

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**November 7, 2017
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
 - A. Approval of Minutes
 - 1. Regular Board Meeting, October 17, 2017 (Exhibit 2)
- VI. Chairperson's Reports – Mr. Bronson Moore, Chair
- VII. Reports
 - A. President's – Dr. Thomas W. Newsom, President
 - 1. Annual Dinosaur Museum Report 2016-2017 (Companion Exhibit 1)
Ms. Gretchen Gurtler, Director of Dinosaur Museum and Natural Science Laboratory
 - 2. Purchase Requisition (Exhibit 3) – **ACTION**
 - 3. Purchase Requisition – **INFORMATION**
 - a. The GEO Group, Inc., Guadalupe County Correctional Facility,
\$15,000
 - 4. Miscellaneous

B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs

1. GCCF Graduation Program, October 23, 2017 (Companion Exhibit 2)

C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs

1. Annual Enrollment Management Report 2016-2017 (Companion Exhibit 3)
Ms. Amber McClure, Director of Enrollment Management

D. Administrative Affairs – Ms. Amanda Hammer, Vice President of Administrative Affairs

1. Annual Financial Aid Award Report (Exhibit 4)
Ms. Jessica Gonzales, Director of Financial Aid
2. Monthly Finance Report, October 2017 (Companion Exhibit 4) – **ACTION**
3. NMHED Quarterly Financial Actions Report (Exhibit 5) – **ACTION**

VIII. Executive Session

- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

IX. Reconvene from Executive Session – **ACTION**

X. Action, if needed, based on Executive Session – **ACTION**

XI. New Business

XII. Correspondence

XIII. Informational Items

A. Important Dates

1. Student Fall Break, no classes, November 20-21, 2017
2. Thanksgiving Break, College closed, November 22-24, 2017
3. Holiday Break, College closed, December 18, 2017 – January 1, 2018
4. Martin Luther King, Jr. Day, College closed, January 15, 2018

- 5. Legislative Session Opening Day, noon, January 16, 2018
- B. Board of Trustees – 12 Month Calendar Exhibit 6
- C. Board of Trustees Annual Calendar of Reports..... Exhibit 7
- D. Student Affairs Division Meeting Minutes
 - October 19, 2017 Exhibit 8
- E. Academic Affairs Division Meeting Minutes
 - A meeting was not held in October
- F. Administrative Affairs Division Meeting Minutes
 - October 31, 2017 Exhibit 9
- G. Selected Professional Development Activities for
 - October 2017 Exhibit 10
- H. Fossil Friends Bare Bones Newsletter Companion Exhibit 5
- XIV. Announcements
 - A. Tuesday, December 12, 2017, Mesalands Community College
Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214
- XV. Adjournment