

**MESALANDS COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING**

**April 11, 2017**

The Mesalands Community College Board of Trustees met in regular session on Tuesday, April 11, 2017 at 5:30 p.m. in Room A214.

**CALL TO ORDER**

Mr. Moore, Chair, called the meeting to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE  
SALUTE TO NEW MEXICO FLAG**

The Pledge of Allegiance was recited and the New Mexico Flag was saluted.

**ROLL CALL**

The following members were present: Mr. Bronson Moore, Mr. Jimmy Sandoval, Mr. James Streetman, Ms. Liz Estrada and Ms. Teresa Stephenson.

**LIST OF ACTION ITEMS**

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Reorganization of the Board of Trustees
- 4) Approval of FY 2017-2018 Budget
- 5) Approval of Monthly Finance Report, March 2017
- 6) Approval of Unrestricted Budget Adjustment Request (BAR)
- 7) Approval of Executive Session
- 8) Approval of Reconvene from Executive Session
- 9) Approval of Action, if needed, based on Executive Session

**APPROVAL OF AGENDA – ACTION**

Dr. Newsom requested that the agenda be amended by moving Item VII.A.1 FY 2017-2018 Budget, after VIII.A Executive Session. Dr. Newsom indicated that the budget will not be approved tonight but there could possibly be action taken on how to proceed next, due to the challenges from the State as it pertains to the budget.

**ACTION** – Ms. Estrada moved to approve the agenda as amended. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

## **COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA**

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

No public comments were made.

## **GOOD NEWS**

Dr. Newsom informed the Board that Ms. D’Jean Jawrunner will give the Board an update regarding academics. Ms. Jawrunner reported that there has been a resurgence of the art program and large amounts of dual enrollment high school students. She indicated that this is the biggest year ever, the students are very enthusiastic, and doing really well. Ms. Jawrunner stated that a trip was organized to Eastern for recruiting to see another art department and afternoon classes were offered to students at Mesalands. Ms. Jawrunner mentioned that a student had written a proposal to Harwood and a major show was held in Albuquerque. In anticipation of the 20<sup>th</sup> anniversary next year, things are in the works for a large show hoping to be in Amarillo. Ms. Jawrunner stated that 6,000 pounds were poured at the Iron Pour held last month which included a writer, competitor, and a photographer from New Mexico Magazine, as well as, a new writer who covers Arizona, Colorado, New Mexico, and Texas. Ms. Jawrunner is hoping for a bigger Iron Pour next year.

Dr. Newsom introduced Sherra Swapp, Mesalands student, who was recently awarded the 2017 Vicky Froehlich Memorial Scholarship and received the award at the New Mexico Mathematical Association for Two-Year Colleges (NMMATYC). The conference was held at the Doña Ana Community College in Las Cruces. She was joined by Dr. Philip Kaatz, Mathematics/Physical Science Faculty at Mesalands. Dr. Newsom indicated that Sherra is currently a tutor in the Math-Science Learning Center at Mesalands and will be participating in a year and a half mission assignment in Arcadia, California this fall. After that she plans to return to Mesalands to complete her associates degree in hopes of someday becoming a teacher. Dr. Kaatz informed the Board that he is currently a board member on and is a past president of the NMMATYC. Dr. Kaatz indicated that he nominated Sherra and she is the first female student who wants to be a secondary math teacher and he feels she will continue to do well. Dr. Newsom congratulated Sherra on her award. Sherra stated that she is very appreciate for Dr. Kaatz recommending her for the scholarship and for everything Mesalands does. Dr. Newsom informed the Board that Mr. Andy Swapp has a fantastic background and has done a great job since coming to Mesalands and the Swapp family have been an asset to the City of Tucumcari and Mesalands. Ms. Hanna reported that the entire Swapp family went to Las Cruces when Sherra received her award.

## **APPROVAL OF CONSENT AGENDA – ACTION**

**ACTION** – Mr. Streetman moved to approve Item V.A.1 Regular Board Meeting Minutes dated March 21, 2017 and Item V.A.B Contract Confirmation for Mr. Matthew Hughes,

Intercollegiate Head Rodeo Coach/Instructor, effective April 10, 2017 as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

Dr. Newsom informed the Board that he is happy to announce that Mesalands has a new rodeo coach who started on Monday, April 10. Mr. Hughes was an assistant coach at Missouri Valley College for two years, is real excited to be here and the rodeo team responded to him incredibly well.

## **CHAIRPERSON'S REPORTS**

### Reorganization of the Board of Trustees – ACTION

Mr. Moore reminded the Board that at the last Board Meeting, he requested that Ms. Chavez add Reorganization of the Board of Trustees to this agenda. Mr. Moore stated that at one point he felt that he should remove himself as chairperson but no longer feels that way. Mr. Streetman asked Mr. Moore if he is sure he can still be chair and Mr. Moore responded that at this time, he is. In addition, Mr. Moore stated that if anything changes, he will be the first to let the Board know.

Mr. Moore stated he would excuse himself as chair and turned the meeting over to Dr. Newsom.

### Chair

Dr. Newsom called for nominations for the position of Chairperson. Mr. Streetman nominated Mr. Bronson Moore and there were no further nominations. The nomination was seconded by Ms. Estrada.

**ACTION** – Mr. Streetman moved that Mr. Moore be elected as Chair. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried and Dr. Newsom stated that Mr. Moore is duly elected as Chair and will continue to serve as Chair.

### Vice-Chair

Dr. Newsom called for nominations for the position of Vice Chair. Mr. Moore nominated Mr. Streetman and there were no further nominations. The nomination was seconded by Ms. Estrada.

**ACTION** – Mr. Moore moved that Mr. Streetman be elected as Vice Chair. The motion was seconded by Ms. Estrada. A roll call vote was taken with Ms. Stephenson voting yes, Ms. Estrada voting yes, Mr. Streetman abstaining, Mr. Sandoval abstaining, and Mr. Moore voting yes. The motion carried.

### Secretary/Clerk

Dr. Newsom called for nominations for the position of Secretary/Clerk. Mr. Moore nominated Ms. Estrada for the position of Secretary/Clerk and there were no further nominations. The nomination was seconded by Mr. Streetman.

**ACTION** – Mr. Moore moved that Ms. Estrada be elected as Secretary/Clerk. The motion was seconded by Mr. Streetman. A roll call vote was taken with Ms. Stephenson voting yes, Ms. Estrada abstaining, Mr. Streetman voting yes, Mr. Sandoval voting yes, and Mr. Moore voting yes. The motion carried.

Mr. Moore stated that he appreciates everything Mr. Sandoval has done over the years as Vice Chair. Dr. Newsom agreed and thanked Mr. Sandoval as well.

## **REPORTS**

### **President's**

#### 2016 Audit Finding Update

Dr. Newsom presented the 2016 Audit Finding Update and indicated this was submitted last week. Dr. Newsom reported that all of the findings have either been resolved or are in the process of being resolved prior to the close of this fiscal year in June except for one repeat finding. That finding is not having a Disaster Recovery Plan in place which is being addressed and will be presented to the Board by June 30, 2017. Dr. Newsom informed the Board that it will take a couple of years to implement the plan due to significant costs to replace aging servers on Campus.

#### Miscellaneous

Dr. Newsom provided updates on the following miscellaneous items:

- Construction
  - ❖ Building 'A'
    - A walk-through was conducted today and the substantial completion of Building 'A' should be certified on Friday
    - One last piece left is to finish the fire alarm systems which should be completed by the end of the week
    - Additional cosmetic work to be completed in hallways regarding the transition between old and new areas
    - The old furniture will be moved into the Commons this week and new furniture will be purchased using new bond funds
  - ❖ Building 'D'
    - The roof is finished on one side
    - The building painting has begun
    - The new front door, space and lobby are finished
    - The roof over the foundry has been removed
    - It is hoped that they are 30-90 days out from being finished
  - ❖ All change orders were approved this morning
  - ❖ There are funds left over of approximately \$70,000
  - ❖ Electrical engineers will be on Campus to look at the electricity in that building
  - ❖ There are major compressor challenges and there may be some compressors relocated from the wind center to building 'D'

- Housing
  - ❖ There has been progress made, the outside has been painted and there is now both electricity and water on-site
  - ❖ Work will now proceed with the finishing such as fencing, cameras, etc.
  - ❖ Units should be ready by August and expenses will not be incurred until there are students in the units
- Building Trades Home
  - ❖ The fencing around this building has been taken down
  - ❖ Weather permitting, the home will be moved on Thursday morning, April 13, 2017
- Enrollment
  - ❖ Current enrollment is 958 students versus 779 last year for an increase of 179 students
  - ❖ End of semester was 843 which exceeds the number by 115
  - ❖ Number could increase as there are still about 15 students for Paleontology, 14 from Clovis Community College for wind turbine classes/climbs, and three more Granite classes scheduled
  - ❖ Credit hours are at 6,085 versus 5,357, up 728 and ended the semester at 5,569, up 516
  - ❖ The on-Campus count is 543 students versus 431, up 112
  - ❖ Dr. Newsom thanked Ms. Gillard, Ms. Donna Garcia, and the entire academic and enrollment teams for the enrollment growth
- Rodeo Program
  - ❖ As reflected above, a new Rodeo Coach, Matt Hughes, is on-Campus
  - ❖ Ms. Staci Stanbrough will continue on as assistant coach
  - ❖ Dr. Newsom stated that Ms. Stanbrough has done a fantastic job this semester with the rodeo team and her classes, as well as, taking over coach duties and coach teaching responsibilities
  - ❖ There may be two student athletes qualify for nationals (NIRA)
- Letter of Support – ENMU, Ruidoso, NM
  - ❖ Dr. Newsom presented a copy of a letter he sent to ENMU Ruidoso in support of their application for funding for a wind technician training program
  - ❖ The letter also references courses that could be offered at the NAWRTC to their students
  - ❖ Dr. Newsom indicated that this is a collaborative effort with another college and could produce better wind energy technicians for New Mexico
- Dedication – Jack's Books
  - ❖ Dr. Newsom reported that a dedication was held yesterday for Jack's Books in memory of Mr. Jack Dominguez and presented a copy of the program to each Board Member
  - ❖ Mr. and Mrs. Bob (Margie) Dominguez (Jack's brother and sister-in-law) donated \$3,000 for the purchase of history-related books and DVD's to be housed in the Mesalands Library
  - ❖ Dr. Newsom stated that Mr. and Mrs. Dominguez, as well as, Jack's daughter and her fiancé, flew in from California to attend the dedication

- ❖ Dr. Newsom thanked Ms. Gillard, Ms. Nikki Vazquez, and Ms. Diane Grap for working on this project
- ❖ Dr. Newsom thanked Mr. Moore for attending the dedication
- BestColleges.com
  - ❖ Mesalands was ranked the number one community college in New Mexico, according to BestColleges.com
  - ❖ Dr. Newsom stated that this is an unsolicited recognition by a third party and is a testament to what Mesalands' faculty and staff do to continue helping its' students succeed
  - ❖ Dr. Newsom thanked Ms. Hanna for all the work she does to get Mesalands' name out
- Early Registration
  - ❖ Dr. Newsom reported that early registration held today went very well, according to Dr. Kennedy

### **Academic Affairs**

No reports were presented.

### **Student Affairs**

No reports were presented.

### **Administrative Affairs**

#### Monthly Finance Report, March 2017 – **ACTION**

Dr. Newsom informed the Board that Ms. Hammer is attending a Capital Outlay training in Albuquerque.

Dr. Newsom presented the Monthly Finance Report for March 2017 for approval and apologized that the most important part of the Report was inadvertently left out but was sent to the Board via email. Extra copies were also available at this meeting.

**ACTION** – Mr. Streetman moved to approve the Monthly Finance Report for March 2017 as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

#### Unrestricted Budget Adjustment Request (BAR) – **ACTION**

Dr. Newsom presented the Unrestricted BAR for approval.

**ACTION** – Mr. Streetman moved to approve the Unrestricted BAR as presented. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

## **EXECUTIVE SESSION – ACTION**

**ACTION** – Mr. Streetman moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

## **RECONVENE FROM EXECUTIVE SESSION – ACTION**

**ACTION** – Ms. Estrada moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Mr. Streetman. A roll call vote was taken with all members present voting yes. The motion carried.

## **ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION**

**ACTION** – No action was taken at this time.

## **FY 2017-2018 Budget – ACTION**

**ACTION** – Mr. Streetman moved to approve that the Board have a Special Meeting on Tuesday, May 2, 2017 at 5:30 p.m. in Room A214 to discuss and approve the FY 2017-2018 Budget. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

## **NEW BUSINESS**

No new business was conducted.

## **CORRESPONDENCE**

No correspondence was presented.

## **INFORMATIONAL ITEMS**

Important dates were presented which are: Spring Holiday, College closed, April 14, 2017; Phi Theta Kappa (PTK) Induction Ceremony, April 18, 2017, 5:30 p.m., Great Room; and Mesalands Community College Graduation, May 5, 2017.

The Board of Trustees 12-month calendar was presented.

The Board of Trustees Annual Calendar of Reports was presented.

The following minutes were presented:

- Student Affairs Division Meeting minutes dated March 16, 2017
- Administrative Affairs Division Meeting Minutes dated March 16, 2017

The Selected Professional Development Activities for March 2017 were presented.

## **ANNOUNCEMENTS**

Tuesday, May 16, 2017, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214.

## **ADJOURN**

Mr. Moore stated that there was no further business and the meeting was adjourned. The meeting adjourned at 6:58 p.m.

[signature on original]

---

J. Bronson Moore  
Chair

[signature on original]

---

James Streetman  
Secretary/Clerk