  - A. Approval of Minutes
    - 1. Regular Board Meeting, August 15, 2017 (Exhibit 2)
  - B. Contract Confirmation (Exhibit 3)
    - 1. Mr. Adam Zimmerman, Full-Time Custodian, effective August 11, 2017
- VI. Chairperson's Reports – Mr. Bronson Moore, Chair
- VII. Reports
  - A. President's – Dr. Thomas W. Newsom, President
    - 1. Lease Addendum – Tillman Enterprises, Inc. and Mesalands Community College (Exhibit 4) – **ACTION**
    - 2. Review and Reaffirmation of Board Policies (Companion Exhibit 1) **ACTION**
    - 3. Purchase Requisitions (Exhibit 5-6) – **ACTION**

- 4. Purchase Requisition – **INFORMATION**
  - a. Honeycutt Rodeo, Inc., \$18,000
- 5. Meeting Date Changes – **ACTION**
  - a. Tuesday, November 21, 2017 to Tuesday, November 7, 2017
  - b. Tuesday, December 19, 2017 to Tuesday, December 12, 2017
- 6. Miscellaneous
- B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
- C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
  - 1. Student Affairs Assessment (Companion Exhibit 2)  
Dr. Kennedy and Angel Kitcheyan
- D. Administrative Affairs – Ms. Amanda Hammer, Vice President of Administrative Affairs
  - 1. Monthly Finance Report, August 2017 (Companion Exhibit 3) – **ACTION**
  - 2. NMHED Quarterly Financial Actions Report and Certification (Exhibit 7)  
**ACTION**
- VIII. Executive Session
  - A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**
- IX. Reconvene from Executive Session – **ACTION**
- X. Action, if needed, based on Executive Session – **ACTION**
- XI. New Business
- XII. Correspondence
- XIII. Informational Items
  - A. Important Dates

1. 10<sup>th</sup> Annual Mesalands Community College Rodeo, October 13 – 14, 2017
  2. Student Fall Break, no classes, November 20-21, 2017
  3. Thanksgiving Break, College closed, November 22-24, 2017
  4. Holiday Break, College closed, December 18, 2017 – January 1, 2018
- B. Board of Trustees – 12 Month Calendar ..... Exhibit 8
- C. Board of Trustees Annual Calendar of Reports..... Exhibit 9
- D. Student Affairs Division Meeting Minutes
- August 24, 2017 ..... Exhibit 10
- E. Academic Affairs Division Meeting Minutes
- August 29, 2017 ..... Exhibit 11
- F. Administrative Affairs Division Meeting Minutes
- August 9, 2017 ..... Exhibit 12
- G. Selected Professional Development Activities for  
August 2017 ..... Exhibit 13
- XIV. Announcements
- A. Tuesday, October 17, 2017, Mesalands Community College  
Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214
- XV. Adjournment