

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**May 17, 2016
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
 - A. Approval of Minutes
 - 1. Board Retreat, April 20, 2016 (Exhibit 2)
 - 2. Regular Board Meeting, April 20, 2016 (Exhibit 3)
- VI. Chairperson's Reports – Mr. Bronson Moore, Chair
- VII. Reports
 - A. President's – Dr. Thomas W. Newsom, President
 - 1. Spring Rodeo Report
 - 2. Human Resources Records Retention and Destruction Policy (Exhibit 4) – **ACTION**
 - 3. New Bid Policy (Exhibit 5) – **ACTION**
 - 4. Purchase Requisition (Exhibit 6) – **ACTION**

5. Purchase Requisition – **INFORMATION**

- a. Tucumcari Feed Yard, \$8,880

6. Meeting Date Change – **ACTION**

- a. Tuesday, June 21, 2016 to Tuesday, June 14, 2016

7. Miscellaneous

B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs

C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs

D. Administrative Affairs – Ms. Amanda Hammer, Director of Business and Auxiliary Services

- 1. Monthly Finance Report, April 2016 (Companion Exhibit 1) – **ACTION**

- 2. Restricted Budget Adjustment Request (BAR) (Exhibit 7) – **ACTION**

VIII. Executive Session

A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

IX. Reconvene from Executive Session – **ACTION**

X. Action, if needed, based on Executive Session – **ACTION**

XI. New Business

XII. Correspondence

XIII. Informational Items

A. Important Dates

- 1. Memorial Day, College Closed, May 30, 2016

B. Board of Trustees – 12 Month Calendar Exhibit 8

C. Board of Trustees Annual Calendar of Reports..... Exhibit 9

D. Student Affairs Division Meeting Minutes

April 21, 2016 Exhibit 10

E. Academic Affairs Division Meeting Minutes

A meeting was not held in April

F. Administrative Affairs Division Meeting Minutes

April 26, 2016 Exhibit 11

G. Selected Professional Development Activities for

April 2016 Exhibit 12

XIV. Announcements

A. Tuesday, June 21, 2016, Mesalands Community College
Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214

XV. Adjournment