

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**August 18, 2015
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**

A. Approval of Minutes

- 1. Regular Board Meeting, July 14, 2015 (Exhibit 2)
- 2. Contract Confirmations (Exhibit 3)
 - a. Mr. Paul Leonard, Farrier Science Instructor, effective August 18, 2015
 - b. Mr. Robert Roark, Custodian/Groundskeeper (part-time), effective August 10, 2015
 - c. Ms. Maria Schmitt, SUN PATH Program and Online Course Sharing Coordinator, effective July 24, 2015
 - d. Ms. Ripa Shah, Network Application Administrator, effective August 9, 2015
 - e. Mr. Philip Tafone, Health and Wellness Coordinator/Instructor, effective August 14, 2015

- VI. Chairperson's Reports – Mr. Bronson Moore, Chair

VII. Reports

A. President's – Dr. Thomas W. Newsom, President

1. Research and Public Service Projects (RPSPs)
Intercollegiate Rodeo Program (Exhibit 4) – **ACTION**
2. Research and Public Service Projects (RPSPs) North American Wind
Research and Training Center (Exhibit 5) – **ACTION**
3. Request for Qualifications – Architectural & Engineering Services
Renovations to Buildings A, C & D (Exhibit 6) – **ACTION**
4. Request for Qualifications – Architectural & Engineering Services
Campus Master Planning (Exhibit 7) – **ACTION**
5. Meeting Date Changes – **ACTION**
 - a. Tuesday, September 15, 2015 to Thursday, September 17, 2015
 - b. Tuesday, November 17, 2015 to Tuesday, November 10, 2015
6. Purchase Requisitions (Exhibits 8 – 11) – **ACTION**
7. Purchase Requisitions – **INFORMATION**
 - a. NIRA, Student Memberships, \$11,700
 - b. The GEO Group, Inc., Faculty/Facility Use Summer 2015, \$11,610
8. Miscellaneous

B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs

1. SUN PATH Brochure (Companion Exhibit 1)

C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs

1. Historical Enrollment Statistics (Exhibit 12)
2. Annual Enrollment Report (Exhibit 13)
3. Enrollment Management Plan: Recruitment, Enrollment Tracking,
Persistence and Completion 2015 (Companion Exhibit 2)

D. Administrative Affairs – Ms. Amanda Hammer, Director of Business and Auxiliary Services

1. Monthly Finance Report, July 2015 (Companion Exhibit 3) – **ACTION**
2. Personnel Handbook 2015-2016 (Companion Exhibit 4)
Dr. Newsom, President – **ACTION**

VIII. Executive Session

- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

IX. Reconvene from Executive Session – **ACTION**

X. Action, if needed, based on Executive Session – **ACTION**

XI. New Business

XII. Correspondence

- A. Thank you card to the Board of Trustees, Administration, Faculty, and Staff from Ms. Susan Reid **Exhibit 14**

XIII. Informational Items

A. Important Dates

1. Labor Day, College Closed, September 7, 2015
2. New Mexico High School Rodeo Association (NMHSRA) Rodeo, September 12 – 13, 2015

B. Board of Trustees – 12 Month Calendar **Exhibit 15**

C. Board of Trustees Annual Calendar of Reports..... **Exhibit 16**

D. Student Affairs Division Meeting Minutes

- July 16, 2015..... **Exhibit 17**

E. Academic Affairs Division Meeting Minutes

- A meeting was not held in July
- F. Administrative Affairs Division Meeting Minutes
 - July 29, 2015..... Exhibit 18
- G. Selected Professional Development Activities for July 2015..... Exhibit 19
- H. Fossil Friends Bare Bones Companion Exhibit 5

XIV. Announcements

- A. Tuesday, September 15, 2015, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room G606

XV. Adjournment