



TRANSFERABLE SKILLS SCALE™

SECOND EDITION

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NAME _____

DATE _____ AGE _____ GENDER _____

The *Transferable Skills Scale* is designed to help you identify the transferable skills you possess. Transferable skills are those that help you do a variety of jobs and can be improved from one job to the next. You usually gain these skills through work experience, leisure activities, and education and training. You may have developed some transferable skills naturally. More importantly, all employers want employees with transferable skills. Knowing your best transferable skills can not only help you match yourself to possible careers, but it also gives you a better sense of the strengths you can offer employers.

The *TSS* is not a test, and there are no right or wrong answers. Follow the directions for each step and take your time. When you are done, you will know your strongest transferable skills. The *TSS* will also help you explore possible careers to make the most of those skills.

When you are ready, open the assessment and begin with Step 1.