

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**December 13, 2016
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
 - A. Approval of Minutes
 - 1. Regular Board Meeting, November 15, 2016 (Exhibit 2)
- VI. Chairperson's Reports – Mr. Bronson Moore, Chair
- VII. Reports
 - A. President's – Dr. Thomas W. Newsom, President
 - 1. College Backup Plan (Exhibit 3)
Mr. Jim Jones, Director of Institutional Technology
 - 2. Lease Approval for Stampede Village College Housing (Exhibits 4 - 6) – **ACTION**
 - 3. Lease Approval – Mesalands Community College and Mesalands Community College Foundation, Inc. (Exhibit 7) – **ACTION**
 - 4. Reaffirmation of College Mission Statement (Exhibit 8) – **ACTION**
 - 5. Fall Rodeo Report

- 6. Purchase Requisition – **INFORMATION**
 - a. Document Technologies, \$8,838.57
- 7. Meeting Date Change – **ACTION**
 - a. Tuesday, January 17, 2017
- 8. Miscellaneous
- B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
 - 1. Student Learning Assessment Committee Annual Report 2015-2016 (Companion Exhibit 1) – Mr. Tom Morris, Director of Career Services, Persistence, and Student Success
- C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
- D. Administrative Affairs – Ms. Amanda Hammer, Vice President of Administrative Affairs
 - 1. Monthly Finance Report, November 2016 (Companion Exhibit 2) – **ACTION**
 - 2. New Mexico Higher Education Department (NMHED) Unrestricted Budget Adjustment Request (BAR) (Exhibit 9) – **ACTION**
 - 3. NMHED Restricted BAR (Exhibit 10) – **ACTION**
- VIII. Executive Session
 - A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**
- IX. Reconvene from Executive Session – **ACTION**
- X. Action, if needed, based on Executive Session – **ACTION**
- XI. New Business
- XII. Correspondence
 - A. Thank you card to Mesalands Community College from CYFD Staff **Exhibit 11**

- B. Thank you card to Dr. Newsom from ‘Intro to Social Welfare Class’ Exhibit 12
- XIII. Informational Items
- A. Important Dates
 - 1. Holiday Break – College closed, December 19 – 30, 2016
 - 2. Martin Luther King, Jr. Day – College closed, January 16, 2017
 - 3. Legislative Session Opening Day, January 17, 2017, noon
 - B. Board of Trustees – 12 Month Calendar Exhibit 13
 - C. Board of Trustees Annual Calendar of Reports..... Exhibit 14
 - D. Student Affairs Division Meeting Minutes
 - November 17, 2016..... Exhibit 15
 - E. Academic Affairs Division Meeting Minutes
 - A meeting was not held in November
 - F. Administrative Affairs Division Meeting Minutes
 - November 22, 2016..... Exhibit 16
 - G. Selected Professional Development Activities for November 2016..... Exhibit 17
 - H. Hot Iron Art Show Flyer..... Exhibit 18
- XIV. Announcements
- A. Tuesday, January 17, 2017, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214
- XV. Adjournment