

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**July 8, 2014
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
 - A. Approval of Minutes
 - 1. Regular Board Meeting, June 3, 2014 (Exhibit 2)
 - 2. Special Board Meeting, June 26, 2014 (Exhibit 3)
 - B. Contract Confirmations (Exhibit 4)
 - 1. Dr. James Zeman, Business Manager, effective July 1, 2014
 - 2. Ms. Diane Grap, Secretary, effective June 30, 2014
- VI. Chairperson's Reports – Mr. Bronson Moore, Chair
- VII. Reports
 - A. President's – Dr. Thomas W. Newsom, President
 - 1. VeTec Llc Letter of Agreement (Exhibit 5) – **ACTION**
 - 2. Purchase Requisitions (Exhibits 6 – 14) – **ACTION**
 - 3. Audit Contract Renewal (Exhibit 15) – **ACTION**

4. Construction Update
 5. Miscellaneous
- B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
- C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
1. Enrollment Management Plan: Spring Retention Report (Exhibit 16)
 2. Spring Enrollment Report (Exhibit 17)
- D. Administrative Affairs
1. Monthly Finance Report, May 2014 (Companion Exhibit 1) – Ms. Amanda Hammer, Director of Business and Auxiliary Services – **ACTION**
 2. Monthly Finance Report, June 2014 (Companion Exhibit 2) – Ms. Hammer **ACTION**
 3. 2013-14 Unrestricted Budget Adjustment Request (BAR) – Ms. Hammer **ACTION**
 4. 2014-2015 Administrative Services Handbook Update – Dr. Newsom
 5. 2014-2015 Personnel Handbook Update – Dr. Newsom
- VIII. Executive Session
- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**
- IX. Reconvene from Executive Session – **ACTION**
- X. Action, if needed, based on Executive Session – **ACTION**
- XI. New Business
- XII. Correspondence
- XIII. Informational Items
- A. Important Dates
 1. College closed, August 18, 2014

2. 7th Annual Mesalands Community College Grand Canyon Region Rodeo,
October 10 – 11, 2014

B. Board of Trustees – 12 Month Calendar Exhibit 18

C. Board of Trustees Annual Calendar of Reports..... Exhibit 19

D. Student Affairs Division Meeting Minutes

June 19, 2014 Exhibit 20

E. Academic Affairs Division Meeting Minutes

A meeting was not held in June

F. Administrative Affairs Division Meeting Minutes

June 18, 2014 Exhibit 21

G. Selected Professional Development Activities for

June 2014 Exhibit 22

XIV. Announcements

A. Tuesday, August 12, 2014, Mesalands Community College
Board of Trustees Regular Board Meeting, 5:30 p.m., Room G606

XV. Adjournment