

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**August 12, 2014
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News

- V. Consent Agenda – **ACTION**

- A. Approval of Minutes

- 1. Regular Board Meeting, July 8, 2014 (Exhibit 2)

- VI. Chairperson's Reports – Mr. Bronson Moore, Chair

- VII. Reports

- A. President's – Dr. Thomas W. Newsom, President

- 1. Mesalands Community College Rodeo Talent Grant (Exhibit 3) – **ACTION**

- 2. Purchase Requisitions (Exhibits 4 – 9) – **ACTION**

- 3. Meeting Date Change – **ACTION**

- a. Tuesday, September 9, 2014 to Tuesday, September 16, 2014

- 4. The 8 Keys to Veterans' Success (Exhibit 10) – **ACTION**

- 5. Training Agreement with University of Texas at Arlington (Exhibit 11)
ACTION

- 6. Miscellaneous

B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs

1. Completion Goals (Exhibit 12) – **ACTION**

C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs

1. Historical Enrollment Statistics (Exhibits 13 – 18)
2. Annual Enrollment Report (Exhibit 19)
3. Summer 2013 to Summer 2014 Comparison (Exhibit 20)

D. Administrative Affairs

1. 2013-14 Unrestricted Budget Adjustment Requests (BARs) (Exhibit 21)
Ms. Amanda Hammer, Director of Business and Auxiliary Services
ACTION
2. Severance Tax Bond Grant Agreement – Ms. Hammer – **ACTION**
3. Monthly Finance Report, July 2014 (Companion Exhibit 1) – Ms. Hammer
ACTION
4. June 30, 2013 Audited Financial Statements (Companion Exhibit 2)
Ms. Hammer – **ACTION**
5. 2014-2015 Administrative Services Handbook (Companion Exhibit 3)
Dr. Newsom – **ACTION**
6. 2014-2015 Personnel Handbook (Companion Exhibit 4) – Dr. Newsom
ACTION

VIII. Executive Session

- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

IX. Reconvene from Executive Session – **ACTION**

X. Action, if needed, based on Executive Session – **ACTION**

XI. New Business

XII. Correspondence

XIII. Informational Items

A. Important Dates

1. College closed, August 18, 2014
2. Labor Day, College closed, September 1, 2014
3. 7th Annual Mesalands Community College Grand Canyon Region Rodeo, October 10 – 11, 2014

B. Board of Trustees – 12 Month Calendar Exhibit 22

C. Board of Trustees Annual Calendar of Reports..... Exhibit 23

D. Student Affairs Division Meeting Minutes

July 15, 2014..... Exhibit 24

E. Academic Affairs Division Meeting Minutes

July 17, 2014..... Exhibit 25

F. Administrative Affairs Division Meeting Minutes

A meeting was not held in July

G. Selected Professional Development Activities for July 2014..... Exhibit 26

XIV. Announcements

- A. Tuesday, September 9, 2014, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room G606

XV. Adjournment