

**MESALANDS COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**September 20, 2016  
5:30 p.m.**

**MEETING AGENDA**

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News

- V. Consent Agenda – **ACTION**

- A. Approval of Minutes

- 1. Regular Board Meeting, August 16, 2016 (Exhibit 2)

- VI. Chairperson's Reports – Mr. Bronson Moore, Chair

- VII. Reports

- A. President's – Dr. Thomas W. Newsom, President

- 1. Review and Reaffirmation of Board Policies (Companion Exhibit 1)  
**ACTION**
- 2. Annual Dinosaur Museum Report 2015-2016 (Companion Exhibit 2)  
Ms. Gretchen Gurtler, Director of Mesalands Community College Dinosaur Museum and Natural Science Laboratory
- 3. Purchase Requisitions (Exhibit 3 – 6) – **ACTION**
- 4. Purchase Requisitions – **INFORMATION**
  - a. THE GEO Group, Inc., \$15,000

- b. Ambient, LLC, \$7,900
- c. Honeycutt Rodeo, Inc., \$19,000
- d. Cengage, \$15,000
- e. CCAP Auto Lease Ltd, \$8,400

5. Miscellaneous

B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs

- 1. Community Education Annual Report (Exhibit 7)  
Ms. Donna Garcia, Director of Academic Affairs

C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs

D. Administrative Affairs – Ms. Amanda Hammer, Vice President of Administrative Affairs

- 1. Monthly Finance Report, August 2016 (Companion Exhibit 3) – **ACTION**

VIII. Executive Session

- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

IX. Reconvene from Executive Session – **ACTION**

X. Action, if needed, based on Executive Session – **ACTION**

XI. New Business

XII. Correspondence

- A. Thank you card to Ms. Kim Hanna from  
Gail Houser, Executive Director, Tucumcari MainStreet ..... Exhibit 8

XIII. Informational Items

A. Important Dates

- 1. Stampede Week, October 10 – 14, 2016
- 2. 9<sup>th</sup> Annual Mesalands Community College Rodeo, October 14 – 15, 2016

- 3. Student Fall Break – no classes, November 21 – 22, 2016
- 4. Thanksgiving Break – College closed, November 23 – 25, 2016
- 5. Holiday Break – College closed, December 19 – 30, 2016
- B. Board of Trustees – 12 Month Calendar ..... Exhibit 9
- C. Board of Trustees Annual Calendar of Reports..... Exhibit 10
- D. Student Affairs Division Meeting Minutes
  - August 10, 2016 ..... Exhibit 11
- E. Academic Affairs Division Meeting Minutes
  - September 2, 2016..... Exhibit 12
- F. Administrative Affairs Division Meeting Minutes
  - A meeting was not held in August
- G. Selected Professional Development Activities for August 2016 ..... Exhibit 13
- H. 9<sup>th</sup> Annual Mesalands Community College Rodeo Flyer ..... Exhibit 14
- XIV. Announcements
  - A. Tuesday, October 18, 2016, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214
- XV. Adjournment