

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

January 24, 2017

The Mesalands Community College Board of Trustees met in regular session on Tuesday, January 24, 2017 at 5:30 p.m. in Room A214.

CALL TO ORDER

Mr. Jimmy Sandoval, Vice Chair, called the meeting to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE
SALUTE TO NEW MEXICO FLAG**

The Pledge of Allegiance was recited and the New Mexico Flag was saluted.

ROLL CALL

The following members were present: Mr. Jimmy Sandoval, Mr. James Streetman, Ms. Liz Estrada and Ms. Teresa Stephenson.

The following member was not present: Mr. Bronson Moore.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Strategic Plan
- 4) Approval of College Audit Report, June 30, 2016
- 5) Approval of Monthly Finance Report, December 2016
- 6) Approval of Executive Session
- 7) Approval of Reconvene from Executive Session
- 8) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Streetman moved to approve the agenda as presented. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

No public comments were made.

GOOD NEWS

Dr. Newsom informed the Board that Ms. Kim Hanna would be presenting the Good News.

Ms. Hanna presented a PowerPoint presentation to highlight the positive publicity that Mesalands is getting with the new 'Stampede Village'. The presentation included an interview with Dr. Newsom by Ms. Nellie Ramirez, News Channel 10 from Amarillo, Texas, as well as, an aluminum pour that was done and the news release aired at the 5:00 pm, 6:00 pm, and 10:00 pm news casts. News releases regarding the apartment complex were also viewed on the Quay County Sun, World News Report, and Facebook. Ms. Hanna informed the Board that Ms. Ramirez would like to come back to Mesalands and do a follow-up story. Ms. Hanna is hopeful that the visit would occur during the College's Iron Pour so that it may also be included in the follow-up interview.

Ms. Hanna stated that there are already two students who have indicated that they are ready to move into 'Stampede Village'.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Mr. Streetman moved to approve Item V.A.1 Regular Board Meeting Minutes dated December 13, 2016 as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

CHAIRPERSON'S REPORTS

No reports were presented at this time.

REPORTS

President's

Campus Report

Dr. Newsom presented a Campus Report for spring 2017 which was shared with all faculty and staff. Dr. Newsom stated that he is trying to focus on informing the Legislators about who Mesalands is and what Academic Programs Mesalands has to

offer. The report which was also sent to some Legislators via email, per their request, includes:

- History and Demographics which reflects that approximately 1,200 students are served annually with 73% attending part-time and 27% attending full-time
- Mesalands is ranked #7, nationally, of the most affordable community colleges
- 98% of students receive some type of financial aid
- Accomplishments which shows enrollment growth in seven of the last eight semesters and going up
- Dual Enrollment with 523 students last fall from 17 different schools
- Graduation Rate which indicates that Mesalands is at 44% and the New Mexico average is 14%
- Retention Rates which reflect Mesalands exceeding the 54% New Mexico average
- Importance of community colleges preparing students for the future which suggests that by 2012, individuals will be required to have education beyond high school
- Revenues and Expenses of which Mesalands received about 77% from state appropriations
- Financial Indicators and Cash Flow
- Challenges and Opportunities that reveal the statewide enrollment change and educational attainment levels, as well as, Quay County Income (ranking 8th of 33 in New Mexico), and state funding support (going down)
- Mesalands Goals revealed in the Strategic Plan

Dr. Newsom informed the Board that the needs of and importance of Mesalands to our community need to be stressed to the Legislators and let them know that Mesalands needs their support.

Strategic Plan – **ACTION**

Dr. Newsom distributed the Strategic Plan for approval and reminded the Board that about a year and a half ago, a committee embarked on a new Strategic Plan for 2015-2020. The Plan outlines the first round of assessment and although not all encompassing, shows the progress made. The Plan contains four major initiatives with 19 sub-initiatives. Of the 19 included, nine have been completed. Dr. Newsom informed the Board that this will be done again in six-month assessment cycles. Dr. Newsom requested approval of the Strategic Plan or that the Board table action on this to allow them time to review the Plan distributed.

It was the consensus of the Board to table action on this and have it on the agenda at the next Board Meeting.

ACTION – Mr. Streetman moved to table action on the Strategic Plan to allow sufficient time to review. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

College Audit Report, June 30, 2016 – ACTION

Dr. Newsom presented the College Audit Report for June 30, 2016 for approval. Dr. Newsom stated that this is the third straight year that the audit has been submitted on time to the State and reminded the Board that Atkinson, new firm, did the audit last year. He indicated that he is very pleased with the individuals/firm who worked with the College.

Dr. Newsom highlighted the 'Schedule of Budgeted and Actual Revenues and Expenditures for All Operations' and the 'Summary of Audit Findings' which list the prior year and current year findings. There were two findings in the prior year which have been resolved and nine findings in the current year.

ACTION – Mr. Streetman moved to approve the College Audit Report for June 30, 2016 as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

Miscellaneous

Dr. Newsom provided updates on the following miscellaneous items:

- Construction
 - ❖ The library is completely finished/reconfigured and now very open and welcoming, with new carpet and outlet plugs in the floors for better use for students
 - ❖ The commons area is about 95% complete, waiting on tile
 - ❖ The fire alarm systems are still being worked on throughout Campus
 - ❖ Building 'D' is in progress with the fire sprinkler system completed and having classes there – work will slow down about mid-February to allow the College to host its annual Iron Pour and then resume work after the event
 - ❖ Work on the student housing is making progress with the air conditioning, heating, flooring, plumbing, and appliances all in place – the landlord is waiting on Xcel to turn on the electricity and he has been very apologetic about the delay
 - ❖ The cinder block for the building trades house has not yet been completed but it is hoped to have the site ready and the house moved by March
- Enrollment
 - ❖ Headcount as of today is 656 students versus 489 last year, a growth of about 34%
 - ❖ Registered credits are at 4,655 versus 3,987, up 17%
 - ❖ Total enrollment is at 844, off 188 students with a goal of 896
 - ❖ There are 308 dual students (listed below) versus 206, up 102 students
 - Twenty-four from Clayton versus 24
 - Five from Des Moines versus zero
 - Twenty-four from Dexter versus zero
 - Ten from Logan versus 7
 - One hundred one from Moriarty versus 68
 - Twenty-six from Portales versus 24
 - Thirty-seven from Texico versus 33

- Seventy-six from Tucumcari versus 51
- Five from Melrose versus zero
- ❖ Main Campus has 323 versus 279 last year
- ❖ Correctional facilities have 21 versus 194, off 173 students
- ❖ Granite will be sending about 270 students in the next nine weeks and a total of about 400 headcount between now and July
- ❖ It is anticipated that the total for this semester could be over 1,000
- New Mexico Legislative Session
 - ❖ Dr. Newsom attended the Session last week, this week, and will be back for a Higher Ed Hearing next week plus other meetings
 - ❖ The 2018 budget has not been looked at yet
 - ❖ Some solvency bills have been proposed which if they pass, will affect the reserve and percentages of decreases
- Higher Learning Commission (HLC)
 - ❖ The HLC Report for the multi-location visit to the Clayton facility has been received and was very complimentary of Mesalands
 - ❖ The Report states that no further review or monitoring is needed
 - ❖ Dr. Newsom thanked Ms. Gillard and Dr. John Bauler who were both on-site for the visit and also thanked Dr. Kennedy, Mr. Jim Morgan, and Mr. Jim Jones for their assistance

Academic Affairs

No reports were presented.

Student Affairs

Enrollment Management Plan: Fall 2016 Persistence Report

Dr. Kennedy presented the Enrollment Management Plan: Fall 2016 Persistence Report and stated that it was a very exciting fall semester, the tenth for him. He highlighted the following from the Report: No-Show Calls; Teaching, Learning, Caring (TLC); Early Registration Day; Mid-term Grades; Student Success Committee Persistence-Related Activities; Charts on Career Services, Recruitment, Student Referrals, and Tutoring Service Hours; Social Engagement; and Recognition. Dr. Kennedy indicated that there were 80 attendees for fall Student Orientation and 115 for the Welcome Back and 60 attendees for spring Student Orientation with 60 at the Welcome Back. Dr. Kennedy stated that the students have been very involved and dedicated and things are on the right track as it pertains to persistence, graduation, and retention.

Dr. Kennedy stated that there are already 34 activities scheduled for this semester which is 16 weeks long.

Administrative Affairs

Monthly Finance Report, December 2016 – ACTION

Dr. Newsom presented the Monthly Finance Report for December 2016 for approval.

ACTION – Mr. Streetman moved to approve the Monthly Finance Report for December 2016 as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

EXECUTIVE SESSION – ACTION

ACTION – Ms. Estrada moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Mr. Streetman. A roll call vote was taken with all members present voting yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Ms. Stephenson moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Mr. Streetman. A roll call vote was taken with all members present voting yes. The motion carried.

ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION

ACTION – No action was taken at this time.

NEW BUSINESS

No new business was conducted.

CORRESPONDENCE

A thank you letter to Dr. Thomas Newsom from Mr. Bill Humphries, Mesa Redonda Ranch was presented.

INFORMATIONAL ITEMS

Important dates were presented which are: Martin Luther King, Jr. Day, College closed, January 16, 2017; Legislative Session Opening Day, January 17, 2017, 12 noon; and 19th Annual Iron Pour, March 6-11, 2017.

The Board of Trustees 12-month calendar was presented.

The Board of Trustees Annual Calendar of Reports was presented.

The following minutes were presented:

- Student Affairs Division Meeting minutes dated December 8, 2016
- Administrative Affairs Division Meeting minutes dated December 16, 2016

The Selected Professional Development Activities for December 2016 were presented.

ANNOUNCEMENTS

Tuesday, February 21, 2017, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214.

ADJOURN

Mr. Sandoval stated that there was no further business and the meeting was adjourned. The meeting adjourned at 6:58 p.m.

[signature on original]

Jimmy Sandoval
Vice Chair

[signature on original]

James Streetman
Secretary/Clerk