

**MESALANDS COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**July 9, 2013  
5:30 p.m.**

**MEETING AGENDA**

- I. Call to Order, Pledge of Allegiance, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda
- IV. Consent Agenda – **ACTION**
  - A. Approval of Minutes
    - 1. Regular Board Meeting, June 11, 2013 (Exhibit 2)
    - 2. Special Board Meeting, June 15, 2013 (Exhibit 3)
    - 3. Special Board Meeting, June 17, 2013 (Exhibit 4)
    - 4. Special Board Meeting, June 24, 2013 (Exhibit 5)
    - 5. Special Board Meeting, June 26, 2013 (Exhibit 6)
    - 6. Special Board Meeting, June 28, 2013 (Exhibit 7)
    - 7. Special Board Meeting, July 2, 2013 (Exhibit 8)
  - B. Contract Confirmations (Exhibit 9)
    - 1. Ms. Kathryn Kitcheyan, Student Affairs Specialist, effective June 3, 2013
    - 2. Ms. Isabel Jones, Manager of College Bookstore, effective June 4, 2013
- V. Chairperson's Reports – Mr. Bronson Moore, Chair
  - 1. Mesalands Community College Board Policies: Proposed Revision 8.1.7 Fiscal Management (Exhibit 10) – Ms. Natalie Gillard, Dean of Academic Affairs – **ACTION**

2. Mesalands Community College Board Policies: Proposed Revision 9.3 Noninstitutional Use of Buildings and Grounds (Exhibit 11) – Ms. Gillard – **ACTION**

VI. Reports

A. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs

1. Purchase Requisitions (Exhibits 12-17) – Ms. Gillard – **ACTION**
2. Science, Technology, Engineering, and Mathematics (STEM) Position Updates (Exhibits 18-25) – Ms. Gillard

B. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs

1. Smoke-Free Campus Policy (Exhibit 26) – Dr. Kennedy – **ACTION**

C. Administrative Services

1. Monthly Finance Report, May 2013 (Companion Exhibit 1) – **ACTION**  
Ms. Gillard, Vice President of Academic Affairs
2. Administrative Services Handbook 2013-2014 (Companion Exhibit 2)  
Ms. Gillard – **ACTION**
3. Personnel Handbook 2013-2014 (Companion Exhibit 3)  
Ms. Carolyn Chavez, Director of Personnel – **ACTION**
4. Title Change: Coordinator of Institutional Technology to Assistant  
Director of Institutional Technology – Ms. Gillard – **ACTION**

VII. Executive Session

- A. Executive Session for limited personnel matters as allowed for in NMSA  
1978, Section 10-15-1 (H) (2) – **ACTION**

VIII. Reconvene from Executive Session – **ACTION**

IX. Action, if needed, based on Executive Session

- A. Announcement of Board Selection of New President  
Mr. Bronson Moore, Chair – **ACTION**
- B. Board Authorization for Mr. Bronson Moore and Mr. James Streetman to  
Initiate Negotiation – **ACTION**

- X. New Business
- XI. Informational Items
  - A. Important Dates
    - 1. College Closed, August 12, 2013
    - 2. Labor Day Holiday, College Closed, September 2, 2013
  - B. Board of Trustees – 12 Month Calendar ..... Exhibit 27
  - C. Board of Trustees Annual Calendar of Reports..... Exhibit 28
  - D. Student Affairs Division Meeting Minutes
    - June 20, 2013 ..... Exhibit 29
  - E. Academic Affairs Division Meeting Minutes
    - June 10, 2013 ..... Exhibit 30
  - F. Selected Professional Development Activities for  
June 2013 ..... Exhibit 31
- XII. Announcements
  - A. Tuesday, August 13, 2013, Mesalands Community College  
Board of Trustees Regular Board Meeting, 5:30 p.m., Room G606
- XIII. Adjournment