

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**November 9, 2015
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
 - A. Approval of Minutes
 - 1. Regular Board Meeting, October 20, 2015 (Exhibit 2)
- VI. Chairperson's Reports – Mr. Bronson Moore, Chair
- VII. Reports
 - A. President's – Dr. Thomas W. Newsom, President
 - 1. Student Success Standing Committee (Exhibit 3) – **ACTION**
 - 2. Purchase Requisition (Exhibit 4) – **ACTION**
 - 3. Purchase Requisitions – **INFORMATION**
 - a. The GEO Group, Inc., \$16,000
 - b. Lewis Brisbois Bisgaard & Smith LLP, \$9,538
 - 4. Miscellaneous

B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs

1. Student Learning Assessment Committee Annual Report 2014-2015
(Companion Exhibit 1)

C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs

1. Annual Enrollment Management Report 2014-2015 (Companion Exhibit 2)
Ms. Amber McClure, Director of Enrollment Management

D. Administrative Affairs – Ms. Amanda Hammer, Director of Business and Auxiliary Services

1. Monthly Finance Report, October 2015 (Companion Exhibit 3) – **ACTION**
2. New Mexico Higher Education Department (NMHED) Quarterly Financial Statements (Exhibit 5) – **ACTION**
3. NMHED Unrestricted Budget Adjustment Requests (BARs) (Exhibit 6)
ACTION

VIII. Executive Session

- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

IX. Reconvene from Executive Session – **ACTION**

X. Action, if needed, based on Executive Session – **ACTION**

XI. New Business

XII. Informational Items

A. Important Dates

1. Student Fall Break, no classes, November 23 – 25, 2015
2. Thanksgiving Break, College closed, November 26 – 27, 2015
3. Lighting of the Courtyard, December 3, 2015, 6:00 p.m.
4. Nurses Pinning Ceremony, December 4, 2015, 5:30 p.m.

- 5. Holiday Break, College closed, December 21, 2015 – January 1, 2016
- 6. Martin Luther King, Jr. Day – College closed, January 18, 2016
- 7. Legislative Session Opening Day, January 19, 2016, 12:00 noon
- B. Board of Trustees – 12 Month Calendar Exhibit 7
- C. Board of Trustees Annual Calendar of Reports..... Exhibit 8
- D. Student Affairs Division Meeting Minutes
 - October 15, 2015 Exhibit 9
- E. Academic Affairs Division Meeting Minutes
 - October 23, 2015 Exhibit 10
- F. Administrative Affairs Division Meeting Minutes
 - October 15, 2015 Exhibit 11
- G. Selected Professional Development Activities for
 - October 2015 Exhibit 12
- XIII. Announcements
 - A. Tuesday, December 15, 2015, Mesalands Community College
Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214
- XIV. Adjournment