

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**August 16, 2016
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
 - A. Approval of Minutes
 - 1. Regular Board Meeting, July 12, 2016 (Exhibit 2)

VI. Chairperson's Reports – Mr. Bronson Moore, Chair

VII. Reports

- A. President's – Dr. Thomas W. Newsom, President
 - 1. Research and Public Service Projects (RPSPs) (Exhibit 3) – **ACTION**
 - 2. Personnel Handbook 2016-2017 (Companion Exhibit 1) – **ACTION**
 - 3. Purchase Requisitions – **INFORMATION**
 - a. Panopto, Inc., \$13,850
 - b. Pearson Longman, \$19,999
 - c. Cengage Learning, \$15,000
 - d. Cengage Learning, \$10,000

- e. Department of Finance and Administration, \$12,781.92
- 4. Culture of Student Success (Exhibit 4)
- 5. Meeting Date Change – **ACTION**
 - a. Tuesday, December 20, 2016 to Tuesday, December 13, 2016
- 6. Miscellaneous
- B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
- C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
 - 1. Enrollment Plan: Recruiting, Enrollment Tracking, Persistence, and Completion (Companion Exhibit 2)
 - 2. Annual Enrollment Report (Exhibit 5)
 - 3. Historical Enrollment Statistics (Exhibit 6)
- D. Administrative Affairs – Ms. Amanda Hammer, Director of Business and Auxiliary Services
 - 1. Monthly Finance Report, July 2016 (Companion Exhibit 3) – **ACTION**
 - 2. NMHED Quarterly Financial Certification (Exhibit 7) – **ACTION**
- VIII. Executive Session
 - A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**
- IX. Reconvene from Executive Session – **ACTION**
- X. Action, if needed, based on Executive Session – **ACTION**
- XI. New Business
- XII. Correspondence
 - A. Thank you card to Faculty and Staff of MCC from Mr. and Mrs. Bronson Moore..... Exhibit 8

XIII. Informational Items

A. Important Dates

1. Labor Day, College Closed, September 5, 2016
2. Stampede Week, October 10 – 14, 2016
3. 9th Annual Mesalands Community College Rodeo, October 14 – 15, 2016

B. Board of Trustees – 12 Month Calendar Exhibit 9

C. Board of Trustees Annual Calendar of Reports..... Exhibit 10

D. Student Affairs Division Meeting Minutes

July 21, 2016..... Exhibit 11

E. Academic Affairs Division Meeting Minutes

July 22, 2016..... Exhibit 12

F. Administrative Affairs Division Meeting Minutes

July 27, 2016..... Exhibit 13

G. Selected Professional Development Activities for July 2016 Exhibit 14

H. Fossil Friends Bare Bones Companion Exhibit 4

XIV. Announcements

- A. Tuesday, September 20, 2016, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214

XV. Adjournment