

**MESALANDS COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**June 14, 2016  
5:30 p.m.**

**MEETING AGENDA**

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News

- V. Consent Agenda – **ACTION**

- A. Approval of Minutes

- 1. Regular Board Meeting, May 17, 2016 (Exhibit 2)

- VI. Chairperson's Reports – Mr. Bronson Moore, Chair

- VII. Reports

- A. President's – Dr. Thomas W. Newsom, President

- 1. Open Meetings Act Resolution (Exhibit 3) – **ACTION**

- 2. Communications Report 2015-2016 (Companion Exhibit 1)  
Ms. Kimberly Hanna, Director of Public Relations

- 3. Purchase Requisition (Exhibit 4) – **ACTION**

- 4. Purchase Requisitions – **INFORMATION**

- a. NENM Detention Facility, \$17,010

- b. The GEO Group, Inc. Guadalupe County Correctional Facility, \$12,570

- c. Torque Tools, Inc., \$8,180
      - d. Ricoh USA, Inc., \$18,382.20
    - 5. Meeting Date Change – **ACTION**
      - a. Tuesday, July 19, 2016 to Tuesday, July 12, 2016
    - 6. Annual Property and Equipment Leases (Exhibit 5) – **ACTION**
    - 7. Capital Project Approval (Exhibit 6) – **ACTION**
    - 8. Fees Discussion (Exhibit 7) – **ACTION**
    - 9. Miscellaneous
  - B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
  - C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
    - 1. Enrollment Management Plan: Spring 2016 Persistence Report (Exhibit 8)
  - D. Administrative Affairs – Ms. Amanda Hammer, Director of Business and Auxiliary Services
    - 1. Monthly Finance Report, May 2016 (Companion Exhibit 2) – **ACTION**
    - 2. Van Lease Renewal – **ACTION**
- VIII. Executive Session
- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**
- IX. Reconvene from Executive Session – **ACTION**
- X. Action, if needed, based on Executive Session – **ACTION**
- XI. New Business
- XII. Correspondence
- XIII. Informational Items

A. Important Dates

1. Independence Day, College Closed, July 4, 2016

B. Board of Trustees – 12 Month Calendar ..... Exhibit 9

C. Board of Trustees Annual Calendar of Reports..... Exhibit 10

D. Student Affairs Division Meeting Minutes

May 19, 2016 ..... Exhibit 11

E. Academic Affairs Division Meeting Minutes

May 25, 2016 ..... Exhibit 12

F. Administrative Affairs Division Meeting Minutes

May 25, 2016 ..... Exhibit 13

G. Selected Professional Development Activities for

May 2016 ..... Exhibit 14

XIV. Announcements

- A. Tuesday, July 19, 2016, Mesalands Community College  
Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214

XV. Adjournment