

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**February 18, 2014
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News

New Mexico All-State Academic Team Recognition, Victoria Harb and Alfred McIntosh (Companion Exhibit 1) – Dr. Thomas Newsom

- V. Consent Agenda – **ACTION**

- A. Approval of Minutes

- 1. Regular Board Meeting, January 14, 2014 (Exhibit 2)

- B. Contract Confirmations (Exhibit 3)

- 1. Mr. Thomas Allard, Wind Energy Technology (WET) Instructor, effective January 27, 2014
 - 2. Ms. Jessica Elebario, Director of Financial Aid, effective February 3, 2014
 - 3. Ms. Adriana Marchetti, Educational Services Center (ESC) Facilitator, effective February 10, 2014
 - 4. Mr. Mark Murmer, STEM Project Director, effective February 3, 2014
 - 5. Ms. Amanda Tafoya, Secretary (full-time), effective February 3, 2014

- VI. Chairperson's Reports – Mr. Bronson Moore, Chair

VII. Reports

A. President's – Dr. Thomas W. Newsom, President

1. Ricoh Copier Lease for President's Office (Exhibit 4) – **ACTION**
2. Purchase Requisitions (Exhibits 5 – 9) Dr. Thomas W. Newsom **ACTION**
3. New Mexico Best Places to Work (Exhibit 10)
4. New Billboard Agreement (Exhibit 11) – **ACTION**
5. Xcel Energy Agreement (Exhibit 12) – **ACTION**
6. Meeting with University of New Mexico (Exhibit 13)
7. Self-Study Update
8. Marketing Update (Exhibit 14)
9. New Mexico Magazine Articles (Exhibit 15)
10. NENMDF Graduation (Companion Exhibit 2)
11. Miscellaneous

B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs

C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs

D. Administrative Affairs

1. Monthly Finance Report, January 2014 (Companion Exhibit 3)
Dr. Thomas Newsom – **ACTION**
2. New Mexico Higher Education Department (NMHED) Quarterly Financial Statements (Exhibit 16) – Dr. Thomas Newsom – **ACTION**

VIII. Executive Session

- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

IX. Reconvene from Executive Session – **ACTION**

- X. Action, if needed, based on Executive Session – **ACTION**
- XI. New Business
- XII. Correspondence
 - A. Thank you letter to Mesalands Community College/Dr. Newsom from the Tukumcari/Quay County Chamber of Commerce and the Greater Tukumcari Economic Development Corporation..... **Exhibit 17**
 - B. Thank you card to Mesalands Community College from Mr. Bob White Family..... **Exhibit 18**
- XIII. Informational Items
 - A. Important Dates
 - 1. Legislative Session ends, February 20, 2014, 12:00 p.m.
 - 2. Higher Learning Commission On-Site Visit, March 17 – 19, 2014
 - B. Board of Trustees – 12 Month Calendar **Exhibit 19**
 - C. Board of Trustees Annual Calendar of Reports..... **Exhibit 20**
 - D. Student Affairs Division Meeting Minutes
 - January 17, 2014 **Exhibit 21**
 - E. Academic Affairs Division Meeting Minutes
 - January 27, 2014 **Exhibit 22**
 - F. Administrative Affairs Division Meeting Minutes
 - A meeting was not held in January
 - G. Selected Professional Development Activities for January 2014 **Exhibit 23**
- XIV. Announcements
 - A. Tuesday, March 11, 2014, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room G606
- XV. Adjournment