

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**September 16, 2014
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News

- V. Consent Agenda – **ACTION**

- A. Approval of Minutes

- 1. Regular Board Meeting, August 12, 2014 (Exhibit 2)

- B. Contract Confirmations (Exhibit 3)

- 1. Ms. Lisa Cooper, Custodian/Groundskeeper/Part-time, effective September 15, 2014
 - 2. Mr. Elijah Martinez, Custodian/Groundskeeper/Part-time, effective September 5, 2014

- VI. Chairperson's Reports – Mr. Bronson Moore, Chair

- VII. Reports

- A. President's – Dr. Thomas W. Newsom, President

- 1. Rodeo Stall Fees (Exhibits 4 and 5) – **ACTION**
 - 2. Job Description: Job Title: Director of Institutional Effectiveness and Research (Exhibit 6) – **ACTION**
 - 3. Job Description: Job Title: Director of Career Services (Exhibit 7) – **ACTION**

4. Review and Reaffirmation of Board Policies (Companion Exhibit 1)
Dr. Newsom – **ACTION**
 5. Mesalands Community College Deferred Payment Plan Application
(Exhibit 8) – **ACTION**
 6. Purchase Requisitions (Exhibits 9 – 16) – **ACTION**
 7. Memorandum of Understanding(MOU) between Mesalands Community
College Foundation, Inc. and Greater Tukumcari Economic Development
Corporation (GTEDC) (Exhibit 17) - **ACTION**
 8. Fossil Friends Bare Bones Publication (Companion Exhibit 2)
 9. Miscellaneous
- B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
1. Memorandum of Understanding (MOU) between Mesalands Community
College and Colorado State University-Global Campus (Exhibit 18) –
ACTION
 2. Performance Goals (Exhibit 19) – **ACTION**
 3. Community Education Annual Report 2013-2014 (Exhibit 20) – Ms. Donna
Garcia, Director of Academic Affairs
- C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
1. Enrollment Plan: Recruitment, Enrollment Tracking, and Graduation
(Companion Exhibit 3)
- D. Administrative Affairs – Ms. Amanda Hammer, Director of Business and
Auxiliary Services
1. Monthly Finance Report, August 2014 (Companion Exhibit 4) – **ACTION**
- VIII. Executive Session
- A. Executive Session for limited personnel matters as allowed for in NMSA
1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978,
Section 10-15-1 (H) (7), and for real property and water rights as allowed for
in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**
- IX. Reconvene from Executive Session – **ACTION**
- X. Action, if needed, based on Executive Session – **ACTION**

- XI. New Business
- XII. Correspondence
 - A. Letters from Dr. Newsom to U.S. Senators, Congressman, and Congresswoman on CCURI Event..... **Exhibit 21**
- XIII. Informational Items
 - A. Important Dates
 - 1. 7th Annual Mesalands Community College Grand Canyon Region Rodeo, October 10 – 11, 2014
 - 2. National Fossil Day, October 11, 2014
 - 3. Association of Community College Trustees (ACCT) Annual Leadership Congress (ALC), Chicago, IL, October 22 – 25, 2014
 - B. Board of Trustees – 12 Month Calendar **Exhibit 22**
 - C. Board of Trustees Annual Calendar of Reports..... **Exhibit 23**
 - D. Student Affairs Division Meeting Minutes
 - August 21, 2014 **Exhibit 24**
 - E. Academic Affairs Division Meeting Minutes
 - September 3, 2014..... **Exhibit 25**
 - F. Administrative Affairs Division Meeting Minutes
 - A meeting was not held in August
 - G. Selected Professional Development Activities for August 2014 **Exhibit 26**
- XIV. Announcements
 - A. Tuesday, October 14, 2014, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room G606
- XV. Adjournment